Supporting Students in Temporary Housing SY2025



Image: City Limits



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NYS-TEACHS



NYS-TEACHS

New York State Technical and Education Assistance Center for Homeless Students (NYS-TEACHS) provides information, referrals, and trainings to schools, school districts, social service providers, parents, and others about the educational rights of children and youth experiencing homelessness.

Their key resources include:

- Hotline for schools or parents/guardians: 800-388-2014
- McKinney-Vento Brochures & Posters
- Trainings: Register for Trainings | NYSTEACHS

Subscribe to get regular email updates



NYCPS Central Offices



The Office of Students in Temporary Housing and Foster Care

Ensure students in temporary housing and foster care have a safe and supportive learning environment that nurtures self-confidence, bravery, and resilience to embrace their full potential.



Find out more

https://www.schools.nyc.gov/sth

https://www.schools.nyc.gov/school-life/special-situations/students-in-foster-care

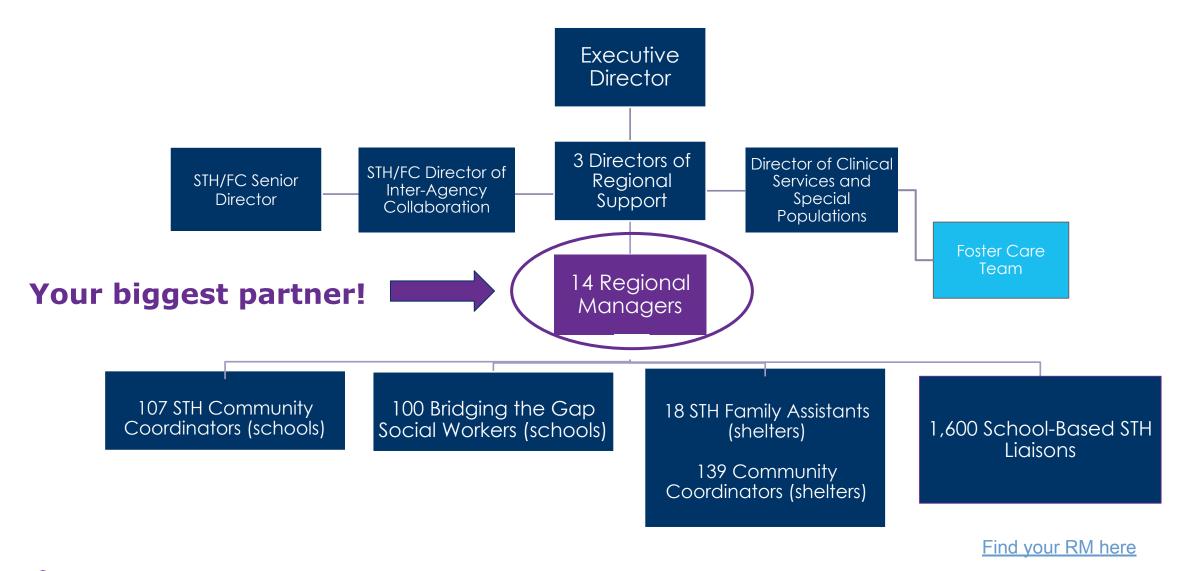
Contact us

STHInfo@schools.nyc.gov

FosterCareInfo@schools.nyc.gov



The Office of Temporary Housing & Foster Care





Working with Regional Managers

Regional Managers are here to be:

- Thought Partners
- Content Experts
- Advocates

Key Content Areas:

- McKinney Vento Rights & NYCPS Policies
- Title I STH funds
- Family Engagement



In most cases, work with the Regional Manager who supports your school district but for students in shelter, contact the RM where the student resides.



Other Key Offices & Supports for Students in Temporary Housing

Central Offices

Office of Student Enrollment

Division of Early Childhood

Office of Pupil Transportation

Office of Multilingual Learners

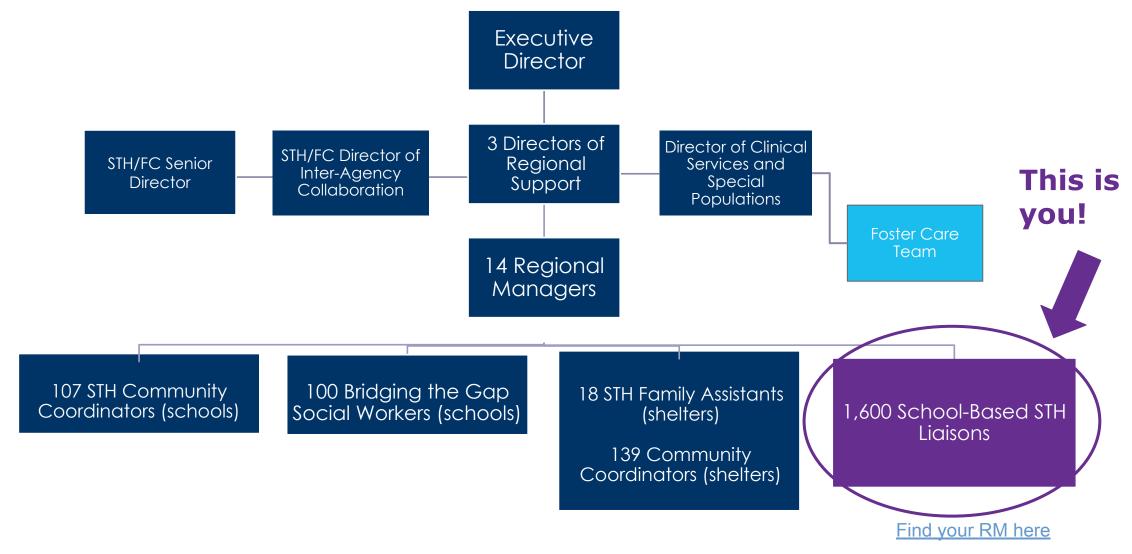
Office of Language Access



School-based STH Liaisons (STH SBLs)



The Office of Temporary Housing & Foster Care

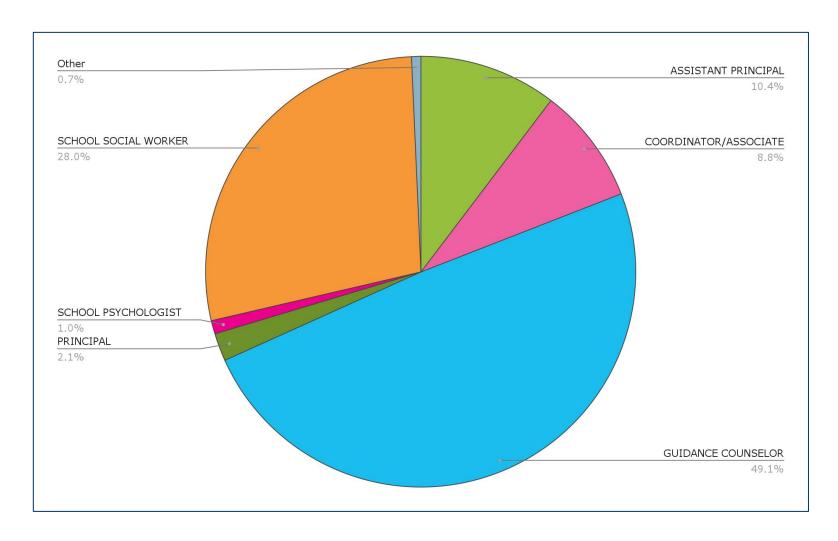




Who are our School-based STH Liaisons?

Thank you for the work you do in supporting our students in temporary housing!

We acknowledge that this work is done on top of the wonderful work you're already doing to support students in your schools!





Role of STH SBL in Supporting STH





Title I STH Funds







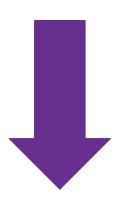


College Counseling School-based STH liaisons (STH SBLs) are the person responsible for ensuring that their school is upholding the **McKinney Vento Act** and Chancellor's Regulation A-780!



What can the STH SBL do?

Look for this box below throughout the deck to see what your school should be doing.



Role of School:

- Guidance counselors should make individual appointments with all STH in 11th and 12th grade to discuss the items listed above
- Provide any unaccompanied youth with verification of their independent student status



Key Partners for STH SBLs

STH SBLs are not alone in their work of supporting STH at their schools. Look for these people named throughout the deck for additional support.

