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<b>Review Period:</b>	<input checked="" type="checkbox"/> 3 years <input type="checkbox"/> 1 year	<b>Manual:</b>	Governance Policy Manual
<b>Classification:</b>	Board of Directors	<b>Section:</b>	Board Effectiveness
<b>Owner:</b>	President & CEO	<b>Signing Authority:</b>	Board of Directors

### **POLICY STATEMENT:**

Board members and committee members are expected to attend all Board meetings and all meetings of the committees to which they are assigned. It is recognized that directors may be unable to attend some meetings due to conflicts with other commitments or other unforeseen circumstances. An attendance rate of at least 75% is acceptable.

The Board of Directors and the Committees of the Board have been entrusted to direct and monitor hospital operations. Unreasonable Director absenteeism limits the full capability of the Board to fulfill its obligation to hospital stakeholders.

To ensure that board and committee members contribute their expertise and judgment to the business and affairs of the corporation by attending and participating in board and committee meetings. This policy applies to all Board members.

### **PROCEDURE:**

The Governance and Nominating Committee shall review attendance twice a year and report to the Board of Directors.

Where a Director fails to attend 75% of the meetings of the Board or of a committee in a 12-month period, or is absent for three consecutive meetings, the Chair shall discuss the reasons for the absences with the member and may ask the individual to resign. Action leading to the termination of a Director will be in accordance with the Corporate By-laws.

A member's record of attendance shall be considered with respect to renewal of a Board term or future assignment to a committee.

The Chair shall, at the Chair's sole discretion, determine if a Director's absences are excusable and may grant a Board or Committee member a limited period of time to rearrange their schedule so that there are no conflicts with regularly scheduled Board or Committee meetings.

Effective: Apr 2010	Last review/revision: Sep 2024	Next review: Sep 2027
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