

Children's Museum of Brownsville
Field Trip Request Form
Grades: Pre K3 – 2nd Grade
Email to lucy@cmofbrownsville.com

Date Requested: _____ Day of the Week: _____

School Name: _____

School Address: _____
(City) _____ (State) _____ (Zip Code) _____

Contact Name: _____ Position: _____

School/Work Phone:(____)_____ Alternate Phone:(____)_____

Fax Number:(____)_____ E-mail: _____

Grade Level:____ No. of Classes:____ No. of Students:____ (**Max 100**)

No. of Teachers/Para-Professionals:_____ (Student to Teacher ratio = 15:1)

Price: \$11.00 per person (students/teachers/chaperones) minimum 30 or more attendees

Please select a time slot:

9:00 am - 10:30 am

10:45 am – 12:15 pm

12:30 pm - 2:00 pm

Please note:

**Available activities will be at the discretion of the museum based on available supplies, seasons and number of students.*

**The activities will take place in available spaces in the museum.*

Printed Name: _____ Signature: _____ Date: _____

Note: Arriving/Leaving times are very important. Know that if you arrive late, your field trip may not be extended past your scheduled time. This request form does NOT guarantee the date/field trip requested. The person that submits this form will receive an invoice via email from CMB as the final confirmation. In cases of cancellation, **30 days prior notice from the date scheduled is required in order to receive a full refund.** Absolutely **NO REFUNDS** on payments made over the amount of field trip cost and **NO CREDIT** given for children who do not attend the field trip, but who were originally reserved prior to visit. Chaperones are not included on the invoice; the chaperone entrance fee is \$11. Chaperones' pay upon arrival.

Deposit (1/2 of invoiced amount) or purchase order must be submitted 30 days prior to field trip to reserve the date.

REMINDER! We have a wonderful Sunny's Toy Shop available inside the museum; please inform parents and students that we provide fun, educational, and interactive toys, souvenirs, and apparel for all ages to purchase. The recommended average purchase is \$5 per child.