District-level Supports

STH Regional Manager

<u>District Transportation Liaison</u>

District Attendance Coordinator

OCSW District Point

<u>Search the EduDirectory</u> for more points such as:

- District Health Director (Section 6)
- District Budget Director (Section 2)
- Procurement Specialist (Section 2)

School-level Supports

Principal

Pupil Accounting Secretaries

School transportation coordinator

Parent Coordinator

Guidance Counselor

Social Worker



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Housing Statuses Defined



What is "temporary housing" or "homeless"?

Students who lack a "fixed, regular, and adequate" nighttime residence meet the McKinney-Vento definition of "homeless."

Doubled Up - Living with another family or other person because of loss of housing or as a result of economic hardship	D
Shelter - Living in an emergency or transitional shelter	s
Hotel/Motel - Living in a hotel or motel that involves payment and is open to the general population, and is NOT and emergency or transitional center	н
Other Temporary Living Situation - Living in an abandoned or condemned building, trailer park, campground, car, park, public space, temporary storage space, on the street, or any other temporary and inadequate housing situation	T
Permanent Housing - Living in a fixed, regular, and adequate housing situation	Р

Questions?

Ask your <u>STH Regional</u> <u>Manager</u>



Digging Deeper into the Definition of Homelessness

What exactly does "fixed, regular, and adequate" mean?

Fixed	Is their housing fixed to the ground?	e.g. a trailer, sleeping on a bus or train
Regular	Is it accessible 24/7? Do they ever have to leave at certain days or times?	e.g. stay in a place that's only open certain times of day, not on the lease
Adequate	Is there enough space? Is it clean? Does it have proper heating, electricity, furniture?	e.g. whole family living in one room, no heat in the winter, limited access to electricity



Breaking Down "Doubled Up"

Definition: living with another family or other person because of loss of housing or as a result of economic hardship

Black and White Indicators of Doubled Up:

- Cannot be named on a lease
- There must be another family or person in the unit

Grey areas for further consideration*:

 Multi-generational households are not automatically doubled up

*see next slide for details



Clarifying "Doubled Up" Myths

Myth	Truth
If they're paying rent, they can't be considered doubled up	False. Paying for rent or utilities does not prevent someone from being considered being doubled up.
After 2 years, someone can't be considered doubled up	False. There is no timeline to being doubled up.
All multi-generational households are considered doubled up.	False. The circumstance must still meet the federal definition of fixed, regular, and adequate.
An address affidavit must still be completed for doubled up families	False. Doubled up are also exempt from having to provide documentation, including proof of residency, in order to



Breaking Down "Other Temporary Housing"

Definition: living in a trailer park, campground, car, park, public places, abandoned building, street, or any other inadequate living space

Other Temporary Housing presents serious concerns of safety for a student and family and should be investigated immediately. "T" is NOT to be used for:

- students whose temporary housing exact housing is unknown (a "catch all")
- students in foster care

Role of School:

- Pupil Accounting Secretaries should run a RATH report and STH SBL will follow up with all "T"s to confirm housing status with the housing questionnaire
- For any family truly in a T setting, contact your <u>STH Regional Manager</u> immediately for supports for the family



Breaking Down "Unaccompanied Youth"

Unaccompanied Youth are eligible for all rights under McKinney-Vento and Chancellor's Regulations A-780 if they also lack a fixed, adequate, and regular nighttime residence.

Unaccompanied youth are students **not** in the physical custody of their parent or legal guardian; this includes young people who

- have run away from home,
- have been kicked out of their homes, or
- have been abandoned by parents, or
- are residing with a caregiver who is not a parent or guardian

There are over 7,000 unaccompanied youth in NYC!

There is no age limit for unaccompanied youth, but these students are most often in their teens.

Reminder: An offer to return home or financial support from a parent does not disqualify a youth from being unaccompanied and supported by McKinney-Vento.

Resource: NYSTEACHS Strategies & Supports for Unaccompanied Youth



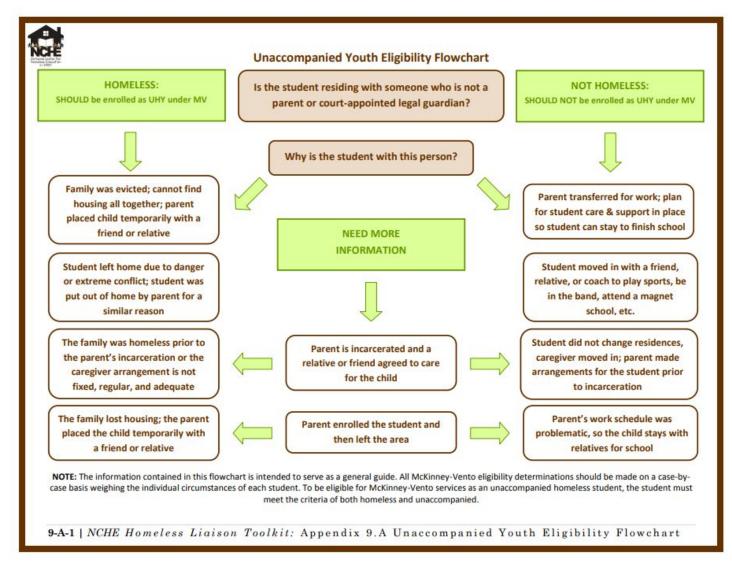
Breaking Down "Unaccompanied Youth"

Use this flowchart for easy identification of unaccompanied youth.

Determining eligibility for unaccompanied youth should be made on a case-by-case basis.

Questions? Contact <u>your STH Regional</u> <u>Manager</u>

Resource: NCHE Homeless Liaison Toolkit





Resource for "Unaccompanied Youth"

One of the biggest challenges facing unaccompanied youth is having a place to sleep at night.

Have copies of this flyer on hand to refer students to the homeless youth services provided by DYCD.



RHY Info Card ESP.pdf



Overview of NYC Shelter Systems

Shelter Type	Agency Lead	Key Info	
Family Shelters	Department of Homeless Services (DHS)	 Enter in-person at PATH: 151 East 151st Street, Bronx Open 24/7 	
			90% of families come here!
Humanitarian Emergency Response and Relief Centers (HERRC)	Department of Housing Preservation and Development (HPD), New York City Health and Hospitals Corporation (H+H),	 Access through Roosevelt Welcome Center For asylum-seeking families only 	
Domestic Violence Shelters	Human Resources Administration (HRA)	Access through PATH, orCall 1-800-621-HOPE (4673)	
Runaway Youth Shelters	Department of Youth and Community Development (DYCD)		
Emergency Housing Shelters	Department of Housing Preservation and Development (HPD)	 For families displaced by fire, flood, or vacate order Call 212-863-8561 	



Journey Through PATH

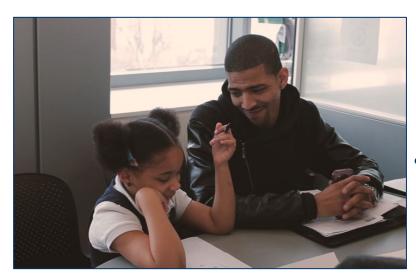
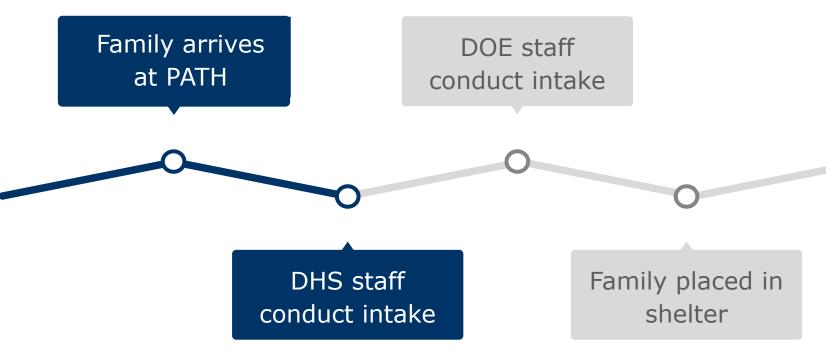


Image: Families with Children: Applying for Temporary Housing Assistance website





Recently Arrived Families & Unaccompanied Youth Residing in Temporary Housing

Borough	# of Newly Enrolled STH (SY25)
Brooklyn	1,658
Bronx	1,562
Manhattan	1,587
Queens	1,953
Staten Island	154
Citywide	6,914

Families are arriving from:

- Latin America
- Ukraine
- Afghanistan
- Haiti

Many are residing in **one of the many new shelters and emergency centers** opened in the past two years.



