

SHEEN / CUSTOM FLEET MECHANICAL SUBLET PROCESS

Kents are a supplier on the Custom Fleet Accident Management system & have the ability to directly invoice Custom Fleet

Note: these sublets apply for self insured or under high excess jobs where Custom Fleet manage the claim & assessment/authorisation where an insurer isn't involved.

1. Contact Melissa at Kents by either email admin@kents.net.au or on the office line 9544 7326 & notify you have a Custom Fleet vehicle requiring quote
2. Kents will inspect & send you the estimate on Kents letterhead
3. Load Kents estimate into your estimate & submit via Custom Fleet portal
4. incl Kents estimate in the attachments
5. The job will be assessed & authorised as one by Custom Fleets assessors
6. You will receive an authorisation as per CF process
7. When invoicing the job take out the Kents mechanical component off your invoice & submit to Custom Fleet for the authorised panel amount
8. Kents will send their mechanical invoice directly to Custom Fleet