

Student Checklist

The Online Program: New Student

Preparing for the School Year - Required Steps

The Enlightium Parents App - Required Steps

Starting Classes - Required Steps

Preparing for the School Year - Recommended Steps

The Enlightium Parents App - Recommended Steps

Complete the Admissions Process

Date: Immediately after submitting the enrollment form.

Get Started -> Details will be provided to you via email.

Download and Print the School Calendar

Date: The final calendar will be published on August 1.

Get Started -> Search "Calendar" at www.Support.EnlightiumAcademy.com. It will also be provided via email at that time.

Review the Family Handbook

Date: The Family Handbook will be published on August 1.

Get Started -> Search "Family Handbook" at www.Support.EnlightiumAcademy.com. It will also be provided via email at that time.

Review and Confirm your Student's Schedule

Date: Leading up to your student's start date, you will receive an email with your student's schedule.

Get Started -> Keep an eye on your inbox. When you receive an email from your student's counselor, review it, ask questions if you have any, and then confirm the schedule.

Review Emails from the Billing Department

Date: Shortly after enrolling

Get Started -> Check your inbox. There will be one email per student, with additional emails if the student has a non-standard course schedule.



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- Download the Enlightium Parents app**

Date: Shortly after enrolling

Get Started -> Search "App" at www.Support.EnlightiumAcademy.com.

The Enlightium Parents App - Required Steps

- Ensure You're in the Right Groups in the App:**

- Your state group (ex: Texas) or your country group if living outside of the United States (ex: The Bahamas)
- Your student's grade level (ex: 7th Grade)
- Your student's program (The Online Program)

Starting Classes - Required Steps

Date: Before starting courses.

Get Started -> Use the search bar in the Enlightium Parents app.

Preparing for the School Year - Recommended Steps

- Review Your State's or Country's Requirements**

Date: Shortly after enrolling

Get Started -> In your state or country group in the app, look for posts from the Enlightium team.

The Enlightium Parents App - Recommended Steps

- Complete the Parent Orientation**

Date: As early as August 1

Get Started -> Found in the menu of the app.

- Log into the Customer Portal on the App**

Date: Shortly after enrolling

Get Started -> Found the menu of the app.



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Preparing for the School Year - Recommended Steps

The Enlightenment Parents App - Recommended Steps

Set Up Your Student Email

Date: In the weeks leading up to your student's start date.

Get Started -> Keep an eye on the primary contact's inbox for details.

Review the Scope and Sequence

Date: In the weeks leading up to your student's start date.

Get Started -> Search "Scope and Sequence" at www.Support.EnlightiumAcademy.com.

Download and Print any Supply Lists and Project Forecasts

Date: The final supply lists and project forecasts will be published on August 1.

Get Started -> On your student's scope and sequence, click on each course's link for details.

Bookmark the Virtual Campus

Date: On or around your student's first day of school.

Get Started -> Search "Virtual Campus" at www.Support.EnlightiumAcademy.com.

Students Need to Complete the Student Orientation

Date: Once your student receives his or her Ignitia or Canvas login credentials.

Get Started -> Search for the Student Orientation in Ignitia or Canvas. The Student Orientation should be completed before starting courses.



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- Review Technical Requirements and Recommendations**

Date: In the weeks leading up to your student's start date.

Get Started -> Search "Technical Requirements" at www.Support.EnlightiumAcademy.com.

The Enlightium Parents App - Required Steps

- Watch the Open House video and Q&A Panel**

Date: Open Houses will be held in the weeks leading up to the first day of school.

Get Started -> Join the Open House in real time. If you missed the event, search "Open House" at www.Support.EnlightiumAcademy.com.

Starting Classes - Required Steps

Preparing for the School Year - Recommended Steps

- Create a Learning Environment**

Date: Before starting classes.

Get Started -> Search "Creating a Learning Environment Blogs" at www.Support.EnlightiumAcademy.com.

The Enlightium Parents App - Recommended Steps

- Follow Enlightium on Social Media**

Date: Before starting classes.

Get Started -> Search "Social Media" at www.Support.EnlightiumAcademy.com.



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- [Post First Day of School Photos on the App](#)

Date: On or around your student's first day of school.

Get Started -> Open the app and post in your student's grade level group.

The Enlightium Parents App - Required Steps

- [Order Your Yearbook](#)

Date: Anytime between quarters 1-3

Get Started -> Open the Customer Portal, then click on "Forms".

Starting Classes - Required Steps

Preparing for the School Year - Recommended Steps

- [Submit Your Student's Yearbook Photo](#)

Date: Anytime between quarters 1-3

Get Started -> Open the Customer Portal, then click on "Forms".

The Enlightium Parents App - Recommended Steps

- [Sign Your Student Up For a Social Opportunity](#)

Date: During or after Student Social Week in September

Get Started -> Open the Customer Portal, then click on "Forms".