Family Journey Through Arrival Center

Family arrives in NYC via bus, train, airplane

Family goes to Arrival Center at Roosevelt Hotel Intake conducted for health and housing needs

Family is connected to shelter

Options for shelter:

Families leave NYC to connect with loved ones or other connections

Families are assigned to a room in a DHS shelter or Humanitarian Emergency Response and Relief Center (HERRC)



60 Day Policy for Families with Children in HERRCs

All families residing in H+H and HRO HERRCs receive a notice upon intake to secure alternative housing within 60 days from their notice.

Families in H+H and HRO HERRCs work with case managers who are meeting with these families every two weeks to discuss exit planning:

- Reconnections with friends, families and other networks
- Relocation to another city or state

If families don't have a place to go, the city will provide a housing placement. Families can re-apply every 60 days by visiting the Arrival Center.



How can Schools Help Families w/ 60 Day Notices

- Ensure families know their rights on enrollment & transportation
- Ensure families know their school's information including
 - District Borough Number
 - School's address
 - Student(s) OSIS number(s)
- Encourage families to notify the school if they are moving out of state



60-Day Toolkit

Toolkit: Supporting Newest New Yorkers with 60-Day Rule







60 DAY TOOLKIT

RULE FOR FAMILY-FACING STAFF

- Identify families impacted by the 60-day Rule
 - Ask the pupil accounting secretary to print a report using the SSAP function in ATS to identify the student(s) residing in these:
 - HERRCS.
 - Identify the family's home language
- Print the 60 Day Letter in the family's home language.
 - Arabic
 - Bangla
 - Chinese
 - English
 - French
 - Haitian Creole
 - Korean
 - Russian
 - Spanish
 - Urdu

Dear Parent/Guardian,

If your family received a 60-day notice to secure alternative housing, this letter will inform you of next steps to ensure uninterrupted education for your child.

Enrollment: Your child(ren) has the right to remain in their current school, or you may choose to transfer them to a school near your new address.

If you want your child to stay enrolled in their current school:

Please provide your child's school with your new address.

If you want to transfer your child, review the information below:

- Families of students in grades Kindergarten through 8 can register directly at the new zoned school or by visiting a Family Welcome Center (see attached locations).
- Families of students in 3-K. Pre-K, or high school can explore transfer options at a Family Welcome Center.
- . If your child(ren) is currently enrolled in a bilingual program, they have the right to transfer to a school near their new address that offers a bilingual program in their home

Transportation: Students in temporary housing in grades K-6 are entitled to free transportation to/from school. Busing to their school will be provided if a yellow bus is available; you may need to work with your school to fill out an exception form.

Please contact the transportation coordinator or the parent coordinator at your school for help with this.

If you and your family find a permanent home, they are still eligible for free transportation through the end of the school year. And potentially for an additional year if the child is entering the final grade in their school.



Special Consideration: Recently Arrived Unaccompanied Youth

In addition to families, there has been an increase in newly arrived older youth (18-21 years old) who are coming on their own. **These youth would qualify as unaccompanied youth.**

Where are they staying?

- Single adult shelters or HERRCs
- On the streets
- Churches, synagogues, mosques

What are their rights?

They are entitled to the same rights under McKinney Vento as students under the age of 18.

Do they have a 60-day notice too?

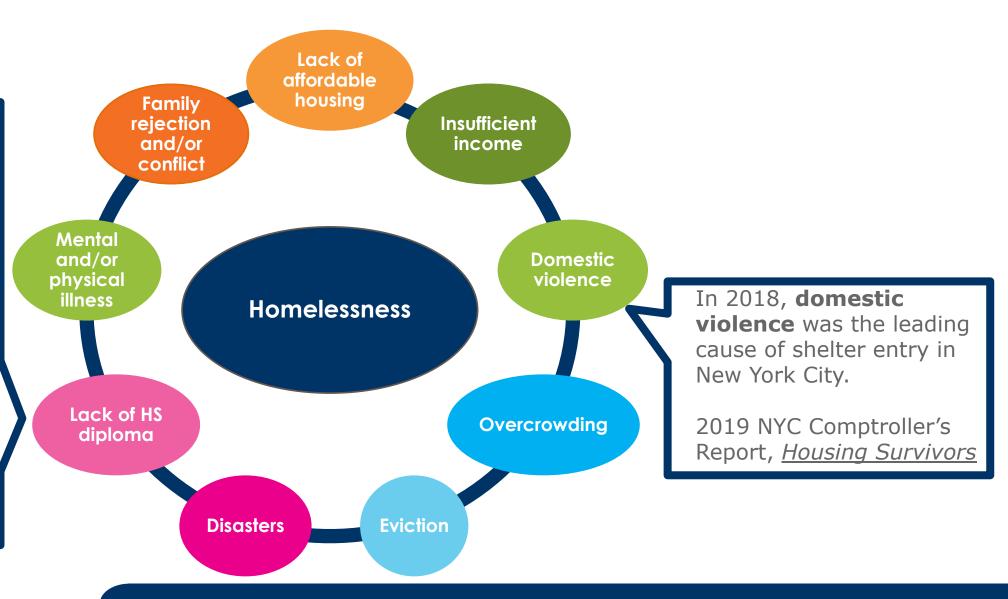
Yes, however NYC has created a new policy that supports students ages 18-21 residing in single adult shelters or HERRCs by allowing them to apply for an extenuating circumstance if they can provide proof that they are both enrolled in and are attending a publicly funded school.



Risk Factors for Homelessness

Youth without a high school diploma or HSE are 346% more likely to experience homelessness as young adults.

Chapin Hall, <u>Missed</u> <u>Opportunities</u>





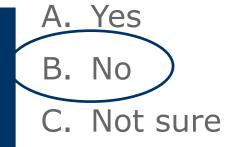
Case Studies to Help with Determine Housing Statuses



Meet Santino

Santino just moved to Jamaica, Queens with his step-mom, dad and three siblings. They moved because Santino's dad received a promotion requiring him to move to where his company's home office is located. Santino's and his family are staying with an uncle for a couple of weeks until the apartment they rented is available for them to move into.

Are Santino and his family considered "doubled up"?



Why? To be considered "doubled-up," a student must be sharing the housing of others due to loss of housing, economic hardship, or a similar reason (such as DV or a natural disaster). Santino and his family have a permanent residence but are simply staying with family until it becomes available.



Meet Mabel

Mabel's mom struggles with substance abuse. As a result, she often has strangers in the home and participates in activities that cause Mabel to feel anxious and unsafe. Eventually, Mabel came to the conclusion that she would be safer living on her own. She ran away, swearing she would never live with her mom again. She is now crashing on the couch of an older friend that she met online last week.

Is Mabel considered homeless?

A. Yes

B. No

C. Not sure

Why? Her current living situation might be regular if she's staying there every night but is not fixed, or stable.



Meet Mabel

Mabel's mom struggles with substance abuse. As a result, she often has strangers in the home and participates in activities that cause Mabel to feel anxious and unsafe. Eventually, Mabel came to the conclusion that she would be safer living on her own. She ran away, swearing she would never live with her mom again. She is now crashing on the couch of an older friend that she met online last week.

Is Mabel considered an unaccompanied youth?

A. Yes

B. No

C. Not sure

Why? Mabel has left her mother and is no longer in her physical custody. There does not need to be any legal custody change for a youth to be unaccompanied.



Meet Nelly

Nelly's family woke up to a fire in their apartment building. They were safely evacuated but lost most of their belongings. The Red Cross has put them up in a hotel until a spot opens up in an emergency shelter or until they can get a new apartment.

Are Nelly and her family considered homeless?

A. Yes

B. No

C. Not sure

Why? This is considered a temporary situation and Nelly and her family do not know when it will end. Many students in shelter reside in emergency shelters due to fire or other natural disasters.



