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தேசிய மருந்துகள் ஒழுங்குமுறை அதிகாரசபை
National Medicines Regulatory Authority



සෞඛ්‍ය අමාත්‍යාංශය | සுகாதාර அமைச்சு | Ministry of Health

දුරකථන தொலைபேசி Telephone	+94 11 269 88 96/7 +94 11 269 51 73	ෆැක්ස් பெக்ஸ் Fax	+94 11 2689704	විද්‍යුත් තැපෑල மின்னஞ்சல் முகவரி Email	info@nmra.gov.lk	වෙබ් අඩවිය இணையத்தளம் Website	www.nmra.gov.lk
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National Medicines Regulatory Authority (NMRA)

TERMS OF REFERENCE (TOR)

Engagement of Legal Consultant (Temporary Basis)

The National Medicines Regulatory Authority (NMRA) invites Expressions of Interest (EOI) from qualified legal professionals to provide **Legal Consultation Services** for a period of **three (03) months**, commencing from **01st May 2026**.

Contract Period: 03 Months (Effective from 01.05.2026)

01. Objective of the Assignment

The objective of this assignment is to obtain the services of a qualified Legal Consultant for a period of **three (03) months** in order to:

- Ensure continuity of legal and regulatory functions
- Provide timely legal advice and representation
- Support NMRA in maintaining compliance with applicable laws and regulations

02. Duration of the Assignment

- Contract Period: **03 Months**
- Effective Date: **01 May 2026**

03. Scope of Work

- Drafting legal documents (Acts, regulations, agreements, MoUs).
- Handling litigation, court representation, and legal advisory services.
- Coordinating with the Attorney General's Department and relevant institutions.
- Labour tribunal matters and industrial dispute resolution.
- Advising inspectors and officers on legal implementation of the Act.
- Managing contracts, disputes, and institutional legal matters.
- Performing administrative, reporting, and any other duties & responsibilities assigned by the Board of Directors/ Chairman and CEO.

04. Required Qualifications and Experience

- Should have obtained a degree in Law recognized by the University Grants Commission (UGC).
- Should be a sworn Attorney-at-Law of the Supreme Court of Sri Lanka.
- Minimum one (01) year of experience in the relevant field after being sworn in as an Attorney at the Supreme Court of Sri Lanka.
- Experience in the pharmaceutical regulatory legal field will be an added advantage.

05. Evaluation Criteria

Selection will be based on **qualifications, relevant experience, and the proposed fee.**

06. EOI Submission Details

Interested applicants should submit their Expressions of Interest (EOI), clearly indicating their intention. The EOI must be sent by registered post to the following address: **“Chairman, National Medicines Regulatory Authority, 2nd Floor, State Engineering Corporation Building, No. 130, W.A.D. Ramanayake Mawatha, Colombo 02”** to be received on or before **20/04/2026**.

Alternatively, the EOI may be deposited in the tender box located at the same address on or before **2:00 p.m. on 20/04/2026**.

Please note that any Expressions of Interest (EOI) received after **2:00 p.m. on 20/04/2026** will be rejected.

07. General Conditions

- The Authority reserves the right to accept or reject any or all quotations without assigning any reason.
- Conflict of Interest – Applicants must declare if there is any conflict of interest in providing legal services to NMRA and confirm that they will comply with all ethical and professional standards required for legal consultancy. Failure to disclose any potential conflict of interest may result in disqualification.

Dr. Ananda Wijewickrama

MBBS, MD, MRCP, FCCP

Chairman

National Medicines Regulatory Authority

130, W.A.D. Ramanayake Mawatha,

Colombo 02

Chairman

National Medicines Regulatory Authority