Children's Museum of Brownsville
Field Trip Request Form
Grades: Pre K3 – 2nd Grade
Email to lucy@cmofbrownsville.com

Date Requested: _____ Day of the Week: _____

School Name: _____

School Address: _____

(City) _____ (State) _____ (Zip Code) _____

Contact Name:_____ Position:_____

School/Work Phone:(___)_____ Alternate Phone:(___)_____

Fax Number:(___)_____ E-mail:_____

Grade Level:_____ No. of Classes:_____ No. of Students:_____**(Max 100)**

No. of Teachers/Para-Professionals:_____ (Student to Teacher ratio = 15:1)

Price: $11.00 per person (students/teachers/chaperones) minimum 30 or more attendees
Price: $12.50 per person (students/teachers/chaperones) if less than 30 attendees

Please select a time slot:

□ 9:00 am - 10:30 am   □ 10:45 am – 12:15 pm   □ 12:30 pm - 2:00 pm

Please note:

*Available activities will be at the discretion of the museum based on available supplies, seasons and number of students.

*The activities will take place in available spaces in the museum.

Printed Name: _____ Signature: _____ Date: _____

Note: Arriving/Leaving times are very important. Know that if you arrive late, your field trip may not be extended past your scheduled time. This request form does <u>NOT</u> guarantee the date/field trip requested. The person that submits this form will receive an invoice via email from CMB as the final confirmation. In cases of cancellation, **<u>30 days prior notice from the date scheduled is required in order to receive a full refund</u>**. Absolutely **<u>NO REFUNDS</u>** on payments made over the amount of field trip cost and **<u>NO CREDIT</u>** given for children who do not attend the field trip, but who were originally reserved prior to visit. Chaperones are not included on the invoice; the chaperone entrance fee is $11. Chaperones' pay upon arrival.

Deposit (1/2 of invoiced amount) or purchase order must be submitted 30 days prior to field trip to reserve the date.

REMINDER! *We have a wonderful Sunny's Toy Shop available inside the museum; please inform parents and students that we provide fun, educational, and interactive toys, souvenirs, and apparel for all ages to purchase. The recommended average purchase is $5 per child.*