

Liberté Égalité Fraternité







# One-Stop information desk for students at the Espace Reims Campus

For many years, the City Council of the Grand Reims and the CROUS of Reims have set up a Guichet Unique (centralized reception desk) to assist you in completing the administrative procedures required.

The Guichet Unique - Espace Reims Campus, which is open from the end of August to the end of September, is the one-stop shop for making an initial contact with all student services (including the CROUS, the University of Reims Champagne-Ardenne, the MGEL and the CPAM).

Address: Guichet Unique - Espace Reims Campus, 31 rue du Général Sarrail, 51100 Reims. Access: Boulingrin and Gare Centre bus/tram stops. Hours: from 26 August to 27 September 2024, Monday to Friday from 9am to 12pm and 1pm to 5pm. Contact: dve@crous-reims.fr and etudiants.etrangers@univ-reims.fr

# For more information:

- Please refer to the pages under the International tab on the Université de Reims Champagne Ardenne website: https://www.univ-reims.fr/
- Download the International Student Welcome Guide: https://www.univ-reims.fr > International
- > Mobilité des étudiants > Incoming Students

## Welcome and orientation for researchers and doctoral students

Université de Reims Champagne-Ardenne (URCA) is a member of the Euraxess network which organizes greeting of doctoral students and foreign researchers.

Address: Centre des services Euraxess Direction des Relations Extérieures et du Développement International 2 avenue Robert Schuman, 51100 Reims Contact:

03 26 91 84 28 or euraxess@univ-reims.fr Website: https://www.univ-reims.fr > International > Mobilité des enseignants-chercheurs

## ◆ Buddy System

You can be assisted by a "buddy" or a family in Reims!

Thanks to **Buddy System** and **Buddy Family**, you can be put in contact with a URCA student or a local family who will help you settle in during your stay at URCA.

#### More information:

Thanks to Social Tutoring for International Students, you can receive personalised support that will allow you to better get to know your new environment and get advice about life in France.

More information about buddies:

- Buddy System: https://www.univ-reims.fr
- > international > Mobilité des etudiants > Incoming students > Buddy System
- Buddy Family: https://www.univ-reims.fr
- > international > Mobilité des étudiants > Incoming students > Buddy Family
- Social Tutoring for international students: https://www.univ-reims.fr > international > Mobilité des étudiants > Incoming students > Tutorat social

## Welcome and orientation in the institutions

- At Université de Reims Champagne-Ardenne for your welcome and orientation:
- Direction des Études et de la Vie Universitaire (DEVU) which handles international students who are not with an exchange program (degree-seeking students). Contacts: 03 26 91 84 91 or devu@univ-reims.fr
- Direction des Relations Extérieures et du Développement International (DREDI) which handles international exchange students

Contacts: 03 26 91 87 60 or dredi@univ-reims.fr

- If you are enrolled in another institution, please consult the Campus France website for orientation. The site presents a series of **Information Sheets** covering the different higher learning institutions:

https://www.campusfrance.org > Students > Documentary resources > Practical information for students and researchers > Reception arrangements in institutions

If you cannot find your school in this list, then go directly to their website.

#### National Services

- students: www.etudiant.gouv.fr
- doctoral students, researchers:

http://www.euraxess.fr/fr



Making you feel at home is a major concern for all French higher education institutions! The **Welcome to France label** is awarded to institutions that fulfil exacting criteria in the way they take care of their international students.



# Finding somewhere to live is not always easy.

Rents are often high, and landlords require financial guarantees (such as a deposit).

Nevertheless, there is a wide range of accommodation on offer: halls of residence that are exclusively reserved for students and managed by the CROUS, student halls and private lodgings, rooms in private homes, flatshares

# The main thing is to start preparing for this as early as possible, before leaving your home country.

To help you find accommodation, the CRIJ Grand-Est (Centre Régional d'Information Jeunesse) provides a wide range of information about how to find accommodation on its website, Info Jeunes Grand Est: https://info-jeunes-grandest.fr/

• The CRIJ Grand-Est (Centre Régional d'Information Jeunesse), the regional youth information center Champagne-Ardenne provides lots of information to help you find your accommodations on its Info Jeunes (youth information) website: https://jeunes-ca.fr/

#### A FEW TIPS

- Short-term housing
- The Auberge de Jeunesse de Reims (Reims youth hostel), which is located in a park.

