

IJJA BOARD MEETING

In Person
May 8, 2025

Idaho Juvenile Justice Association		
5/8/2025	Full Board Mtg – 9:00	In Person/Zoom
Meeting called	Aletia Straub-Workman	
Type of meeting	Full Board Meeting	
Note taker	Kristi Rogers	
Attendees	<div><input checked="" type="checkbox"/> Aletia Straub Workman <input checked="" type="checkbox"/> Kristi Rogers <input checked="" type="checkbox"/> Joni Swift <input checked="" type="checkbox"/> Julie Cornell</div> <div><input checked="" type="checkbox"/> Jessica Nordheim <input checked="" type="checkbox"/> Rebecca Travis <input checked="" type="checkbox"/> Joe Lemos <input checked="" type="checkbox"/> Shannon Fox <input checked="" type="checkbox"/> Moni Havelange <input checked="" type="checkbox"/> Anissia Cruz <input checked="" type="checkbox"/> Del Rae Kipp <input checked="" type="checkbox"/> Marie Hauger <input checked="" type="checkbox"/> Mike Davidson</div> <div><input checked="" type="checkbox"/> Rhonda Kluzik <input checked="" type="checkbox"/> Shawn Hill <input checked="" type="checkbox"/> Jose Martinez <input checked="" type="checkbox"/> Zane Honeycutt <input checked="" type="checkbox"/> Marissa Jones <input checked="" type="checkbox"/> Brandy Allen</div> <div>Absent: <input checked="" type="checkbox"/> DeeDee Phillips <input checked="" type="checkbox"/> Kari Portales <input checked="" type="checkbox"/> Nikki Buys</div>	
Business		
Introductions		
2 new representative positions		
Brandy- District 2		
Julie motioned to vote in Brandy Allen for position A in District 2. Rebecca 2 nd motion. Unanimous vote yes		
Marissa – District 3		
Julie motioned to vote in Marissa Jones for position B in District 3. Joni 2 nd motion. Unanimous vote yes.		
Vacancies – 1 position in each district 5, 6, 7		
Joni motioned for Marie Hauger to move from floating representative to District 1 position B. Julie 2 nd motion. Unanimous Vote yes.		
Email vote Nikki Buys new representative for District 4 as of April.		
Old Business		
Membership fees \$40 after 5/1		
Non-transferable memberships		
Transferable scholarships		
Grant – got it		
MTC – Verification of funding		

Treasurer Report:

Decided to go with Quickbooks online version

2024 information submitted to accountant, tried to contact accountant 3-4 times with no luck

176 members

List on Google Drive is updated

Bills need to be submitted within 2 weeks to get reimbursed

Paid \$217.50 to Marissa for updates on website on 5/7/25

Secretary Report:

Work on new board member list

Should have all Code of Ethics turned in

Minutes uploaded on website and google drive

Newsletter went out in April

President:

Read by-laws, board duties & standing rules

Bring at least 10 raffle items to conference, even if you are unable to attend conference

Speakers:

Every session is filled

Waiting to hear back from Wade, Magellan, Chad Jacobs and Matt Heuring

Everything on google drive

Shannon will have a different title, needs to submit

Budget updated on agenda as well

Del Rae working on getting the panel guests – Judge, PO and Prosecutor wanted. They will meet 6/11 to work out details.

Speaker link for jot forms – Julie and Jessica figure it out and get to Marissa

Lead Rep - Joe

Scholarship draw is July 1st have until 7/15 to respond to email and next drawing will be 7/20.

New board representative duties be the liaison between districts and IJJA

Future Conferences

2025 – done

2026 – Joni – waiting for bid – penciled in for the 2026 conference

2027 – Got bid from Westbank

Flights:

Booked for August – 5 people flying. If anybody else is flying, contact Joni

Committees

Registration/Memberships: Rebecca, Kristi– 176 Members as of 5/8/25

Gift Cards/Donations/Raffle/Football: Del Rae, Rhonda–Don't forget 10 items for raffle, even if you can't attend conference. Donation letter on Google Drive.

JJ Commission Grant and other Grants: Joni, Rebecca, Dee Dee, Jessica– Next year get letters of support earlier so not rushing at the end.