Demographics of STH across NYC



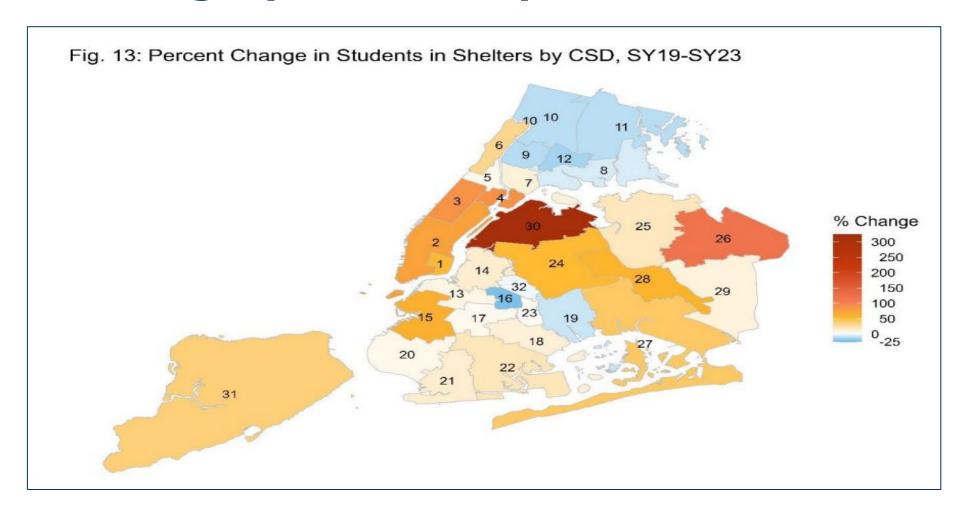
Scope of Homelessness by Borough

Borough	Total Students	# STH	% STH
Bronx	179,524	31,817	17.7%
Brooklyn	287,406	34,136	11.9%
Queens	301,219	37,397	12.4%
Manhattan	143,069	24,443	17.1%
Staten Island	66,572	3,558	5.3%
Total	977,790	131,351	13.4%

Data from SY24



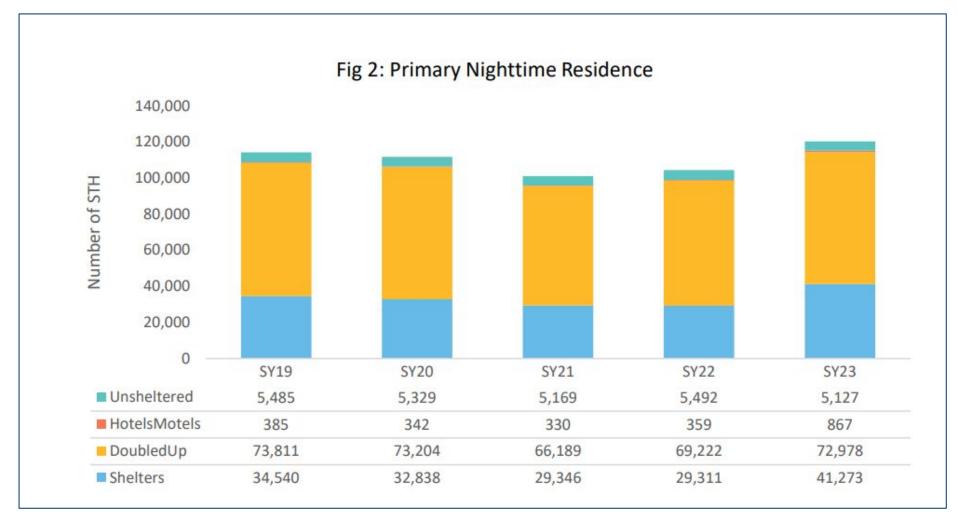
Shift in Geographic Makeup of STH







STH Population in NYCPS by Housing Type



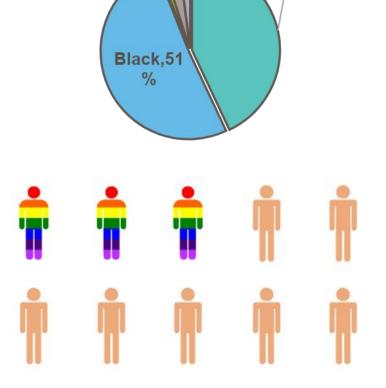
Source: ANALYSIS OF STUDENTS IN TEMPORARY HOUSING TRENDS IN NEW YORK CITY, 2018-19 – 2022-23, Advocates for Children, NYC Technical Assistance Center for ARP-HCY Funding



Demographic Disparities Among Students in Temporary Housing Asian,1%White,3%Other,2%

Over 90% of students in NYC shelters are Black or Hispanic, compared to 63% of housed students.¹

Nationally, 30% of high school students experiencing homelessness identify as LGBQTIA, compared to 14% of all students.²



Hispanic, 43%

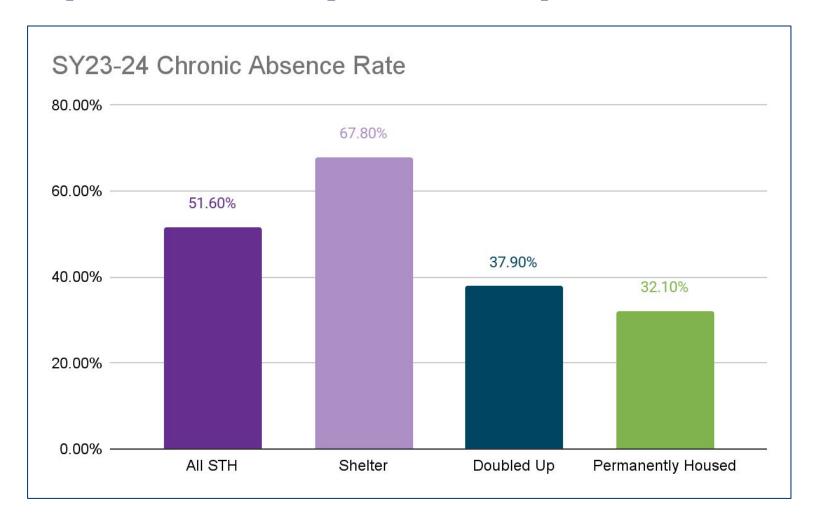
- (1) 2018 ICPH On the Map: Atlas of Student Homelessness in NYC
- (2) <u>SchoolHouse Connection: Student Homelessness:</u> Lessons from the Youth Risk Behavior Survey (YRBS)



Academic Outcomes for STH



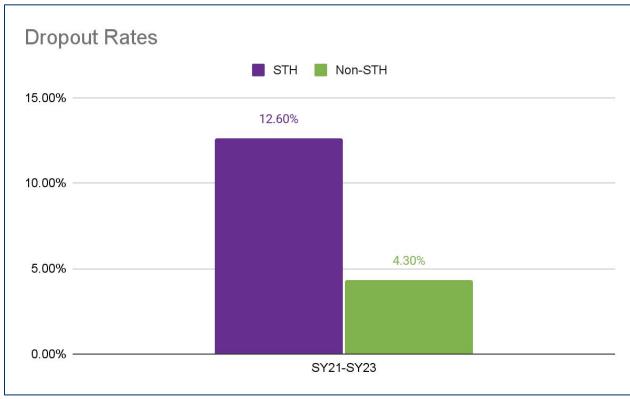
STH have higher chronic absenteeism rates than their permanently housed peers





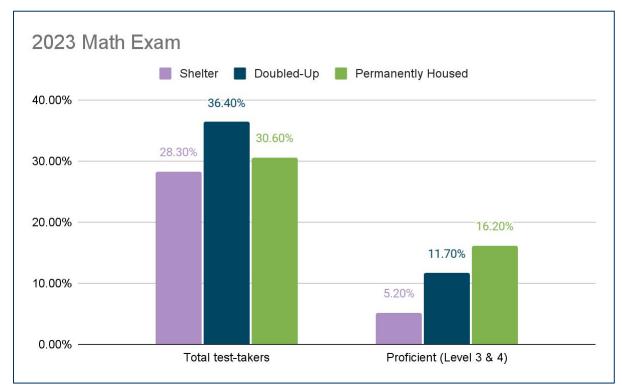
STH have lower graduation and higher drop-out rates than their permanently housed peers