Address: Centre International de Séjour de Champagne, 21 chaussée Bocquaine, Parc Léo Lagrange, 51100 Reims.

Contact: 03 26 40 52 60. Site: https://www.cis-reims.com

• For other **low price** accommodations, use the search engine on the Reims Tourist Office

https://www.reims-tourisme.com > Hébergements

#### Long-term housing

(multilingual) website:

• **CROUS** (Centre Régional des Œuvres Universitaires et Scolaires) student housing **for Reims**.

Address: Espace Étudiant Reims Campus, 31 rue du Général Sarrail, 51100 Reims.

Hours: Monday to Friday, 8:30am to 12pm and 1pm to 5pm.

Contact: 09.69.36.19.19

Site: http://www.crous-reims.fr/

- https://trouverunlogement.lescrous.fr/

### **CROUS Student Guide:**

http://www.crous-reims.fr > Le Crous > Guide de l'Étudiant

### · Private Housing Platforms:

Other offers for student lodging, managed by private organisms, are also available in Reims: For example, visit:

- the **Studapart** site, a university platform for private housing; one of the Reims business schools is affiliated: https://www.studapart.com > Rechercher par ville > Reims
- other specialist sites:
- https://www.adele.org/
- https://www.immojeune.com/
- https://www.location-etudiant.fr/
- https://housinganywhere.com
- There is also a site managed by the CROUS, Lokaviz, which includes a listing of student accomodations in private homes:

https://www.lokaviz.fr/

- Shared Leases: consult *La Carte des Colocs*, a national site for shared leases that's free and simple to use: https://www.lacartedescolocs.fr/
- Other solutions available on the Campus France site: www.campusfrance.org > Getting Organized > Accommodation





To get to Reims, it takes 45 minutes from

Paris. See the comprehensive dedicated page on the URCA website:

https://www.univ-reims.fr/minisite\_138/ > Présentation > Comment arriver ?

For getting around the city and the suburbs, use CITURA public buses and trams, the public transport network of the agglomeration of Reims:

https://www.citura.fr/

There are regional trains for getting around the Grand Est region:

https://www.ter.sncf.com/grand-est Don't forget the bus for low-cost travelling: https://fr.ouibus.com/ or https://www.flixbus.fr/

For ride-sharing, refer to the collaborative websites, for example https://www.blablacar.fr

To be more independent, use rental bikes.

You can consult the Tourist Office offer:
https://www.reims-tourisme.com > À faire, À
vivre, À voir > Loisirs > Activités sportives >
Manu Loca Vélo

# If you need a guarantor to secure your lodging

Visale is a new and free quarantor system; www.visale.fr

• If you want to file an application for APL funds (Aide Personnalisée au Logement, or personalized housing aid),

CAF (Caisse des Allocations Familiales) can check your eligibility: 32 30 or www.caf.fr

# • If you need housing adapted to your special needs

Contact the CROUS Social Services which will take action with your institution.

Some establishments have specialized services for students with disabilities (assistance for housing, and also transportation and tuition).

At Université de Reims, a Mission Handicap organization listens, advises and supports students with disabilities: https://www.univ-reims.fr

> Vie des Campus > Handicap

# The CROUS, at your service everywhere

Do you need any help and/or advice, somewhere to eat or to live, a job - or do you just want to find out all there is to know about student life? Then the CROUS is what you need!



les Crous The CROUS (Centre Régional des Œuvres Universitaires et Scolaires

- Regional Centre of University and

School Services) has branches in all major French university towns.

It manages university halls of residence and canteens, allows you to meet social workers, and offers cultural activities and job opportunities.



# **ENROLLMENT IN YOUR INSTITUTION**

#### ◆ CVEC

Before you can enroll in your institution, you must download proof of payment of the Contribution Vie Etudiante et de Campus (CVEC) - the student and campus life contribution fee.