CEU/POST/MCLE: Kari (MCLE), Kristi (POST) (CEU), Julie– contact Michaela Millstein for LCPC information.

Vendors/Sponsors: Del Rae, Shannon, Kari, Jose– 1 vendor confirmed, sent out 20ish vendor letters. Odyssey House is confirmed. Reps can also send out vendor letters.

Speakers: Julie, Dee Dee, Moni, Jose –.covered in Speaker category

App Committee: Aletia, Anissia, Joe – WebEx only does big packages now, Joni has reached out to them, but also looking at Whova. Whova would like to do Zoom meeting to go over what they can do for us. Spent a little over \$2,000 for WebEx.

Website: Jessica, Moni, Aletia, Shannon– Jessica worked with Marissa and made changes. The countdown to conference needs to be taken down, last years conference countdown. Where does the nomination go when submitted? Registration page still has 2024 on it.

Facebook/Marketing: Moni, Shannon, Aletia, Jessica– Make Instagram to go with Facebook page.

Awards: Joni and Aletia – Commitment to Service 1 per district and John Schuler Award. We need to have nominations.

Elections: Joni– Last year we used google forms, will do this year as well. Just create different forms for different districts to be done before conference so it can be announced at conference.

2025 IJJA Team Builder: Shannon, Joni, Anissia, Jessica – Shannon will send out a poll for options.

Misdemeanor Administrators meeting 4-5:30 on Monday

Meet and greet 4-6 on Monday

Will we be taking the speakers out to dinner this year? Julie will find out when they arrive.

SWAG: Aletia, Kristi, –

Pens - ordered and arrived

Bags – mixture of colors (25 speaker bags in black)

Lanyards – Del Rae will check on how many

Name tags – order from Amazon

Notebooks – order colorful ones and will ship to Marie

Resin Keychains – Get price for 250 keychains and 200 stickers for June meeting.

IT/AV: Jose, Joe, Anissia – Jose will reach out to Sky?

Apparel: Joe, Anissia –

Entertainment: Moni, Marie, Anissia– Marie contacted ROTC from U of I, just need to know when and how many to send. Will need them at 8:00 on Tuesday morning and no more than 8 people. Leta Neustaedter will be doing the national anthem.

Side Project by Shannon: Get with IT/AV people for where to put it. Go over more when closer to conference.

Breakout Food Committee: Moni, Aletia – Joni motioned to spend up to \$200 for candy bar at conference. Julie 2nd motion. Unanimous vote yes. Food will be solidified at August meeting. Soda for afternoon breaks, look at the cost. Punch & cookies for meet and greet and appetizers for Corn Hole Tuesday.

District Reports:

District 1: Bonner County juvenile detention numbers are low.

District 2: Nex Perce detention is full. **Juvenile Detention Inspection in District 2.** The first week in April 2025, the Nez Perce County Juvenile Detention Center completed and passed their yearly detention inspection. Nez Perce County Juvenile Detention Center is a tremendous, well-run facility. **Two Rivers United Child Advocacy Center** is a dedicated organization located in Lewiston, Idaho. Their mission is to provide a safe space where children can find hope and healing. The goal of the center is to provide a child-focused setting where representatives from core disciplines, including law enforcement, child protection, prosecution, mental health, and victim advocacy will collaboratively work to investigate reports of child abuse, conduct forensic interviews, and refer cases for prosecution. They use a multidisciplinary team approach, using an evidence-based response, to meet the specific needs of children and families. For more information, please visit their website TRUCAC.ORG

District 3: New Magistrate Judge Dickinson. PO position is open. Misdemeanor probation moving to new building once remodel is done.

District 4: Heather Chapman is new detention supervisor. Supervisor and 2 PO positions are open.

District 5: Joe is now a P.O.S.T instructor

District 6: Village recognized as doing well.

District 7: More juveniles are being sentenced lately in Lemhi County. Detention passed inspection.

Tribal: Owyhee juvenile detention center is being made into an adult center now. Juveniles sent to Colorado and adults sentenced to over a year will also be sent to Colorado.

Fort Hall: Nothing reported at this time.

Adjourn: Meeting adjourned at 1:10 pm.

Next meeting is June 5, 2025 in Boise or Webex