



# One Degree Academy

## REMOTE LEARNING POLICY

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## ODA Remote Learning Policy

### 1. Statement of Academy Philosophy

One Degree Academy has always strived to be creative and innovative in our support of parents /students.

Our strategy for remote learning - ODA@home - continues this.

Our work during remote learning is underpinned by the following principles:

- Reduce Risk where possible through sensible and proportionate measures
- Communicate clearly and honestly to all stakeholders
- Protect the most vulnerable in our community

### 2. Aims

This Remote Learning Policy aims to:

- Ensure consistency in the approach to remote learning for all students (Inc. SEND) who aren't in school through use of quality online and offline resources and home learning videos
- Provide clear expectations of ODA@home to members of the school community with regards to delivery of high quality interactive remote learning
- Include continuous delivery of the school curriculum, as well as support of SEMH, student motivation and parent support
- Consider continued education for staff and parents (e.g. Deliberate Practise, CPD, Supervision and teacher meetings)
- Support effective communication between the academy and families and support attendance

### 3 .Who is this policy applicable to?

- A student (and any siblings) who is absent because they are awaiting test results and the household is required to self-isolate. The rest of their class are attending school and being taught as normal.
- A child's whole class is not permitted to attend school because they, or another member of their immediate family, have tested positive for Covid-19.
- Government has advised school closure to most students excluding children of critical workers and vulnerable students

Remote learning will be shared with families when students are absent due to Covid related reasons.

### 4. Content and Tools to Deliver ODA@home:

The Academy will provide a range of activities for students to access at home.

This will be tracked and followed up by staff to ensure that families are able to access the learning and to check on their well-being. Access to the home learning detailed below will be tracked weekly. Where there is low uptake or barriers to uptake, One Degree Academy staff will intervene - e.g to provide devices or internet data to support families.

The following tools will form the basis of **ODA@home**:

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ODA@home	Reading	Maths	Core Knowledge	Welfare/wellbeing
<b>Provision</b>	Daily Reading / Phonics live sessions (AM)  Instagram live daily story  Sats Companion (Year 6)	Oak Academy  Mathletics  TTRockstars  Sats Companion (Year 6)  Live Maths Meeting (PM)	Oak Academy  Tapestry Activities (EYFS)	Zoom AM / PM meetings  1 call per week / 2 calls for ODA Early Help Students  Zoom Celebration Assembly
<b>ODA staff responsibilities</b>	Plan, deliver and support live sessions	Set and monitor usual home learning activities  Direct parents to relevant lessons to ODA curriculum  Monitor and respond to student work	Direct parents to relevant lessons to ODA curriculum  Monitor and respond to student work  Set Tapestry challenges	Complete trackers daily

One Degree Academy will provide a refresher training session and induction for new staff on how to use the technology listed above.

### 5. Home and School Partnership

One Degree Academy is committed to working in close partnership with families and recognises each family is unique and because of this, remote learning may look different for different families in order to suit their individual needs.

One Degree Academy will support parents to use Google Classroom, National Oak Academy, Tapestry, Sats Companion, Mathletics and TTRockstars as appropriate and where possible, provide personalised resources. This will take place through weekly / twice weekly calls and Zoom meetings where needed.

Where possible, it is beneficial for students to maintain a regular and familiar routine. One Degree Academy would recommend that each 'school day' maintains structure and a suggested timetable will be shared with staff and families.

We would encourage parents to support their children's work, including finding an appropriate place to work and, to the best of their ability, support pupils with work encouraging them to work with good levels of concentration.

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Every effort will be made by staff to ensure that work is set promptly. Should accessing work be an issue, parents should contact school promptly and alternative solutions may be available. These will be discussed on a case-to-case basis.

All children sign an 'Acceptable Use Policy' at the academy which includes e-safety rules and this applies when children are working on computers at home.

### 6. Roles and responsibilities

1. All staff teams must be fully prepared to switch to ODA@home should the need arise. Any such switch may happen at short notice and preparation for remote learning and school operation should be ongoing.
2. In this case, although some students may potentially not be in school, education, learning for all and the development of the academy will continue. In addition, the wider support we put in place (safeguarding, AEN support, foodbank, welfare etc...) will also remain in place. Members of staff may have to assume a different role or a variation of their current role in order to make this happen.
3. Line Management structures will remain, and are the avenue to ensuring that appropriate work is completed. All staff should expect to be held to account for ensuring that appropriate tasks are completed during any full or part closure.
4. Staff are expected to be available to work during existing Covid 19 school hours (8:00am to 4:30pm). Exceptions to this (childcare, health etc) will be made on a case-by-case basis and at the specific permission of the Principal.
5. As an employee, standard terms and conditions around employment, sickness and dependency leave remain (however we will ensure that an appropriate stance is taken on this).

