

LEOPOLD A. WHITEMAN, JR. PMP, CSM, ITIL

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PROFESSIONAL SUMMARY

Versatile **Senior Project Manager** with 20+ years' experience leading diverse functional teams supporting large-scale technology, infrastructure, and business transformation initiatives across telecommunications, healthcare, transportation, aerospace, and utilities. Proven expertise in Agile and Waterfall delivery, EPMO and ITSM governance, process improvement, and cross-functional team leadership. Demonstrated Track Record of delivering complex programs on time, under budget, in compliance with regulatory and enterprise standards.

CORE COMPETENCIES

- **Proven Track Record of leading project teams to meet business goals - Getting things done**
- Managed multiple productivity improvement initiatives within Verizon Fleet Operations
- Experience in Waterfall (PMP) Phases: Initiating, Planning, Executing, Monitoring & Controlling, Closing
- Completed Lean 6 Sigma (σ) Green Belt Projects: Define, Measure, Analyze, Improve, and Control
- Enabled Agile (CSM) / Kanban Ceremonies: Planning, Development, Testing, Reviews, Retrospective
- Familiar with Information Technology Service Management (ITSM) methodologies
- Organized domestic and international cross-functional teams achieving business objectives
- Prepared budgets, schedules, resource requirements, user stories, dashboards, JIRA inputs / outputs
- Directly collaborated and communicated with project stakeholders and customers

PROFESSIONAL EXPERIENCE

Career Break / Professional Development

January 2025 - Present

- Project Management Professional and Certified Scrum Master Professional Certifications updated
- Completed LinkedIn Courses in Project Management, Agile, JIRA, Service Now, SQL, ITSM
- Performed Community Service functions within Trinity Cathedral, Hope For The City, Jazz House Kids

Verizon — Basking Ridge, New Jersey

Scrum Master / Senior Project Manager (Global Technology Services) February 2022 – December 2024

- Directed projects through the ITSM, SDLC and PLC, ensuring scope, schedule, and budget adherence
- Managed domestic and international cross-functional business and Information Technology teams
- Updated Same-Day Delivery processes to Pro On The Go across Digital Sales / Omni-Retail channels

Verizon — Basking Ridge, New Jersey

Senior Project Manager (Fleet Operations)

March 2017 – February 2022

- Executed \$ 4,000,000 Vehicle Sharing Program that removed \$ 72,000,000 of underutilized assets
- Managed the vehicle inventory for over 170 Verizon garage work centers, assuring their accuracy
- Implemented Electronic Driver Vehicle Inspection Report and Barcode Scanning Applications
- Completed Highway Usage Tax (HUT) Project, automating vehicle mileage tax reporting to New York
- Modified internal At Your Service Corporate ITSM Software to include Vehicle Maintenance functions

Verizon c/o Delane Staffing — Basking Ridge, New Jersey

Project Manager

November 2014 – March 2017

- Developed policies, procedures, budgets, purchasing, and invoicing for the Vehicle Sharing Program
- Coordinated procurement of \$4,000,000 Key Cabinet Hardware in 167 garage work centers
- Led ITSM User Acceptance Testing (UAT) for Chevin FleetWave Vehicle Maintenance platform

New Jersey Department of Transportation c/o PM Solutions — Trenton, New Jersey

Portfolio Project Manager / Business Analyst

May 2014 – August 2014

- Defined requirements for a \$1,400,000 Electronic Document Management System (EDMS)

SEPTA c/o AurionPro Consulting — Philadelphia, Pennsylvania**Project Manager****November 2013 – May 2014**

- Led ITSM Citrix Remote Access implementation enabling secure access to business systems

AmeriHealth Caritas c/o High Point Solutions — Philadelphia, Pennsylvania**Senior Project Manager / Business Analyst****May 2013 – August 2013**

- Created ICD-10 Training Project, defining requirements and delivering enterprise training solutions

Independent Contractor — Robbinsville, New Jersey**Senior Project Manager****September 2012 – May 2013**

- Assisted AurionPro Consulting win ITSM Infrastructure Consulting Services contract from SEPTA.
- Developed and launched Pennsbury Racket and Athletic Club website using Dreamweaver.

Horizon Blue Cross Blue Shield c/o ICON — Newark, New Jersey**Enterprise Project Manager****September 2010 – August 2012**

- Improved EPMO project reviews by 50%. Automated processes, reducing errors by 80%

PM Solutions — Glen Mills, Pennsylvania**Senior Consultant****July 2010 – August 2010**

- Recommended process improvements for large residential property management organization

L3 Communications — Camden, New Jersey**Senior Member, Engineering Staff / Cost Account Manager****June 2008 – June 2010**

- Led corporate initiative establishing Lead-Free Electronics Corporate Compliance Guidelines
- Managed annual budgets exceeding \$4,000,000 as the function's Cost Account Manager

New Jersey Department of Transportation c/o PM Solutions — Trenton, New Jersey**Portfolio Project Manager / Business Analyst****October 2007 – March 2008**

- Integrated quality processes into engineering design procedures, reducing design errors by 75%

EDUCATION**Master of Science, Mechanical Engineering**

Rensselaer Polytechnic Institute

Bachelor of Engineering, Mechanical Engineering

State University of New York at Stony Brook

PROFESSIONAL CERTIFICATIONS

- Project Management Professional (PMP) Certificate 22440 – Project Management Institute
- Certified ScrumMaster (CSM) Certificate 000177276 – Scrum Alliance
- ITIL v3 Foundation Certificate 00030778 – EXIN
- Scrum Master Certification / Lean 6 Sigma (σ) Green Belt Certification 204254106 – Verizon
- ITIL Foundation Plus Certification- Villanova University
- Project Management for IS/IT Professionals Certification– Villanova University
- Lean 6 Sigma (σ) Green Belt Certification – Villanova University

TECHNICAL SKILLS

Project Management | Enterprise Project Management Office (EPMO) | Scrum Master | Business Transformation | Process Improvement | Product Management | Risk Management | Quotation Creation | Financial Planning | Budget Control | Agile | Waterfall | IT Support | PMP | CSM | ITIL | SDLC | PLC | RAID | 6 Sigma (σ) | DMAIC | Microsoft Office, Outlook, Access, Visio, Publisher, Project | Google Workspace | Planview | SQL | JIRA | Smartsheets | Confluence | Sharepoint | ServiceNow | SLACK | Process Mapping