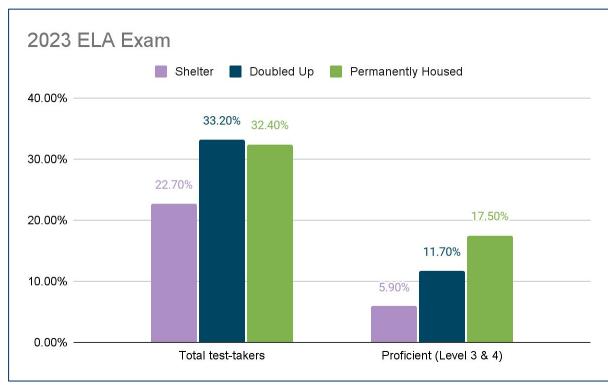






STH has lower proficiency in Math and ELA exams compared to permanently housed peers





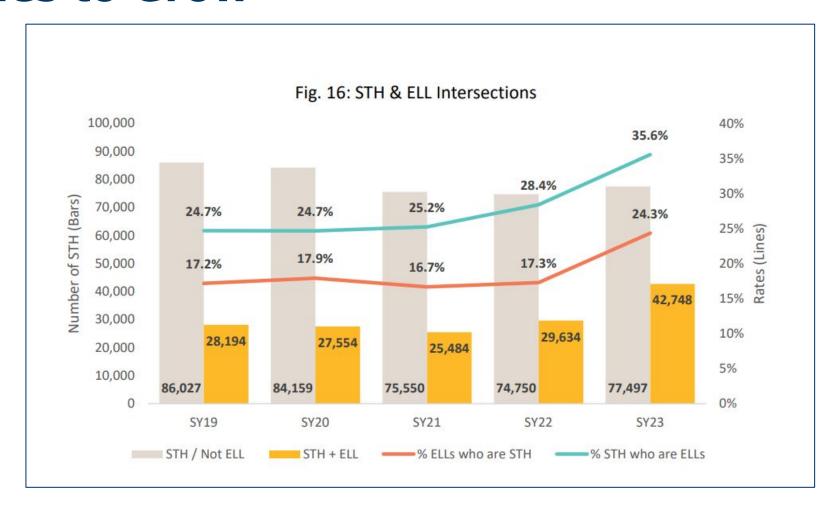


STH have Higher Suspension Rates compared to their permanently housed peers

	All STH	Shelter	Doubled Up	Permanently Housed
Students receiving one or more suspensions	2.6%	3.1%	2.2%	2.0%
Received one or more principal suspensions	2.2%	2.5%	1.8%	1.7%
Received one or more superintendent suspensions	0.7%	0.9%	0.6%	0.5%
Total Number of Suspensions	3.7%	4.4%	3.0%	2.8%
Total number of principa l suspensions	2.8%	3.3%	2.3%	2.2%
Total number of superintendent suspensions	0.9%	1.1%	0.7%	0.6%



The Need for Multilingual Supports for STH Continues to Grow







More Than a Number

Students in temporary housing are more than their housing status.

Take the time to know their names, their strengths, dreams and goals for the future.

Stories: A Day in the Life of Students in Temporary
Housing

114,000 Students in NYC Are Homeless. These Two Let
Us Into Their Lives (NY Times Nov 2019)

When Dasani Left Home (NY Times Magazine Sept 2021)



Source: Clip from Patch Adams (1998)



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Finding STH in NYCPS Data



Finding STH in ATS

Where can I find housing status in ATS?

Housing status is found in BIOU.

*There is also a flag for unaccompanied youth

Reports to run for housing status:

RATH (Temporary Housing Address Report)

