

PRIVACY POLICY

Write the Ship, LLC d/b/a Premium Ghostwriting Academy (“PGA”) has created this Privacy Policy to inform its users on how PGA collects, uses, discloses, retains, and safeguards information from its users in connection with the Service. All capitalized terms used but not defined in this Privacy Policy have the meanings ascribed to them in PGA’s [Terms of Service](#). By accessing or using the Service in any way, you consent to PGA’s collection, use, retention, and disclosure of your personal information as provided in this Privacy Policy. PGA reserves the right to modify its Privacy Policy from time to time in its sole discretion, and all such modifications will be effective immediately upon being posted on the Service and are hereby incorporated by reference. Your continued use of the Service after such modifications have been posted constitutes your acceptance of such changes, and you agree your use of the Service will be subject to the then-current version of the Privacy Policy. PGA recommends you periodically check the Privacy Policy, and if at any time you are not in agreement with PGA’s policies concerning the collection, use, retention, and disclosure of your personal information, then you are not authorized to and may not access or otherwise use the Service.

1. COLLECTION OF PERSONAL INFORMATION

PGA collects two types of information about and from its users: personal information and non-personal information. Personal information is data that can be used to uniquely identify or contact a single person. You may browse the Service anonymously without being required to submit any personal information to PGA; however, if you elect to create a User Account (required to purchase PGA’s various products and services), you must provide certain personal information such as your name, phone number, billing address, shipping address, email address, and payment method information. Such information will be transferred, encrypted, and stored on PGA’s secure servers located in the United States and the servers of various strategic partners and vendors that assist with certain aspects of the Service (see Section 4 for additional details). Your User Account is password protected so that access to your personal information is limited to yourself and any other parties with whom you choose to share your User ID and password, along with PGA and certain of PGA’s strategic partners as further described in this Privacy Policy. PGA collects the following types of personal information: (a) information obtained from user transactions involving the Service (e.g., Contributions you elect to Share via the Service and User Account registrations, updates, and activities); (b) information you provide to PGA in response to any communications to you, including those to verify your identity and associated User Content; and (c) information obtained via discussion forums and via social media applications, services, and websites. PGA employs a variety of security and risk management technologies, including Secure Socket Layer (“SSL”) encryption, for the secure exchange of your personal information on the Service. Please see Section 3 (Security Measures) for additional details.

2. COLLECTION OF NON-PERSONAL INFORMATION

PGA also collects non-personal information (i.e., data in a form that cannot be used to uniquely identify or contact a single person). Examples of non-personal information collected by PGA include, but are not limited to: data from users’ use of the Service, including, but not limited to (a) demographic information (e.g., user occupation, language, zip code, area code); (b) users’ computer and mobile device information (including IP addresses, operating systems, and browser software used by users of the Service); and (c)

data regarding how the Service is being used (e.g., which pages of the Service are visited, the order in which they are visited, which links are “clicked-through,” and the amount of traffic on the Service).

3. SECURITY MEASURES

PGA protects the security of your personal information, including your User ID, password, and other User Account information, through a variety of security and risk management measures, including the utilization of SSL encryption. This prevents such data from being read in an intelligible form as it is transmitted to the Service and helps ensure the security of transactions through the Service. In addition, PGA takes various precautions, including, administrative, technical, and physical measures, to prevent unauthorized access to the information PGA collects, and to safeguard such information from loss, alteration, theft, and misuse. Please note, while PGA takes the reasonable steps described herein to protect your personal information, PGA cannot and does not guarantee, represent, or warrant that any information transmitted via the Internet is secure, or that such transmissions are or will be free from error, delay, interruption, or interception. All such transmissions of personal information are at your own risk, and you remain solely and entirely responsible for the security of your personal information.

4. PGA’S USE AND DISCLOSURE OF PERSONAL INFORMATION

PGA may communicate with users by email and SMS regarding account activity, customer support, enrollment, reminders, and promotional offers. Users may opt out of promotional emails and SMS communications as described below.

SMS/Text Messaging Communications

If you provide your mobile phone number and opt in to receive text messages, PGA may send transactional, informational, customer support, enrollment-related, and promotional SMS messages. Message frequency varies. Message and data rates may apply. PGA uses Twilio and other service providers acting solely on PGA’s behalf to facilitate SMS delivery. These providers may process information only as necessary to provide services to PGA and may not use SMS opt-in data for their own marketing purposes. You may opt out at any time by replying STOP. For assistance, reply HELP or contact privacy@ship30for30.com. We do not sell, rent, or share your phone number or SMS opt-in information with any third party or affiliate for their own marketing or promotional purposes.

Service providers such as ConvertKit, Stripe, Slack, Skool, Google Analytics, and Twilio may receive information only to perform services on PGA’s behalf. SMS opt-in information is expressly excluded from any marketing-related sharing arrangement.

5. PGA’S USE AND DISCLOSURE OF NON-PERSONAL INFORMATION

PGA uses and discloses non-personal information to analyze PGA’s use of resources, to troubleshoot issues with the Service, to improve the Service and related advertising, and otherwise in PGA’s discretion and as permitted by law. You acknowledge and agree PGA may use and disclose non-personal information for such purposes and to gather and research broad demographic information provided to PGA through use of the Service and to perform statistical analysis of such information and the collective characteristics and behavior of the PGA users. In conducting such analysis, PGA hopes to provide more useful information to

its users, measure interest in specific areas of the Service, and to determine the effectiveness of advertising and promotions on or via the Service. PGA considers aggregated data and anonymized data non-personal information for purposes of this Privacy Policy. If PGA combines non-personal information with personal information, the combined information will be treated as personal information. You acknowledge and agree PGA may disclose its users' non-personal information to third parties, including, but not limited to, current and prospective advertisers, users, and strategic partners, in furtherance of the purposes stated herein.