- Connect to https://cvec.etudiant.gouv.fr/
- For additional information and special cases: https://www.campusfrance.org > Getting Organized > CVEC

### ◆ Confirm Registration

Take note! Even if you have a pre-registration letter, you are not officially enrolled.

You must confirm your enrollment with the institution's Service de la Scolarité (Admissions) as soon as you arrive.

### RESIDENCE PERMITS

### WHAT YOU NEED TO KNOW

- · If you have just arrived in France on a longterm VLS-TS student visa: you must validate it online as soon as you arrive in France, on the ANEF (Administration numérique pour les Etrangers en France - Digital Administration for Foreigners in France) website. This validation must be carried out within the three months following your arrival: https://administrationetrangers-en-france.interieur.gouv.fr/ particuliers/#/
- · If you have Algerian citizenship or you are a student holding a "concours" visa or a visa bearing the mention "carte à solliciter dans les deux mois" ("card to be requested within two months"): your request for a residence permit must be carried out at the Préfecture.
- · If you hold a "mineur scolarisé" ("minor in education") visa and you have since attained your majority, you must request a residence permit directly on the ANEF website or at the préfecture of vour place of residence within the two months following your attaining the age of legal majority: https://administrationetrangers-en-france.interieur.gouv.fr/ particuliers/#/

Please note: if you wish to renew your residence permit or VLS-TS, you must make your request during the third month preceding the date of end of validity of your current residence permit, on the following website: https://administrationetrangers-en-france.interieur.gouv.fr/ particuliers/#/

The following tutorial can help you with this procedure: https://www.campusfrance.org/en/ tutorials-to-help-international-students-intheir-application-process

· Your institution's student support services can assist you in case of any difficulties.

To find out more about your rights and obligations: https://www.service-public.fr/particuliers/vosdroits/N110



#### **OPENING A BANK ACCOUNT**

If you stay in France for more than 3 months, it will be much easier day-to-day if you open a bank account, online or in one of the bank agencies located in Reims.

In France, opening a bank account is a right: www.service-public.fr > Argent > Comptes bancaires> Droit au compte

#### **ACCESSING HEALTHCARE**

Accessing healthcare in France is almost free, but you must be insured. You must therefore be registered with the national health insurance programme.

Please go to the

https://etudiant-etranger.ameli.fr website to register, understand your rights and to carry out the requisite procedures.

#### Learn more:

https://www.campusfrance.org > Getting Organized > Health

As a student, you can also take advantage of the university medical services. In these health centers where consultations are free, you will be greeted by a team of doctors and nurses who can give personalized advice about health and prevention.

This is the case at Université de Reims Champagne-Ardenne where there is a Service de Santé étudiante (SSE), or Student Health Service, located on two sites.

• SSE Campus Moulin de la Housse, Espace Santé, Building 8, 51100 Reims.

Hours: Monday to Friday, from 8:30am to 5pm. Contact: 03 26 91 83 20.

• SSE Campus Croix-Rouge, Building 2, 57 rue Pierre Taittinger, 51100 Reims. Hours: Monday to Friday, from 8:30am to 5pm.

Contact: 03 26 91 38 80.

Website: https://www.univ-reims.fr > Vie des Campus > Sécurité Santé Social > Santé > Santé des étudiants

# TAKING OUT COMPLEMENTARY HEALTH INSURANCE ("MUTUELLE")

We recommend you take out complementary health insurance in order to cover the totality of your healthcare costs, which are not all covered

# by the compulsory and free national health insurance programme.

Please note: options and levels of insurance vary from one insurer to another. In order to choose the complementary insurance that is best adapted to your situation and your budget, you can access more information on a student "mutuelles" price comparison website.

#### HOUSING INSURANCE

# In France, housing insurance is mandatory.

You can sign up for housing insurance called "garantie risques locatifs" - rental risk guarantee - at your bank or a private insurance company. Online subscription is often possible.

