

Information About Your Form 1095-C

ABM is required to provide Form 1095-C to active and former team members who meet ACA minimum hour requirements and are/were eligible for ABM-sponsored health plans in 2025. Your form for 2025 is available from **ADP** (starting January 24) and **Equifax (for JDE)** (starting January 16). **ABM will not mail forms this year unless you specifically request that one be mailed to you** (see instructions below).

Determine which payroll vendor will provide your form

If you're paid via ADP, you'll see the ADP logo in the top right corner of your electronic paystub or physical check, and your form will be available from ADP. If you're paid via JDE, you'll see the ABM logo in the top left corner of your electronic paystub or physical check, and your form will be available from Equifax.

Important: If you were paid via more than one payroll system in 2025, **TWO** Form 1095-Cs will be generated for you for 2025 representing the portions of the calendar year in which you were paid from each system. You'll need to access both, using the instructions below.

To access your 2025 Form 1095-C online

- **If you are paid via ADP:**

- If you're already registered, visit myadp.com. Skip the next step for new users.
- If you're a new user, visit <https://netsecure.adp.com/pages/sms/ess/v3/pub/ssr/theme.jsp>. Enter the registration code (including the dash): **ABMPAYROLL-ABM**. Enter your employee ID or the last four digits of your Social Security number. Finish the prompts to add your primary contact information and set up your user ID and password. (If you're registering on the app, you will need to click "Yes, I'm sure" to confirm you don't already have an ADP mobile account.)
- Find the tab titled "Your Statements are Ready" and click on **Review**.
- In the lower right corner, find **Tax Statements**.
- You will be asked to verify your identity.
- Once your identity has been verified, you may view, download, and/or print your Form 1095-C.

- **If you are paid via JDE, your form is available from Equifax:**

- Log in to mytaxform.com. If you're already registered, you may view, download, and/or print your Form 1095-C.
- If you're a new user, enter ABM in **Company name**. You'll move to the login page.
- From the login page, select **Register Now!**
- Once you pass the verification prompts, you may view, download, and/or print your Form 1095-C.

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To request a paper form, report incorrect information, or determine your payroll vendor

- If you do not have an ABM email address, send an email to benefits@abm.com with your name, ABM Employee ID# or SSN, and phone number. Then follow the steps below to "request a printed form" or "report incorrect information."
 - If you have an ABM email address, open a case via ServiceNow using the [General HR Inquiry Form](#) in the Team Member Center. To submit a request, follow these prompts:
 - Category: Select Benefits
 - HR Service: Select Benefit Inquiries
 - Details: In the "What can we help you with today?" field, include your name, your Employee ID#, and a brief description of the request or issue. Then follow the instructions shown below.
 - **To request a printed form**, provide your mailing address (where you want your Form 1095-C sent). Requests will be processed in the order received, as soon as administratively possible. Allow 10 business days for processing. **Note:** Requests made before February 10 will not be processed until that time.
 - **To report incorrect information**, provide details regarding what is incorrect. A benefits representative will contact you by phone or email.
 - **To determine your payroll vendor**, simply indicate that you don't know if you are paid via ADP or JDE. A benefits representative will contact you by phone or email.
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