**AUTHORITY TO STORE, QUOTE AND REPAIR**

I ………………………………………………………………………………………………………..

Of ……………………………………………………………………………………………………..

Vehicle Registration ………………………………………………………………………….

Make and Model ……………………………………………………………………………….

Hereby approve and authorise;

(Insert company name here) trading as (Insert trading name here) to:

1. **Store the vehicle**

The daily rate for storage is **$16.60** inclusive of GST per day.

1. **Inspect vehicle and prepare Quotation / Assist with Insurance Claim**

The minimum fee for this is **$298.00** inclusive of GST. The work involved includes estimating repair and paint times, pricing necessary parts and materials, liaising with you and or your insurance company and any other interested parties.

In the event there is a requirement to clean up mud, grass or other material from the undercarriage of the vehicle or deal with any loose material or spilled fluids (oil, fuel, coolant, etc.) an environmental levy of **$55.00** inclusive of GST will apply.

In the event that there is any work necessary to allow for the quotation of the vehicle (e.g. – removal of parts / trims, jacking of vehicle, etc.) or to ensure that our Occupational Health and Safety requirements are met (e.g. – removal of protruding panels or sharp edges), or in the event that we need to use ‘go jacks’ or ‘dolly wheels’ to manoeuvre the vehicle safely a charge of **$143.00** per hour inclusive of GST will apply, charged in 15 minute increments.

***These charges for inspection of the vehicle, preparing the quotation and or assisting with the insurance claim are waived if repairs are undertaken by us.***

1. **Repair the vehicle**

We will commence repairs as soon as possible.

1. **Approval / Authority**

I hereby authorise ……………………………………………………………………………………………………..

(Insurance Company Name)

To pay (Insert company name) trading as (Insert trading name here) direct for this claim.

I …………………………………………………………… confirm that;

* I am the (owner / agent) of the above vehicle.
* Agree with the requirements as set out above
* Provide approval and authority for the Storing, Quote and Repair of the vehicle.

**SIGNATURE** …………………………………………………………………………………………………….

**WITNESS** …………………………………………………………………………………………………….

**DATE** …………………………………………………………………………………………………....

**INSURANCE COMPANY** ……………………………………………………………………………………

**CLAIM NUMBER** ………………………………………………………………………………………………