The following is not an exhaustive list and is illustrative of the types of responsibilities One Degree Academy staff have. Everyone's role will vary according to their position and the needs of staff, students and the national picture. Assumed roles and responsibilities are also subject to change at the discretion of the Principal to ensure the effective running of the academy and to enable effective support of the academy's community.

	ATs	Teachers	Admin	SLT
<b>School</b>	<p>Ensure staff and student safety measures are adhered to</p> <p>Support students wellbeing and learning</p> <p>Support organising resources &amp; planning activities for Mountain Rescue School</p>	<p>Ensure staff and student safety measures are adhered to</p> <p>Support students wellbeing and learning</p> <p>Support organising resources &amp; planning activities for Mountain Rescue School</p>	<p>Ensure staff and student safety measures are adhered to</p> <p>Admin duties to ensure Mountain Rescue School runs safely, hygienically and efficiently</p> <p>Administer first aid where required</p> <p>Supporting enhanced cleaning protocols and safety measures</p> <p>Improve support systems and structures</p>	<p>Ensure risk is managed and risk assessments are adhered to</p> <p>Support and develop team members</p> <p>Support student / family well-being (in and out of school); support most vulnerable families</p> <p>Ensure delivery of high impact recovery curriculum and development of curriculum materials and interventions for wider opening</p>
<b>Home</b>	<p>Support staff in school</p> <p>Tasks as directed</p>	<p>Lead &amp; monitor remote learning provision including setting work and teaching live lessons</p> <p>Lead team huddles and co-ordinate welfare calls / actions</p> <p>Develop high impact curriculum materials and tools to close gaps</p> <p>Support staff in school</p> <p>Academy directed DP, book club etc.</p>	<p>Support staff in school</p> <p>Tasks as directed</p>	<p>Support staff to complete their roles safely and effectively</p> <p>Continue to plan for recovery curriculum and longer term</p>

See [appendix](#) for example remote timetables.

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When providing remote learning, teachers must be available during their contracted hours. Should the need arise, these are subject to change at the discretion of the Principal and will be communicated at the earliest opportunity.

### Designated Safeguarding Lead

The DSL is responsible for managing and dealing with all safeguarding concerns. For further information, please see the Safeguarding and Child Protection Policy.

### SENCO

Liaising with IT support to ensure that the technology used for remote learning is accessible to all students and that reasonable adjustments are made where required.

- Ensuring that pupils with EHC plans continue to have their needs met while learning remotely, and liaising with SLT and other organisations to make any alternate arrangements for pupils with EHC plans, INIPS and Pupil Profiles
- Identifying the level of support required and removing barriers to learning

### The COO

- Ensuring value for money when arranging the procurement of equipment or technology
- Ensuring that the school has adequate insurance to cover all remote working arrangements
- Ensuring all tech requirements are updated and in place should they be needed

### Students and parents

Staff can expect students learning remotely to:

- Complete work to the deadline set by teachers
- Seek help if they need it, from parents or One Degree Academy staff
- Alert teachers if they're not able to complete work

Staff can expect parents with students learning remotely to:

- Make the academy aware if their child is sick or otherwise can't complete work
- Seek help from the academy if they need it
- Share resources staff should point other parents towards if they're struggling
- Be respectful when making any complaints or concerns known to staff

### Governing Board

The governing board is responsible for:

- Monitoring the school's approach to providing remote learning to ensure education remains as high quality as possible
- Ensuring that staff are certain that remote learning systems are appropriately secure, for both data protection and safeguarding reasons

## ODA Remote Learning Policy

### 7. Links with other policies and development plans

This policy is linked to our:

- Covid Handbook
- Staff Handbook
- Safeguarding policy
- Behaviour policy
- Data protection policy and privacy notices
- Online Safety: acceptable use policy
- Digital and Hardware Development Planning
- Staff Code of Conduct
- Google Workspace for Education Terms of Service