6. DISCLOSURE OF PERSONAL INFORMATION BY YOU

Whenever you voluntarily disclose personal information online (e.g., when Sharing your Contributions via the Service), such information can be collected and used by others. You will not be able to control how such information may be used. You acknowledge and agree that any Contributions you Share will be made public and you have no expectation of privacy with respect to any such Contributions. By Sharing any Contributions, you consent to the public dissemination of all information contained therein, both via the Service and search engines and other similar tools online. While PGA takes the reasonable steps detailed in this Privacy Policy to protect data stored on its secure servers, PGA cannot and does not guarantee the privacy or security of such information disclosed by users to one another and you remain solely and entirely responsible for the information you choose to disclose in such instances. In creating a PGA User Account, your User ID will be public and visible to all other users of the Service. Accordingly, PGA encourages you to refrain from using information when creating your User ID that may be used to personally identify you. In establishing a User Account you will be asked to create a password for your User Account. PGA recommends you use unique combinations of letters, numbers, and special characters to reduce the likelihood that third parties may be able to gain access to your PGA User Account. You will at all times remain solely and entirely responsible for actions taken in the name of your PGA User ID. Therefore, if you believe your password has been compromised you should immediately notify PGA at support@ship30for30.com and take appropriate steps to change your password. You agree to update your personal information with PGA if at any time it changes or becomes inaccurate. To review and update your personal information, simply log-in to your PGA User Account and follow the relevant link. Upon the closure of User Accounts, PGA will remove personal information in accordance with applicable law and as soon as is reasonably practicable; however, PGA reserves the right to retain personal information associated with closed User Accounts for purposes of complying with legal requirements, fraud prevention, resolution of claims, to collect payments owed, to enforce the Terms of Service and other rules, guidelines, and policies of PGA, in connection with any investigation of unlawful or unauthorized activity, and for other actions permitted under applicable law. In addition, PGA has no obligation to remove or modify Contributions Shared by you via the Service prior to or after any closure of your User Account. In furtherance of helping to maintain a safe and secure community of users, you hereby represent, warrant, and agree that any personal information received by you from another PGA user will be used by you solely for the purposes for which it was disclosed and as otherwise expressly consented to by such other user. You are prohibited from adding other PGA users to your mailing list (email or physical) without such users' prior written consent, and at no time may you use another user's personal information to send unsolicited commercial messages (i.e., spam).

7. COOKIES AND SIMILAR TECHNOLOGIES

Cookies are small text files that are sent to your browser from a website and stored on your computer's hard drive. Cookies are commonly used to provide useful features to website users. PGA may use cookies and similar technologies such as pixel tags and web beacons to analyze user activity, administer the Service, measure the effectiveness of advertisements and promotions, deliver a better, more efficient, and more personalized experience (for example, by identifying you and maintaining your "signed-in" status on the Service), to estimate PGA's user base and usage patterns, and to promote trust and safety among the PGA community of users. PGA may offer various features on its Service that are only available through the use of cookies and similar technologies. PGA's strategic partners that offer products, services, and promotions on or via the Service may also use cookies and similar technologies. PGA exercises no control over such cookies and other technologies, nor does this Privacy Policy cover how your personal information contained in those cookies may be used or protected. If you have questions or concerns regarding the use of cookies by any of PGA's strategic partners, or about the use of your personal information by such third parties, PGA recommends you contact the administrator for such third party's website. If you are concerned about the use of cookies, PGA recommends you set your browser's options to notify you whenever a cookie is set or to disallow cookies altogether.

8. INFORMATION FOR RESIDENTS OF CALIFORNIA, CANADA, AND EUROPE

If you are a resident of California, Canada, or Europe, you have the right to access the personal information PGA holds about you and to ask that your personal information be corrected, updated, or deleted (provided, however, any deletion of personal information required to render the Service may eliminate your ability to use the Service). If you would like to exercise this right, please contact PGA. PGA processes your information in order to complete transactions on the Service (for example, in connection with purchasing PGA's products and services) and otherwise to pursue PGA's legitimate business interests. Additionally, please note that your information will be transferred outside of California, Canada, and Europe, including to the United States.

9. MINORS

PGA does not knowingly collect personal information from individuals under the age of 18. If PGA learns it has collected the personal information of an individual under the age of 18, then PGA will delete such information as soon as practicable. By using the Service, you represent that you are at least the age of majority in your state or province of residence.

10. CHANGES

PGA reserves the right to update, modify, and change this Privacy Policy and/or the Service from time to time in order to reflect, for example, changes to PGA's practices or for other operational, legal, or regulatory reasons. PGA encourages you to periodically review this Privacy Policy to ensure you are aware of any recent changes PGA has made to its practices concerning how personal information is collected, used, and shared. Updates to this Privacy Policy will take effect immediately upon posting on the Service. By continuing to use the Service after changes are made to this Privacy Policy, you agree to such changes. If at any time you do not agree with PGA's policies concerning the collection, use, retention, and disclosure of your personal information, then you are not authorized to and may not access or otherwise use the Service.

11. PGA's COMMITMENT TO YOUR PRIVACY

PGA is committed to safeguarding your online privacy and the integrity of your personal information. To further this goal, PGA communicates its privacy and security policies to its employees and strictly enforces policy safeguards within the company. If you have any questions concerning this Privacy Policy, please contact PGA at: privacy@ship30for30.com.

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