### **EMERGENCY NUMBERS**

**SAMU:** Call 15 Emergency Medical Services Police emergency: Call 17 in the event of violence, theft, robbery.

Fire Department: Call 18 in the event of fire, gas leak, water damage, natural catastrophe, or traffic accident.

**Call 112:** European emergency services number that's accessible from anywhere in the European Union in addition to the French numbers above.

#### LEARNING FRENCH

Learning French is an opportunity that's not to be missed! Find what works best for you:

- by consulting the Campus France site or the Français Langue Etrangère (FLE) - French as a foreign language - centers and universities which offer courses at all levels year-round:

# https://ecolesdete.campusfrance.org/#/main

- by asking in your institution, at city hall, or in your host city's Maison des Associations - community centers.

# FINDING A JOB OR WORK EXPERIENCE PLACEMENT

It is important that you have sufficient financial resources to come and study in France.

Working in France as a foreign student is possible within limits, namely for a maximum duration of 964 hours per year. This can therefore only be a way of earning supplementary funds.

Please note: to work in France, if you are not a citizen of the European Union, you must hold a valid student residence permit.

# To help you find a job or work experience placement, 2 addresses:

- Université de Reims Champagne-Ardenne opened a page dedicated to finding jobs and internships: https://www.univ-reims.fr > Orientation et Insertion > Stages et Emplois > Étudiants
- the Jobaviz website, run by the CROUS can help you find a student job compatible with your studies: http://www.jobaviz.fr/



#### TAKE UP A SPORT

• In your institution, contact the Service des Sports for free access to sports facilities.

**At Université de Reims**, the Service universitaire des activités physiques et sportives (SUAPS) offers 60 supervised and unsupervised activities:

https://www.univ-reims.fr > Vie des Campus > Sport > Le Service Universitaire des Activités Physique et Sportives (SUAPS)

• The Ville de Reims and the Grand Reims also offer sports facilities accessible to all throughout the year: https://www.reims.fr > Sports et loisirs > Sport en accès libre

### **BE ACTIVE**

Attend cultural and sporting events, or join a social or community group, through one of the numerous local or national student clubs and associations. Contact your institution's Service de la Vie Étudiante or visit the national websites:

www.animafac.net or www.letudiant.fr

# Université de Reims Champagne-Ardenne:

- brings together various international associations: https://www.univ-reims.fr > Vie des Campus > Vie étudiante > Les Associations étudiantes > Associations internationales
- organizes many activities for international students: https://www.univ-reims.fr > International
- > Mobilité des étudiants > Venir étudier à l'URCA
- > Activités pour les étudiants > Activités pour les étudiants internationaux

**CROUS de Reims** has a list of all clubs and associations for international students: https://www.crous-reims.fr > International > Associations

# **CULTURE AND NIGHTLIFE**

• Reims offers many ways to cultivate yourself or party. Theaters, museums, movie theaters, exhibi-

tions, and festivals are on the agenda and most of the time, at reduced cost for students: https://www.reims.fr > Culture et patrimoine

 You can also consult the activities offered by the Service Universitaire de l'Action Culturelle (SUAC), the department for cultural action at Université de Reims:

https://www.univ-reims.fr > Vie des Campus > Culture > Culture

# For entertainment or to pick up some culture, you can choose from:

- 2 large theaters (in and around the city), including Cinéma-Opéraims in the Reims city center.
- 9 major museums, including the Planetarium of Reims to go on a journey of discovery under the stars: https://www.reims.fr > Culture et patrimoine
- > Les structures et actions culturelles > Le Planétarium
- a dozen auditoriums, including the Manège, which is a listed historic monument site and national theater.
- a dozen bookshops and a network of 8 municipal multi-media libraries: https://www.bm-reims.fr/
- In Reims, for going out or staying abreast of events, read **the leading regional daily paper, L'Union,** available in newsstands or on the Internet: http://www.lunion.fr/

You can also consult:

- the agenda on the Reims Tourist Office website: https://www.reims-tourisme.com/agenda
- **the Trésor**, a municipal website for culture in Reims:

https://www.infoculture-reims.fr/



# Reims, the city where the Kings of France were crowned, has been a listed City of Art and History since 1987.

- The cathedral of Notre-Dame de Reims, the coronation site, is one of the most beautiful Gothic cathedrals of France and a listed World Heritage site by UNESCO.
- The Palais du Tau, which was the palace of the archbishops where the kings of France stayed during their coronation.
- The Place Royale, with its classical Louis XVI architecture.
- The Museum of Fine Arts, with its beautiful collections ranging from the Renaissance to the present day.