RADR (Address report from BIOU)

```
PROFILE 08-X-405
                       New York City Public Schools
                                                            12-09-09 14:30:37
BIOGO500-DEMO-Q
                             Update Student (BIOU)
                                                               00157-STHM0008
==>
STUDENT ID: 203 612 734
                                              ACP FLAG: Y SSN:
                                                    MIDDLE: ENRIQUE
LAST NAME: JIMENEZ
                            FIRST: IVAN_
DOB: 01 / 24 / 90 SEX: M PROOF OF BIRTH: 1 CERT #: ____
                                                                POB CODE: 43
  HOUSE NO: 1258 STREET: HOBART AVENUE
                                                            APT NO: 2C
    CITY: BRONX
                               STATE: NY ZIP: 10461
        E-MAIL:
                                                          PHONE: 917 999 9999
                                           ODDD CTOT V NON-RES TUITION: _
     BORO CODE: X
     GEO CODE: 43
                                          UNAC YOUTH:
                     HOUSING ST: D
                                                              MEAL CODE: A
                                       ETHNIC STHIUS: 3
                                                                IMMUN: C
                      HUME LHING! SP
 HEALTH ALERT: U
                     HEALTH INS: U
                                       RECS RECEIVED:
                     ADMIT DATE: 07 / 02 / 05 STATUS: A ADMIT REASON: ZO
    ADMIT CODE: 57
 DATE ENTERED NYC SCHOOL SYSTEM: 03 / 22 / 02
                                                     UPDATE ADLT ADDR: Y
SCHOOL LOCATION:
                     BORO
                             DIST
                                     SCHOOL
                                               GRADE
                                                        GR LVL
                                                                  OFF CLASS
                              08
                                                190
                                                                     111
        CURRENT:
                                      405
                                                          09
       PREVIOUS:
                       X
                              09
                                      022
Make changes to this data as required.
F1/Help
           F2/Save
                       F3/Quit-return F4/Lookup
                                                     F5/Cont
                                                                    F6/
F7/
           F8/
                       F9/Refresh
                                      F10/Vrfy addr F11/Mail addr F12/Exit
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Resource: ATS Wiki Homepage



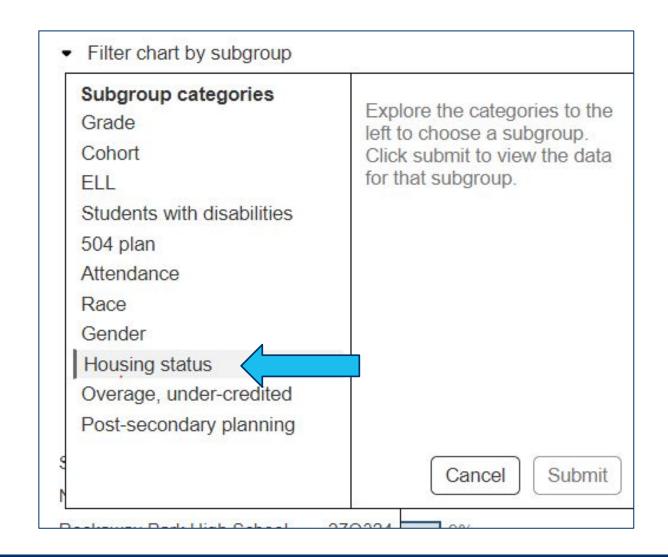
Finding STH in Insight

Where can I find housing status in Insight?

Housing Status is now a subgroup category on Insight.

You will be able to

- Add subgroups to any report you run
- Specify which type of temporary housing you need (shelter, doubled up, etc)





Things to Look Out For in Your Data

For students in Domestic Violence Shelters, be especially mindful of confidentiality and safety!

CONFIDENTIALITY: don't enter street address of DV shelter.

Update the student's address in ATS as follows:

House #: DV

Street: Enter "PO Box" (i.e. PO Box 123)

• City: Enter City for the PO Box

State: NY

Zip: Zip for the PO Box

Make sure Housing Status = 'S' Shelter

** If you are updating the residential address with a PO Box, the PO Box must also be updated as the Mailing Address (F11) to prevent "DV" from displaying on a mailing label.

SAFETY: If the abuser is barred from contacting the student and/or accessing the student's records, update Parent/Adult (PARU) information in ATS as follows:

- Input the name of the abuser if not already entered. If the parent does not have an address for the abuser, leave blank.
- Enter 07 for the Authorization Code to activate the red flag in ATS and SESIS.



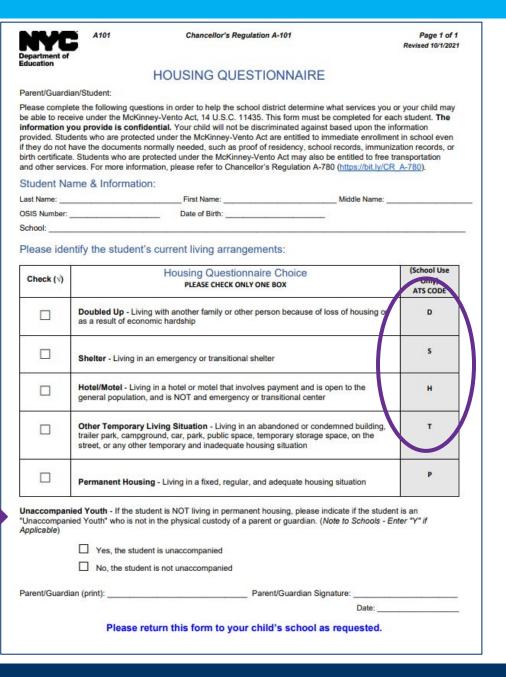
Updating STH with Housing Questionnaire



The <u>Housing Questionnaire</u> must be completed:

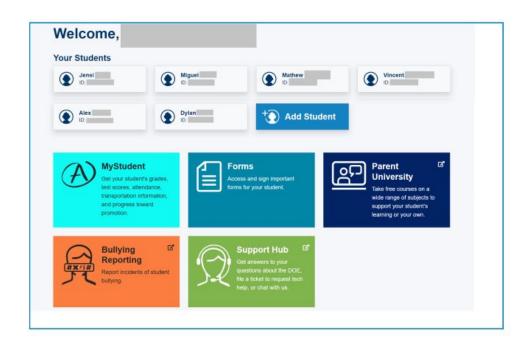
- for all students at the start of the year
 and
 - When a student seeks a change of address







The Housing Questionnaire is on NYCSA!



Starting SY24, parents can complete a digital version of the following forms in the forms module in NYC Schools Account (NYCSA) portal for active students linked to their account!

ATS will be updated daily at 8PM with respective data point for the students if different or missing.

Tech Guide for NYSCA
Pupil Accounting Forms Wiki Page

Role of School:

- Pupil Accounting Secretaries should immediately update housing statuses in BIOU once the housing questionnaire is completed.
- STH SBLs should follow up with STH families to make sure that all of them have NYCSA accounts synced with their children

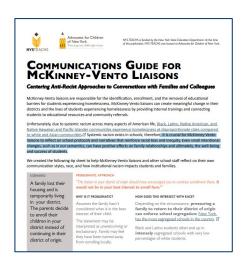


Be Mindful in Your Outreach

Homelessness still carries a strong stigma and no family is the same!

Use these tips sheets to make sure your language is:

Anti-Racist



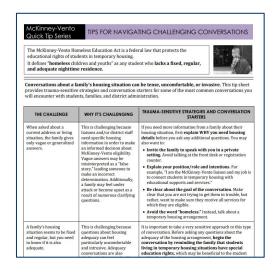
Community Guide: Anti-Racist
Approaches to Housing Convos

Culturally Responsive



<u>Culturally Responsive Practices</u> to Support Multilingual Learners

Housing Sensitive



Tips for Navigating Challenging
Conversations



Special Considerations for Domestic Violence & Unaccompanied Youth

For students in Domestic Violence shelters and unaccompanied youth, be especially mindful of confidentiality and safety issues when identifying and supporting them.

<u>For students in domestic violence shelters:</u> Know which parents you should be talking to for information about the student's current living situations. Utilize the "blue card" at your school to verify who cannot contact the student.

<u>For unaccompanied youth:</u> Parent/Guardian signature is **not required** to submit Housing Questionnaire.

Questions?

Ask your <u>STH Regional Manager</u>



Tip: Have McKinney Vento Posters Visible



Having your McKinney-Vento Rights posters prominently displayed in your school shows that your school is loud and proud in supporting your students in temporary housing!

Order <u>NYS-TEACHS Posters and Brochures</u> in multiple languages for free from NYS-TEACHS!



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- 4. Rights of STH and How that Looks in NYC
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Rights of STH and How that Looks in NYC



Where can I find the legal rights of students in temporary housing?

FEDERAL: McKinney-Vento Act

- Purpose is to ensure students
 experiencing homelessness have
 access to the same free and
 appropriate public education as
 their permanently housed peers
- Requires schools to remove barriers for students experiencing homelessness and provide key services and supports
- Reauthorized by ESSA
- Requires coordination with Title I, Part A and local school districts

LOCAL POLICY: Chancellor's Regulation A-780

- Requires coordination with McKinney-Vento Act
- Outlines key supports for STH in NYCincluding naming school-based Liaisons and STH Regional Managers
- Explains implementation of MKV rights in NYC



What are the legal rights of students in temporary housing?

Under the McKinney-Vento Act, and <u>Chancellor's Regulation A-780</u>, a student in temporary housing has the right to:

- A free public education
- To stay in their current school or choose to transfer to a local school
- Not be denied immediate school enrollment because of their temporary housing status or they lack enrollment documentation
- Transportation services to and from school
- Receive all services and supports comparable to those offered to other students
- Continue to receive special education services regardless of school transfer
- Individualized college counseling for high school students



Rights of Unaccompanied Youth

Unaccompanied Youth are entitled to additional rights given their status.

- 1. The right to immediately enroll themselves without adult representation
- 2. A surrogate may be named on their IEP to replace their parent/guardian.
- 3. **Information and <u>verification</u> of their independent student status** for purposes of the FAFSA.



School Selection & Enrollment



Enrollment Rights of STH

Under the McKinney-Vento Act, and <u>Chancellor's Regulation A-780</u>, a student in temporary housing has the right to:

Stay in the same school

-or-

Transfer to a local school

They also have the right to immediate (same day) school enrollment!



Enrollment Eligibility of STH

Students in temporary housing are eligible for immediate enrollment as a newly enrolled or a transfer student regardless of:

- Ability to produce documentation normally required (e.g. birth certificate, previous school records, immunization records, proof of residency)
- Immigration status
- Whether or not they have an IEP



What is "immediate enrollment"?

"Immediate"

- Attending classes and participating fully in school activities the same day
- Special education services continue without interruption

"Enrollment"

• Student is fully registered at the school, provided an OSIS #, etc



Additional Supports at Time of Enrollment

Enrollment is a perfect opportunity for family engagement!

Add the following topics to your initial conversation with families:

- Transportation needs (Busing or MetroCard) and follow-up
- Home language surveys
- Title I STH Funds Needs Survey



How to Decide to Stay or Transfer?

Schools can help families consider whether to stay or transfer by asking the following questions:

- Does your child have established relationships in their current school with friends, teachers, other school staff?
- How long will this new commute be?
- Are there any safety concerns with staying in the same school?
- Is an educational shelter transfer possible? (for DHS shelters only)*

*see next slide for details



DHS Education Shelter Transfers Guidance

A family can ask their DHS case worker for a shelter transfer based on school needs. Shelter transfers are **not** guaranteed.

How does a family request a shelter transfer?

Parent signs voluntary transfer form □ DHS Shelter Case Worker reviews □ DHS
