



Relationship: Sheen Fleet

Accident Management: Plant Managers responsible to manage the process of their sites fleet.

Insurer: Zurich

Excess: \$10,000 Keep below this where possible as they will self insure

Sheen Excess Reduction Offer: \$300 per insurance claim

Pricing: Sheen Fleet Pricing Schedule under excess

Decals / Signwriting: No specific requirement for decal supplier

Replacement Vehicle: FH accept Sheen accident replacement vehicles – may request a Ute

Communications: All store communication directly with Fulton Hogan vehicle driver or to FH site manager

Escalation Point: Sheen Fleet

Process:

- 1) Required information:
 - a ask driver which department/plant they are from
 - b who we are submitting their estimate to internally at Fulton Hogan
- 2) Inspect vehicle & take images
- 3) Notify Sheen Fleet via email (fleet@sheengroup.com.au) that you have a FH vehicle and which department it is from
- 4) Send Invoice to Sheen HO to have letterhead changed. (as not all shops are supplies for FH)
- 5) Sheen Fleet team member will advise who to submit the estimate to.

Notes:

Due to its size and multiple business units and departments, Fulton Hogan don't have a single point of contact for their Fleet – Plant Managers and Plant Fleet Managers are generally their people responsible for their fleet – capturing the information required in the process is critical.