- The chapel of Our Lady of Peace (Notre-Dame-dela-Paix) or the Foujita chapel, which is an amazing construction entirely designed by the eponymous Japanese artist.
- The Carnegie Library, an Art Deco masterpiece.
- The cellars of the major champagne houses of Reims, more than 100km of galleries to be explored (and champagne to be tasted in moderation!).
- Parc de Champagne, 54 acres of parkland south of the city.

# For more information, consult the Tourist Office website:

https://www.reims-tourisme.com > L'essentiel de Reims



#### **JANUARY**

• Reims Scènes d'Europe, each year a European country is given pride of place with a variety of different artforms (theater, dance, music), reduced rates

#### MARCH

- **Printemps de la Recherche** (Spring Research Festival), to discover the research laboratories of the University and dialogue with the researchers.
- Le Grand Défi: A blind wine-tasting challenge (URCA). Please drink responsibly.

#### **APRIL**

• Cultures en Fête (International Students' Day), an intercultural day which showcases international students (URCA).

#### MAY

 Nuit Européenne des Musées (European Night of the Museums), for free access to all museums in Reims.

#### JUNE

- Fête de la Musique: Music everywhere in town (free concerts).
- The Johannine Festivals, revisiting Joan of Arc and her era in Reims (permanent and itinerant events).

### JULY

• The Flâneries Musicales, 100 concerts performed by celebrated classical music and jazz musicians, located in prestigious or unusual venues and most of which are free

### **SEPTEMBER**

- TaVieDeCampus, back-to-school student days at the University with CROUS participation.
- European Night of Research at the University of Reims.
- Journées du Patrimoine (heritage days), free visits of cultural sites.

#### **OCTOBER**

- World Student Night, a big festive evening for international students, in partnership with the City Council, the CROUS, the University and the ESN association.
- I Love Reims Campus: the City Council and the CROUS organize two weeks of sporting and artistic challenges.
- Fête de la science in the University laboratories.
- · Run in Reims, run while exploring the city.

# For more information, see the City of Reims website:

https://www.reims-tourisme.com > L'Essentiel de Reims > Incontournables > Grands évènements



To stay informed and attuned to others and the world, to share and dialogue with students, follow **social media** where Campus France has an especially strong presence!

Don't forget to join the **France Alumni** network. Take part in discussion groups on various subjects, take advantage of cultural outings, and consult job and internship offers.













**Grand Reims:** 

300,000 residents 31,000 students

2<sup>nd</sup> City in the Grand-Est Region

REIMS,

the largest city in the Marne department, one of the 10 departments of the Grand Est region

# GRAND-EST REGION,

4th French region in terms of hosting foreign students (31,000 international students)

Université de Reims Champagne-Ardenne:





including 10% international students

4 doctoral schools, 480 doctoral students including 200 foreign students

# REIMS IS RANKED AMONG THE BEST CITIES IN FRANCE WHERE IT'S GOOD TO LIVE AND STUDY (awarded by L'Étudiant magazine)

Most of the information presented in the Campus France City Information Sheets concerns all international students regardless of their institution.

In France, in each of the host cities, most foreign students study at universities. Accordingly, the City Information Sheets attach great importance to them without overlooking the other higher education institutions even if it is not possible to list them all here with their specific information.

For more information on the institutions' welcomes and orientations: https://www.campusfrance.org/fr/recherche/categorie/grand-est-551

#### CAMPUS FRANCE

28 rue de la Grange aux Belles, 75010 PARIS - 01 40 40 58 58 - www.campusfrance.org