BOARD AWARD OF EXCELLENCE

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POLICY STATEMENT:

The HGMH Board Award of Excellence recognizes the outstanding contributions of staff and physicians. This award provides an opportunity to promote the importance of celebrating excellence and the necessity of recognizing the work of the HGMH team.

PROCEDURE:

1. Each year, the Board will recognize up to two deserving recipients for the Board Award of Excellence. The award process is intended to support and enhance the recognition programs in existence at the hospital.

2. The Board will call for nominations from within the hospital.

3. The nominations will be required to support the criteria outlined below:
   - *significant achievement in person and family centred care, or service to a patient and family;*
   - *an extraordinary commitment to patient safety, has championed a new initiative or process, or has thought of an innovative solution to a patient safety concern;*
   - *significant accomplishment in the management of people, financial or material resources;*
   - *successful completion of a major project or special assignment in a manner beyond what would normally be expected; and,*
   - *an outstanding initiative which has resulted in significant monetary and/or non-monetary benefits to HGMH in regard to increasing efficiency, effectiveness, improving patient care or displaying innovation and creativity in their work environment.*

4. In April of each year, a call for nominations will be sent to all staff and physicians at HGMH. Nominations will be open for a period of three weeks.

5. The Finance and Human Resources Committee will be responsible for recommending to the Board of Directors up to two recipients.

6. Nominees will be published on the Intranet yearly in May, and the winner will be announced at the Board of Directors Annual General Meeting.

7. Winners of the Board Award of Excellence will receive a custom recognition plaque, and staff will receive one day off with pay.

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