

HGMH EMAIL AND BOARD PORTAL ACCESS

HGMH Email Access

Microsoft Authenticator must be setup in order to access your email.

Logging in:

1. To log in, go to www.outlook.com and sign in with your HGMH email address and password.
2. A message will pop up asking to approve the sign in request. Authentication is required every 24 hours per device.



kerimassia@hgmh.on.ca

Approve sign in request

- 6 Open your Authenticator app and approve the request. Enter the number if prompted.

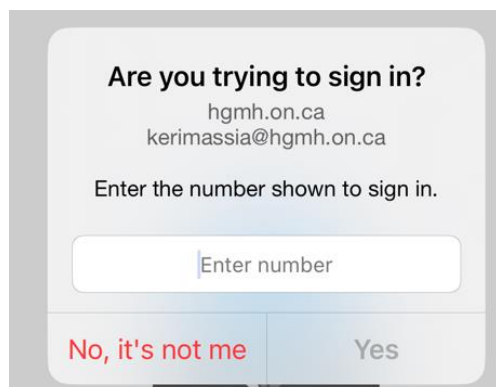
49

Memorize the numbers displayed and click on Approve sign-in.

Didn't receive a sign-in request? **Swipe down to refresh** the content in your app.

[I can't use my Microsoft Authenticator app right now](#)

[More information](#)



Enter the numbers you memorized from the previous screen. *In this case, the numbers are 49.*

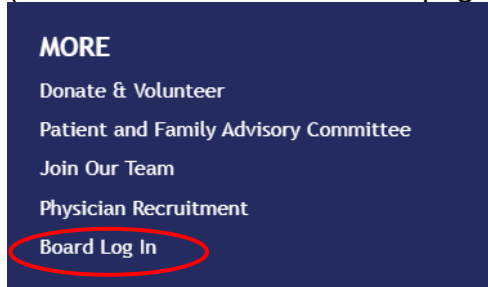
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Board Portal Access

To access the Board Portal, go to <https://www.hgmh.on.ca/en/auth/log-in> or go to www.hgmh.on.ca and click on Board Log In at the bottom of the webpage.

(view of the bottom of the webpage www.hgmh.on.ca)



Your username for the Board Portal is your HGMH email address.

(Password for the board portal may differ from your HGMH email password depending on what you choose)

The Board Portal and HGMH email address are not connected. Even if you cannot get into your HGMH email, you should still be able to log onto the Board Portal. .