

Tuition Refund Policy – Programs not requiring approval

CEL Vancouver

Name of Institution

03979

Institution Number

January 1, 2025

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Name of Policy

Effective Date

Revision Date

English Language Studies

Name of Program

Circumstances when Refund Payable	Amount of Refund
Before program start date, institution receives a notice of withdrawal (applies to all students)	
● More than 21 days before scheduled arrival date	Balance will be refunded less the following fees: ● Registration Fee ● Accommodation Placement Fee ● Homestay Guardianship Fee
● Less than 21 days before the scheduled arrival date	Balance will be refunded less the following fees: ● Registration Fee ● Accommodation Placement Fee ● Accommodation Deposit Students may also incur charges to third-party accommodation providers (residences, hotels, homestays). CEL will pass on and direct costs incurred. ● Homestay Guardianship Fee

After program start date, institution provides a notice of dismissal or receives a notice of withdrawal (applies to all students)	
● After the program start date, and up to and including 10% of instruction hours have been provided.	Institution may retain up to 30% of tuition. Institution must refund fees paid for course materials if not provided to the student.

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● After the program start date, and after more than 10%, but before 30% of instruction hours, have been provided.	Institution may retain up to 50% of tuition. Institution must refund fees paid for course materials if not provided to the student.
Student does not attend program – “no-show” (applies to all students)	
● Student does not attend the first 30% of the program.	Balance will be refunded less the following fees: ● Registration Fee ● Accommodation Placement Fee ● Accommodation Deposit Students may also incur charges to third-party accommodation providers (residences, hotels, homestays). CEL will pass on and direct costs incurred. ● Homestay Guardianship Fee
Student enrolled in a program without having met the admission requirements for the program	
● If the student did not misrepresent the student’s knowledge or skills when applying for admission and the registrar orders the institution to refund tuition and fees.	100% tuition and all related fees, including application fees

Institution must pay the tuition or fee refund **within 30 days** after receiving notice of withdrawal or refusal of study permit; providing a notice of dismissal, or the date on which the first 30% of the hours of instruction are provided (no-show).