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### Appendix

#### EYFS Example Timetable

	9:00am	9:30am	10:00am	10:30am	11:00am	11:30am	12:00	1:00pm	1:30pm	PM
<b>Mon</b>	<b>Morning Meeting</b> Google Hangout	<b>Phonics</b> Google Hangout	<b>Break</b>	<b>English</b> Oak Academy	<b>Break</b>	<b>Maths</b> Oak Academy	<b>Lunch Break</b> and Instagram Story	<b>Afternoon Meeting</b> Google Hangout	<b>Tapestry Challenge</b>	<b>Mathletics</b>
<b>Tues</b>	<b>Morning Meeting</b> Google Hangout	<b>Phonics</b> Google Hangout	<b>Break</b>	<b>English</b> Oak Academy	<b>Break</b>	<b>Maths</b> Oak Academy	<b>Lunch Break</b> and Instagram Story	<b>Afternoon Meeting</b> Google Hangout	<b>Tapestry Challenge</b>	<b>Mathletics</b>
<b>Weds</b>	<b>Morning Meeting</b> Google Hangout	<b>Phonics</b> Google Hangout	<b>Break</b>	<b>English</b> Oak Academy	<b>Break</b>	<b>Maths</b> Oak Academy	<b>Lunch Break</b> and Instagram Story	<b>Afternoon Meeting</b> Google Hangout	<b>Tapestry Challenge</b>	<b>Mathletics</b>
<b>Thurs</b>	<b>Morning Meeting</b> Google Hangout	<b>Phonics</b> Google Hangout	<b>Break</b>	<b>English</b> Oak Academy	<b>Break</b>	<b>Maths</b> Oak Academy	<b>Lunch Break</b> and Instagram Story	<b>Afternoon Meeting</b> Google Hangout	<b>Tapestry Challenge</b>	<b>Mathletics</b>
<b>Fri</b>	<b>Morning Meeting</b> Google Hangout	<b>Phonics</b> Google Hangout	<b>Break</b>	<b>English</b> Oak Academy	<b>Break</b>	<b>Maths</b> Oak Academy	<b>Lunch Break</b> and Instagram Story	<b>Golden Time</b>		

#### KS1/2 Example Timetable

	9:00am	9:30am	10:00am	11:00am	11:30am	12:30pm	1:30pm	2:00pm	PM
<b>Mon</b>	<b>Morning Meeting</b> Google Hangout	<b>Reading / Phonics</b> Google Hangout	<b>English</b> Oak Academy	<b>Break</b>	<b>Maths</b> Oak Academy	<b>Lunch Break</b>	<b>Afternoon Meeting</b> Google Hangout	<b>RE</b> Oak Academy	<b>Mathletics /</b> <a href="#"><u>TT Rockstars</u></a>
<b>Tues</b>	<b>Morning Meeting</b> Google Hangout	<b>Reading/ Phonics</b> Google Hangout	<b>English</b> Oak Academy	<b>Break</b>	<b>Maths</b> Oak Academy	<b>Lunch Break</b>	<b>Afternoon Meeting</b> Google Hangout	<b>Science</b> Oak Academy	<b>Mathletics /</b> <a href="#"><u>TT Rockstars</u></a>
<b>Weds</b>	<b>Morning Meeting</b> Google Hangout	<b>Reading/ Phonics</b> Google Hangout	<b>English</b> Oak Academy	<b>Break</b>	<b>Maths</b> Oak Academy	<b>Lunch Break</b>	<b>Afternoon Meeting</b> Google Hangout	<b>History</b> Oak Academy	<b>Mathletics /</b> <a href="#"><u>TT Rockstars</u></a>
<b>Thurs</b>	<b>Morning Meeting</b> Google Hangout	<b>Reading/ Phonics</b> Google Hangout	<b>English</b> Oak Academy	<b>Break</b>	<b>Maths</b> Oak Academy	<b>Lunch Break</b>	<b>Afternoon Meeting</b> Google Hangout	<b>Art</b> Oak Academy	<b>Mathletics /</b> <a href="#"><u>TT Rockstars</u></a>
<b>Fri</b>	<b>Morning Meeting</b> Google Hangout	<b>Reading/ Phonics</b> Google Hangout	<b>English</b> Oak Academy	<b>Break</b>	<b>Maths</b> Oak Academy	<b>Lunch Break</b>	<b>Golden Time</b>		