

IJJA BOARD MEETING

In Person
May 8, 2025

Idaho Juvenile Justice Association		
06/05/2025	Full Board Mtg – 9:00	In Person/Zoom
Meeting called	Aletia Straub-Workman	
Type of meeting	Full Board Meeting	
Note taker	Kristi Rogers	
Attendees	<input checked="" type="checkbox"/> Aletia Straub Workman <input checked="" type="checkbox"/> Kristi Rogers <input checked="" type="checkbox"/> Joni Swift <input checked="" type="checkbox"/> Julie Cornell <input checked="" type="checkbox"/> Jessica Nordheim <input checked="" type="checkbox"/> Rebecca Travis <input checked="" type="checkbox"/> Shannon Fox <input checked="" type="checkbox"/> Moni Havelange <input checked="" type="checkbox"/> Anissia Cruz <input checked="" type="checkbox"/> Del Rae Kipp <input checked="" type="checkbox"/> Marie Hauger <input checked="" type="checkbox"/> Mike Davidson <input checked="" type="checkbox"/> Rhonda Kluzik <input checked="" type="checkbox"/> Shawn Hill <input checked="" type="checkbox"/> Jose Martinez <input checked="" type="checkbox"/> Zane Honeycutt <input checked="" type="checkbox"/> Marissa Jones <input checked="" type="checkbox"/> Brandy Allen <input checked="" type="checkbox"/> Kari Portales <input checked="" type="checkbox"/> Nikki Buys <input checked="" type="checkbox"/> Sarah Parkin Absent: <input checked="" type="checkbox"/> Joe Lemos	
Business		
Introductions		
District 7 Open Rep Position – Sarah Parkin, works at IDJC in St. Anthony. Julie motioned that Sarah be voted in as District 7 Rep Position A, Kari 2 nd motion and unanimous vote yes. Welcome to the board Sarah.		
Old Business		
Membership fees \$40 after 5/1		
Non-transferable memberships		
Transferable scholarships		
Treasurer Report:		
No outstanding bills		
261 members, some have been invoiced, and not counted yet		
391 members for 2024		
Board members need to pay their memberships to be on the board		
Reimbursements: Gas, must have receipts submitted within 2 weeks of meeting to get reimbursed.		
We pay \$8.00 for lunch.		
Reimbursement form on Google Drive		
We went with Quickbooks and tax guy has responded and he has all the information		
Secretary Report:		
Work on new board member list		
Should have all Code of Ethics turned in		

Minutes uploaded on website and google drive
Next newsletter will be in August with speaker information

President:

Read by-laws, board duties & standing rules
Districts 4, 5, 6 and Floating are open vacancies

Speakers:

Agenda on Google Drive- mostly complete
Need Tribal information for speakers
LMSW- change to Marissa or Brandy
Ethics speaker for next year set up already, local and no cost
Stefana – Fragmented Pieces: possible keynote and 1 session
Reach out to ICAAD Speaker
Tribal meets next week to get the panel together for one session
People have been asking for agenda, possibly put DRAFT on website and put in TBD-for Tribal
Speaker gifts, will go with Weiser candy again. Jose will reach out. Joni motioned to spend up to \$300 for speaker gifts Julie 2nd motion and unanimous vote yes.

Future Conferences

2025 – done
2026 – Joni – no contract yet, but it is a yes. Similar to last time, hotel will be more complicated than the bid for the conference center.
2027 – Got bid from Westbank – Aletia and Kristi will look at Hotels. Anissia will look at Shoban Casino and possibly have a meeting there next year to see if we want to go with them again. Westbank is tentatively penciled in.

Flights:

Booked for August – flying in to Spokane
Flying into Pullman for the conference

App:

\$2200 cheapest with \$18,000 the most expensive for WebEx.
Utilize Facebook, Instagram and the Website
Less than 20% used the app last year.
We must have surveys to be in compliance with the grant
Due to the cost of apps this year we are going to do conference programs.
Use QR codes for speaker information
Will test in Moscow in August
QR code \$87 quarterly 3 months. Anissia motioned that we spend \$87 for QR code starting in July and ending 9/30/2025. Jone 2nd motion and unanimous vote yes.

