



**Relationship:** Sheen Fleet

**Accident Management:** Internal – Hutchinson Fleet Manager & Fleet team

**Fleet Managed:** Fleetplus (Not accident managed)

**Insurer:** Zurich

**Excess:** \$10,000

**Sheen Excess Reduction Offer:** \$300 per claim

**Pricing:** Sheen Self Insured Pricing Schedule (under 10k) / Zurich Pricing Schedule (over 10k)

**Decals / Signwriting:** No specific requirement for decal supplier

**Replacement Vehicle:** Hutchinson accept replacement vehicles

**Communications:** Directly with driver or Hutchinson fleet division (details below)

**Escalation Point:** Mark Salvadori at Sheen Fleet

**Process:**

- 1) Inspect vehicle & take images – put together estimate with pricing schedule below
- 2) Submit your estimate & images to [melissa.henderson@hutchinsonbuilders.com.au](mailto:melissa.henderson@hutchinsonbuilders.com.au) & cc [fleet@sheengroup.com.au](mailto:fleet@sheengroup.com.au) & [Fleet@hutchinsonbuilders.com.au](mailto:Fleet@hutchinsonbuilders.com.au)
- 3) Hutchinson will respond with either authorisation for a direct payment or will lodge the claim number

**Hutchinson Contact Point:**

**Melissa Henderson**

Fleet Administrator

**HUTCHINSON BUILDERS** | Established 1912

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