

RECORDS FEE SCHEDULE

TRAFFIC RECORDS	PAGES	FEE
Traffic Crash Report (s) <i>*Do not release in the event of pending criminal investigation or charges.</i>	0 – 5 6+	\$5.00 \$20.00
Photographs Digital images Images burned onto CD(s)/Jump Drive (upon request) Photographs maintained in non-digital format (4x6 - \$5/each; 8x10 - \$10/each)	Up to 20 photos 21-100 101+ Per CD/Drive Per print	\$15.00 \$.50 per photo \$.25 per photo + \$25.00 \$5-10.00
Video Recordings (dash & body camera footage sent via link) Video(s) burned onto CD(s)/Jump Drive (upon request) <i>* Estimates to be provided where production costs exceed the minimum fee and will not be processed further until requester agrees to pay the additional costs.</i> Crime Scene Video Documentation	0-20 min. 20+ min. Per CD/Drive Per Video	\$10.00 \$.50 per min. + 25.00 75.00

CRIMINAL RECORDS		
Initial Report	No limit	\$10.00
Supplemental Report(s) <i>*Do not release in the event of pending criminal investigation or charges.</i>	1-25 26-500 501+	\$1.00 per page \$0.50 per page \$0.25 per page
Crime Reports (file numbers, date, time, address, incident type) Report with charts and graphs analysis	Per request Per request	\$10.00 \$25.00
Records/Background Check	Per request	\$10.00
Photographs Digital images Images burned onto CD(s)/Jump Drive (upon request) Photographs maintained in non-digital format (4x6 - \$5/each; 8x10 - \$10/each)	Up to 20 photos 21-100 101+ Per CD/Drive Per print	\$15.00 \$.50 per photo \$.25 per photo + \$25.00 \$5-10.00
Video Recordings (dash & body camera footage sent via link) Video(s) burned onto CD(s)/Jump Drive (upon request) <i>* Estimates to be provided where production costs exceed the minimum fee and will not be processed further until requester agrees to pay the additional costs.</i> Crime Scene Video Documentation	0-20 min. 20+ min. Per CD/Drive Per Video	\$10.00 \$.50 per min. + 25.00 75.00

JAIL RECORDS		
Booking Records (includes information required under C.Cr.P. art. 228) Other documents	Per request Per page	\$10.00 \$1.00
Mugshots (<i>See C.Cr.P. art 234(B), (C)(1)(d), (e) for circumstances allowing production</i>)	Per Mugshot	\$10.00

AUDIO RECORDS		
Audio Recordings Audio file(s) via link Audio file(s) burned onto CD(s)/Jump Drive (upon request)	0-20 min. 20+ min. Per CD/Drive	\$10.00 \$.50 per min. + \$25.00
CAD Printout/Digital File	Per report	\$10

MISCELLANEOUS		
Mailing fee/Postage	Per request	Actual cost
Fax Charge	Per request	\$5.00
Tax Bill	Per bill	5.00
Miscellaneous Records	1-25 26-500 501+	\$1.00 per page \$0.50 per page \$0.25 per page
Computer Printouts, Payroll, Tax, etc.	Per page	\$2.00
<i>*Fee estimates for other records to be provided upon request.</i>		

All public records request should be made using our online portal at:

<https://tangipahoparishsheriffa.nextrequest.com>.

Payment can be made via credit/debit card on the portal, in person via *cash, check or money order* OR mailed via *check or money order* to TPSO % Criminal Records, P.O. Box 727, Amite, LA 70422.