

**Relationship:** Sheen Fleet

**Accident Management:** Internally

**Insurer:** CGU

**Excess:** $10,000

**Sheen Excess Reduction Offer:** N/A

**Pricing:** Under5k **-** Sheen Fleet Self Insured Schedule (below) / Over 5k – CGU Pricing

**Decals / Signwriting (Passenger/SUV):**no specific supplier

**Decals / Signwriting (Trailers):** no specific supplier

**Replacement Vehicle:** Accept replacement vehicles, likely require “tool of trade” ute/van

**Communications:** Please communicate directly with driver

**Escalation Point:** Sheen Fleet team

**Process / KPI’s & Compliance Requirements:**

1. Inspect vehicle & prepare estimate & images
2. If vehicle non driveable supply driver with replacement vehicle / if driveable advise driver a assessment/repair booking time will be made on authorisation of job
3. Send estimate & images to [fleet@sheengroup.com.au](mailto:fleet@sheengroup.com.au)
4. Sheen Fleet will advise of authorisation or whether claim is being lodged