memo

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| Company name  |

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| **To:**  | Mikaela Lee  |
| From:  | Rene Skoko  |
| CC:  | Luca Udinesi, Gael Torres, Viktor Klobucar  |
| Date: | 1/9/23  |
| Re: | Welcome new team member  |
| Comments:  | Please welcome our newest team member, Mikaela Lee. Mikaela joins us from Printed Page Publishers. Complimentary snacks and beverages will be provided in the break room.  |