 Program Administrator makes determination

Role of School:

- Manage expectations if you bring this up shelter transfers are not guaranteed!
- Provide family with a testimony on your love for the family and desire to have them stay close to your school.
- Escalate any urgent cases to your <u>STH Regional Manager</u>.



Why is School Stability So Important?

Having the same friends, counselors, teachers, aides, coach, and principal can help students better cope with having lost their housing.

Students who stay in their same school do better academically and socially/emotionally.



Source: Dot to Dot, Sesame Street



Enrolling a STH in Your School

It is the enrolling school's responsibility to request the records from the last school attended.

Records to Request:

Copy of birth certificate

Educational records

Proof of Immunizations (within 30 days)*

Records Never Needed:

Proof of Residency or address affidavit

*see next slide for details



Updated Guidance on Immunizations

Students in temporary housing have 30 days to provide immunization records.

For STH who transfer from another state or country, they can remain in school for up to 90 days as long as they have a scheduled appointment to receive immunizations within 90 days of their first day of school.

Role of School:

- Any student not in compliance should still be issued a warning letter regardless of appointment made
- Parent Coordinator or STH SBLs can assist the parents of such students to obtain any necessary immunizations, including scheduling appointments at local clinics
- Schools can reach out to their <u>District Health Director</u> for questions or support.

Source: Guidance to Schools on Immunization Compliance | InfoHub



Enrollment Special Considerations: Unaccompanied Youth

Unaccompanied Youth are entitled to the following in addition to immediate enrollment with no documentation:

- 1. The right to immediately enroll themselves without adult representation
- 2. A surrogate must be named on their IEP to replace their parent/guardian, if they have one.
 - a. It is the school's responsibility to identify this person.



Enrollment Special Considerations: Students in Domestic Violence Shelters

SCHOOL-BASED SAFETY PLAN Instructions: A Safety Plan should be created for student survivors of domestic violence where the abuser is not to have contact with the student. The below Plan should be completed with the custodial parent, the student (age/maturity permitting), the DV caseworker if the family is receiving services from a DV provider, and the school staff member who will serve as the family's point of contact. 1. Information about the Student: Name of Student: Grade and class: Teacher(s) (If the student is in high school use the student's guidance counselor) Name of Custodial Parent: Tel. and Email for Custodial Parent: 2. Information about School-Based Staff Member who is the Family's Point of Contact School staff member who is the Point of Contact: The designated point of contact must treat the family's circumstances with sensitivity and discretion, assist the family with the school-related matters, and serve as the primary point of contact for the custodial parent. The student should also be told who the school point of contact is and that the student can go to the point of contact if they are not feeling safe. 3. Contact Information for Other Authorized People: Identify the people allowed to pick up the student from school other than the custodial parent: Identify the people who should be contacted in case of an emergency if the custodial parent is not

Proof of Residency should never be asked for for students in domestic violence shelters.

If you have a current student in a domestic violence situation, work with family to create a School-Based Safety Plan to help ensure that the student stays safe.

Questions include:

- Names of persons not allowed to contact student (Order of Protection)
- Plan for if abuser comes to the school building
- Family Point of Contact at school



Case Studies to Determine Enrollment Next Steps

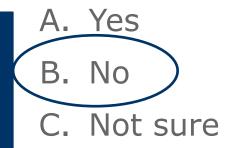


Meet Affousiata

Affousiata is a 10 year old elementary school student new to NYCPS. Affousiata and her mother moved from Suffolk County, L.I. and now reside in a domestic violence shelter in Astoria, Queens.

The family visited P.S. 123, the locally zoned elementary school to enroll.

Does Affousiata need to provide any records to enroll in school?



Why? Students living in temporary housing have the right to immediate enrollment without providing any records.

Domestic Violence shelters do provide a shelter residency letter verifying the P.O.Box of the shelter for transportation services but this is not a requirement for enrollment.

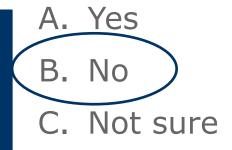


Remember Mabel?

Mabel is the unaccompanied youth crashing on the couch of an older friend that she met at the mall we met earlier in this training.

Mabel is trying to enroll in a high school closer to her the new couch she's staying on.

Does Mabel need her mother's signature to enroll in the new school?



Why? Unaccompanied youth are entitled to enroll in school without adult representation, regardless of their age.



Supporting Students of All Ages



The Importance of Early Childhood Education

"Homelessness in early childhood has been found to be associated with delays in language, literacy, and social-emotional development, putting children at risk for later academic problems...Early childhood programs can change the trajectory of a child's life."

SchoolHouse Connection



Image: Insideschools;org



Enrolling in Early Childhood Programs

Students in temporary housing are eligible for most early childhood programs.

- **EarlyLearn NYC**: 6 weeks-5 yrs old
- Early Head Start: up to 3 yrs old
- Head Start: 3-5 yrs old
- 3-K: 3-4 yrs old
- **Pre-K**: 4-5 yrs old

For students with disabilities:

- <u>Early intervention</u>: Birth-3 yrs old (infants and toddlers with disabilities or delays)
- **Preschool Special Education**: 3-5 yrs old with disabilities



Early Childhood Programs & Eligibility

Seat Type	Age	Eligibility	Cost	Setting
School Day & Year (6 hours and 20 min)	3 and 4 year olds	All families qualify that have children born in 2021 and 2020	Free	Center Based, FCC Programs, Charter, District Schools & Pre -K Centers
Extended Day & Year (8 or 10 hours)	6 weeks to 5 years old	 Income Eligible (state income guidelines) Child must be a US citizen or have legal immigration status 	Free for Students in Temporary Housing if they are eligible	Center Based and FCC Programs
Early Head Start/ Head Start (8 or 10 hours)	2 years to 5 years old	 Social Services: Temporary Housing, Cash Assistance, SNAP, SSI, Foster Care Income Eligible (federal income guidelines) 	Free	Center-based

In addition, directly funded Head Start and Early Head Start Agencies may have Early Head Start programs that serve children 6 weeks to 2 years of age. Check out locations using the <u>Head Start Program Locator</u>



Additional Resources for Early Learn

- My City (Specific for EDY Seats)
- MySchools
- Eligibility Information
- Flyer for Families experiencing homelessness
- Helpful Emails:

Email	Reason
CCApplication@schools.nyc.gov	EDY application or eligibility questions
earlychildhoodpolicy@schools.nyc.gov	Questions about the program models or this presentation
es_enrollment@schools.nyc.gov	Questions about enrolling in EDY and SDY programs



Lack of a High School Diploma is #1 Indicator of Young Adult Homelessness

Low educational attainment is a risk factor for homelessness*....



Young adults with less than a high school diploma or GED were



more likely to report experiencing homelessness than their peers who completed high school. ...and homelessness is a risk factor for lower educational attainment.



Young adults who experienced homelessness were less than

1/3

as likely to be enrolled in four-year college as stably housed peers.

Source: Chapin Hall "Homelessness and Education Systems Can Work Together to Improve Youth Outcomes"



Alternative Pathways to Graduation

The DOE has schools, programs, and supports that can help students earn the credits they need to graduate middle school, earn a high school diploma, or earn a technical degree.

- Middle School Options
- High School Options
 - Transfer High Schools
 - Young Adult Borough Centers
- High School Equivalency: Ages 17-21

Role of School:

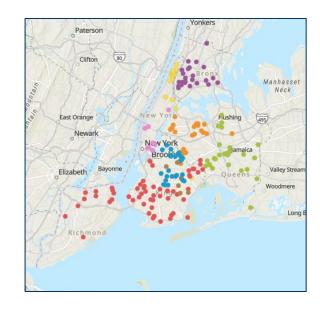
- Guidance counselors should check in with STH who are over-aged, under-credited, or who could potentially benefit from an alternative pathway
- Refer student or family to <u>a Referral Center</u> to speak with a counselor



Don't Forget about the Parents/Guardians!

Adult Education provides tuition-free classes for eligible students (21 years and older who have not earned a U.S. high school diploma or equivalency) in:

- Adult Basic Education (ABE)
- Career and Technical Education (CTE)
- High School Equivalency Preparation (HSE)
- English for Speakers of Other Languages (ESOL)



Find more information here:

https://www.schools.nyc.gov/enrollment/other-ways-to-graduate/adult-education



Transportation



Transportation Rights for STH

Under the McKinney-Vento Act, <u>Chancellor's Regulation A-780</u>, and <u>Chancellor's Regulation A-801</u>, a student in temporary housing has the right to:

Yellow Bus Service

-or-

Student OMNY pass

Their parents/guardians can also be eligible for a Parent/Guardian MetroCard to transport their child to and from school



Transportation Eligibility for STH: Students

A student in temporary housing is entitled to free transportation:

- regardless of grade and distance requirements (for select transportation)
- regardless of school type (district or charter)
 - specialized transportation may also ensure free transportation to private schools
- through the remainder of the school year in which they become permanently housed and an additional year if entering the final grade for their school



Transportation Eligibility for STH: Students

Grade level	STH Transportation eligibility
3-K	N/A
Pre-k	Eligible for busing* or OMNY pass
Grades K to 6	Eligible for busing* or OMNY pass
Grades 7th and 8th w/IEP	Eligible for busing* or OMNY pass
Grades 7-12 no IEP	Eligible for a student OMNY pass, only
