

URM
PART OF COOPER PARRY



Cyber Essentials

Verified

Self-Assessment (VSA)



Cyber Essentials Verified Self-Assessment (VSA)

Please note that you have up to 6 months to complete your questionnaire. After 6 months you will need to re-register, pay the application fee again and re start the process.

Level 1 Cyber Essentials certification is awarded to organisations on successful completion of the VSA, once it has been reviewed and approved by URM's qualified CE Assessors.

All organisations, regardless of size, are required to complete the same set of questions. These questions define the scope of the assessment and assess how an organisation implements the five Cyber Essentials technical controls:

1. User Access Control
2. Secure Configuration
3. Security Update Management
4. Firewalls
5. Malware Protection

To complete your CE VSA, you have been enrolled onto URM's Abriska platform. Guidance and supporting information within the platform will help you complete each question accurately.

Once completed, please submit the assessment for review by URM's assessors. If the assessment is successful, it must be formally signed off by a Board member (please see [Declaration and Accuracy of Information](#)).

Applicant notes may be added within the questionnaire to support your responses. While this is optional, additional information may be requested by the assessor where clarification is required.

Although URM are the assessors of the questionnaire, we are permitted to provide advice and guidance during the process. If at any point you are unsure of the requirements or have questions about the VSA, please reach out to your account manager who can engage one of our assessors.

Support Options Available During the Assessment

Should you determine that you will benefit from 1:1 consultancy support, URM provides an advisory service to guide you through the questionnaire and support a successful outcome. [Further information is available here.](#)

If you have selected [URM's review service](#) a 1-hour call will be scheduled with a URM assessor, following completion of the questionnaire, to review responses and identify any feedback/discuss any areas requiring improvement.

Assessment Feedback and Resubmission

If, during marking, URM identifies responses that are not compliant with Cyber Essentials requirements, feedback will be provided via the Abriska platform and you will be asked to review, update, and resubmit the assessment.

In line with IASME guidance, organisations are permitted 2 attempts to pass the assessment. Where minor misunderstandings remain after these attempts, a 15-minute call can be arranged to address specific areas of confusion.

If further support is required, or if more than 10% of the requirements are either non-compliant or not sufficiently addressed, URM's advisory service can be utilised. If this support is declined and the resubmitted assessment remains non compliant, the assessment will be recorded as failed.



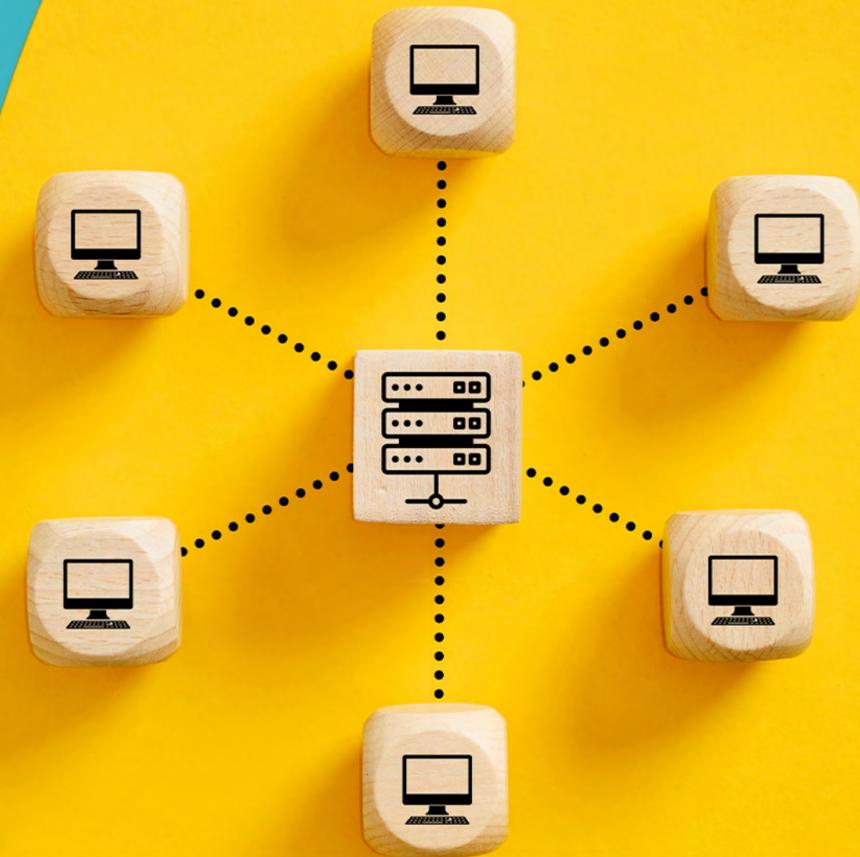
Declaration and Accuracy of Information

The completed assessment must be signed off by a board member who attests that all information stated within the questionnaire is correct. It is imperative that all responses are honest and accurate and reflect the organisation's actual security posture.

If you wish to review the guidance provided by NCSC please see the [Cyber Essentials Requirements for IT Infrastructure guidance document](#).

Please note:

This document provides an insight into URM's process for conducting CE and CE+ assessments. It is not a guidance document for meeting the Cyber Essentials technical requirements.





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