Committees
Registration/Memberships: Rebecca, Kristi– 261 Members as of 6/5/25
Gift Cards/Donations/Raffle/Football: Del Rae, Rhonda, Nikki, Brandy–Don't forget 10 items for raffle, even if you can't attend conference. Donation letter on Google Drive.

JJ Commission Grant and other Grants: Joni, Rebecca, Jessica– Next year get letters of support in January, so not rushing at the end.

CEU/POST/MCLE: Kari (MCLE), Kristi (POST) (CEU), Julie– contact Michaela Millstein for LCPC information.

Vendors/Sponsors: Del Rae, Shannon, Kari, Jose, Brandy– 2 vendors confirmed. 3 yeses, 2 speaker/vendors, 7 vendors so far.

Speakers: Julie, Moni, Jose –1 flying into Pullman and 1 into Spokane so far.

Program Committee: Joni, Anissia, Joe, Rhonda, Marissa, Shannon.

Website: Jessica, Moni, Aletia, Shannon– Have a place on the website to put the agenda. Membership list has link to private drive, will have to ask Marissa about it. Shannon will take a look at it. Place 2025 Conference agenda up higher.

Facebook/Marketing: Moni, Shannon, Aletia, Jessica– Spotlight speaker on Facebook weekly. Everything is on Google Drive.

Awards: Joni and Aletia – Award nominations go to Joni's email.

Elections: Joni– A position is up for election in 2025, be thinking if you want to run for another 2 year term. Will need nominations for Pres-Elect and VP (Julie staying for VP position). Joe was nominated at last meeting for Pres-Elect.

2025 IJJA Team Builder: Shannon, Joni, Anissia, Jessica – Bears and Ice Cream.

Misdemeanor Administrators meeting 4-5:30 on Monday
Meet and greet 4-6 on Monday

SWAG: Aletia, Kristi, –

Pens - ordered and arrived

Bags – mixture of colors have to order in increments of 50, will order 200 total.

Lanyards – Del Rae will check on how many

Name tags – Kristi made motion to buy nametags off of Amazon, Julie 2nd motion and unanimous yes
Notebooks – ordered

Resin Keychains & Stickers: 200 stickers \$250, 250 keychains \$375. Joni motioned that we spend \$375 for keychains and \$250 for stickers, Rhonda 2nd motion, unanimous vote yes.

IT/AV: Jose, Joe, Anissia – Will need to contract with hotel for AV items. Marissa may have a projector.

Apparel: Joe, Anissia – Board shirts are here. Still have t-shirts to sell at conference

Entertainment: Moni, Marie, Anissia– ROTC people lined up. Will have cornhole board to give as prize, will ask for another one to be made. Will need to purchase bean bags. Joni motioned to spend up to \$60 for bean bags, Rebecca 2nd motion, unanimous vote yes. 16 bags total.

Side Project by Shannon: Get with IT/AV people for where to put it. Go over more when closer to conference.

Raffle Prizes: Instead of having big prizes in a different raffle, have everything in the same raffle, and raffle off the big prizes at the end. Amazon cards, 5 of them at \$100 each. Will talk more about it in August.

Breakout Food Committee: Moni, Aletia – Nothing new

District Reports:

District 1: Numbers are climbing up in detention.

District 2: Numbers are climbing and offenders getting younger. 11/12 year olds with serious felonies.

District 3: SW Juvenile Detention increasing, revolving door. Hired 2 new PO's for misdemeanor and they will be attending P.O.S.T in August.

District 4: Heather Chapman is new detention supervisor. Supervisor and 2 PO positions are open.

District 5: Detention looking for female officer. Cases are getting harder and younger. Hiring new PO.

District 6: Matt Harden updated on crisis resources from Magellan.

District 7: Hiring new Magistrate Judge in Bonneville County.

Tribal: North: Looking for chief judge, hired diversion coordinator and already has 5 kids. More inappropriate social media going around. South: Anissia did tour of Ft. Hall. No juvenile residents, 35 adults. 35 certified staff and 3 more getting certified. Working on community program to get people out of their houses – Anger Management for teens and adults, Smudges and tribal court.

Adjourn: Meeting adjourned at 1:05 pm.

Next meeting is August 7, 2025 in Moscow or Webex