Students with an IEP that recommends specialized transportation.	Eligible for curb to school busing.

^{*}Student must reside more than 0.5 a mile from their school to receive busing



Transportation Eligibility for STH: Parents/Guardians

Grade level	Parent.Guardian Eligibility
3-K / Pre-k	Monthly or weekly MetroCard*
Grades K to 6	Monthly or weekly MetroCard*
Grades 7th and 8th w/IEP	Monthly or weekly MetroCard*
Grades 7-12 no IEP	Monthly or weekly MetroCard*
Students with an IEP that recommends specialized transportation.	N/A

^{*}Parents/Guardians are eligible for a monthly or weekly MetroCard only if:

- Child is not eligible for busing or has opted out of busing
- Child is current waiting to be routed for a bus



Arranging Busing for Eligible STH

Students in temporary housing can receive busing in three ways depending on housing location and IEP status:

- 1. DHS Automatic Routing Process
- 2. Transportation exception request
- 3. ATS-STRE for mandated busing on IEPs

Role of School, regardless of options above:

- School transportation coordinator, parent coordinator, or STH SBL has a targeted conversation with family on busing eligibility
- Pupil Accounting Secretary makes sure ATS is up-to-date with current address
- Follow up with appropriate contact to initiate transportation*

*see next slide for details



Points of Contact for Arranging Busing

DHS Automatic Routing Process

Transportation Exception Request

ATS-STRE for Mandated Busing on IEP

- Shelter Provider must update their data system with transportation preference
- STH shelter-based staff
 can connect schools with
 shelter providers or families
- Families and school staff
 can complete the
 transportation exception
 request for an eligible
 student in need of busing
- If needed, STH
 shelter-based staff can
 provide additional support

- District 1-32 schools must contact their <u>District</u> <u>Transportation Liaison</u>
- District 75 schools have access
- Non-public, private, charter schools, must contact <u>CSE</u>

Delays in Routing? Email BusingExceptions@schools.nyc.gov

Delays in Routing? Email the contacts above.



Cheat Sheet: Who Needs an Exception Request

Needed

Housing Location	Grade Level	
DHS shelters	Preschool (PreK) only *All other eligible students are routed through DHS automatic routing process	
Non-DHS shelters (i.e. DV shelters, HERRCs)	All eligible students except for students with mandated transportation on their IEPs:	
Doubled up & Other Moved into permanent housing during current school year	 Grades K to 6 Grades 7th and 8th w/ IEP 	

Not Needed

- Students w/ mandated transportation on their IEPs, regardless of grade or housing location
- Students in DHS shelters in grades K-8 without mandated transportation on their IEPs

Link to Exception Request



What happens next?

The exception request is reviewed by the OPT Access and Eligibility team or the OPT Transit team reviews DHS students

An update with outcome/status of the request is sent to the email address indicated in the form (if applicable)

Eligible students will be routed by OPT Transit team

Route information will be available to school staff and families within 5-7 school days.



Supporting STH While Waiting for a Bus

Reminder that while a student is waiting, a family is eligible for:

Transportation	How to Secure
An OMNY pass/ MetroCard	Student: enter into ATS (will not override the busing request)
	Parent/Guardian: complete manual MetroCard log
Rideshare*	Notify your <u>District Transportation Liaison</u> .
Reimbursement	Complete reimbursement form. Click here for more info.

*see next slide for details



Special Consideration: Rideshare

Eligible STH would qualify for rideshare during the following circumstances:

- Route out of service due to driver absence
- Delays in route assignment (been longer than 10 days)
- IEP accommodations not in place i.e. paraprofessionals and/or nurse absence

Role of School:

- School transportation coordinator, parent coordinator, STH SBL makes sure families have NYCSA accounts to access voucher codes for rideshare
- Follow up with <u>District Transportation Liaisons</u> if voucher codes are not available



Providing OMNY Passes for Eligible STH

How to get a student OMNY pass

- OMNY pass is distributed exclusively by the school.
- Schools distribute student OMNY
 passes to eligible students at the
 beginning of every school year, and
 as needed during the school year.
- Students can immediately use their OMNY pass at every subway and local, limited, and select bus services.
- Student OMNY passes cannot be used on express buses.

Need Support?

- If the student's pass is lost or stolen, they must let their school know right away. They will deactivate the old pass and get you a replacement.
- If the student's pass isn't working when you tap it, they can ask a station agent or bus operator to help. If your card still doesn't work, return it to your school for a replacement.



Providing MetroCards for Parents/Guardians

Parent/Guardian MetroCards are distributed by the child's school.

Schools in need of additional STH Parent/Guardian MetroCards must submit their request using the online application. This application should take approximately 10-12 minutes to complete and MetroCards should be received within ten days of submitting the application.

Need to follow up on your MetroCard order? Contact your <u>District Transportation Liaison</u>.

Recommendation!

Schools should order additional cards at least 10 days before your existing supply runs out!



Accessing Student Route information

Parents/Guardians can access their child's route information by:

- Accessing <u>their NYC Schools Account (NYCSA)</u>
- Contacting their school transportation coordinator
- If on a curb-to-school route, the bus company will contact the family prior to the first day of service to set a pick-up and drop-off time

NYCPS Staff

 Can access students route information using student profile or school ridership depending on employee access



Case Studies to Determine Transportation Eligibility and Next Steps



Meet Maryam and her mom!

Maryam and her mother had been living in Manhattan and were recently placed in a DHS shelter in Brooklyn.

Maryam is about to start the 5th grade, her last year in her elementary school.

After speaking with her caseworker at the shelter, Maryam's mom decides that Maryam wants to continue at her school of origin which is in Manhattan.

What type of transportation is Maryam eligible for?

- A. Nothing because she's going between boroughs
- B. Busing
- C. OMNY pass

Why Maryam is eligible for both busing or a OMNY pass depending on the preference of her family. Remember, STH are eligible for busing between boroughs!



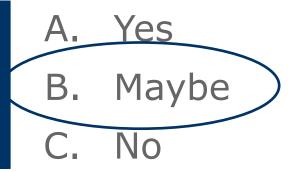
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Maryam is about to start the 5th grade, her last year in her elementary school.

After speaking with her caseworker at the shelter, Maryam's mom decides that Maryam wants to continue at her school of origin which is in Manhattan.

Is Maryam's mom eligible for a Parent/Guardian MetroCard from her child's school?



Why? Maryams's mom can receive a MetroCard if Maryam does not receive busing. She is also eligible for a MC if Maryam is waiting to be routed.



Meet Chelsea and her siblings!

Chelsea and their 3 siblings attend an elementary school in the Bronx. They are in grades 1-5. Their family was recently evicted and have been staying with their grandparents for 2 months now and therefore are considered "doubled up".

Chelsea's mom just got a new job and will no longer be able to take the kids to school so she wants to sign up for bus service.

Can Chelsea and their 3 siblings get bus service?

A. Yes

B. Maybe

C. No

Why? Doubled-up students are eligible for busing if a appropriate route exists.



Meet Chelsea and her siblings!

Chelsea and their 3 siblings attend an elementary school in the Bronx. They are in grades 1-5. Their family was recently evicted and have been staying with their grandparents for 2 months now and therefore are considered "doubled up".

Chelsea's mom just got a new job and will no longer be able to take the kids to school so she wants to sign up for bus service.

What should the school do to make sure Chelsea and her siblings are routed?

- A. Update address in ATS
- B. Complete a transportation exceptions request
- C. Nothing! You need to contact the STH Regional Manager

Why? Schools are responsible for updating addresses in ATS and working with the family to make sure an exception form is completed.



Services & Supports through Title I STH Funds



Funding Rights for STH

Under the McKinney-Vento Act and <u>Chancellor's Regulation A-780</u>, a student in temporary housing has the right to:

Targeted Commodities

-or-

Targeted Services

...purchased through Title I STH Funds to support meeting the State's challenging academic content and achievement standards; and with urgent needs.



Purpose of Title I STH Funding

Title I STH funds may be used to provide goods and services not ordinarily provided under Title I to students in temporary housing.

For example, Title I STH funds can be used to provide:

- Clothing
- Emergency food
- School supplies
- Tutoring support
- Enrichment activities













Eligibility of STH for Title I STH Funds

Students in temporary housing are eligible for support through Title I STH funds regardless of:

- Whether or not their school is a Title I school
- Age, grade, or housing type
- Immigration status



Key Documents for Title I STH Funds

SY25 School Allocation Memo (SAM) #11

FY25 SAM #11

- Find set-aside amounts per school
- Find all Title I related amounts
- Review Galaxy descriptions

SY25 Consolidated Plan

SY25 School Consolidated Plan Section 8, Question 10

- Find spending plan outlined
- This document can be updated

OSYD Wiki Home Page: Consolidated Plan



Finding Your School's Title I STH Allocations

Title I STH funding allocations are based on the total number of students that the school identified as homeless as of the audited register date (usually 10/31) of the previous school year and the borough's Title I per capita amount.

Please note: For SY25, the date was extended to 12/31/23 to accommodate the influx of recently arrived students. The formula for SY2024-25 looks like this:

of STH on 12/31/2023



Borough Title I Per Capita



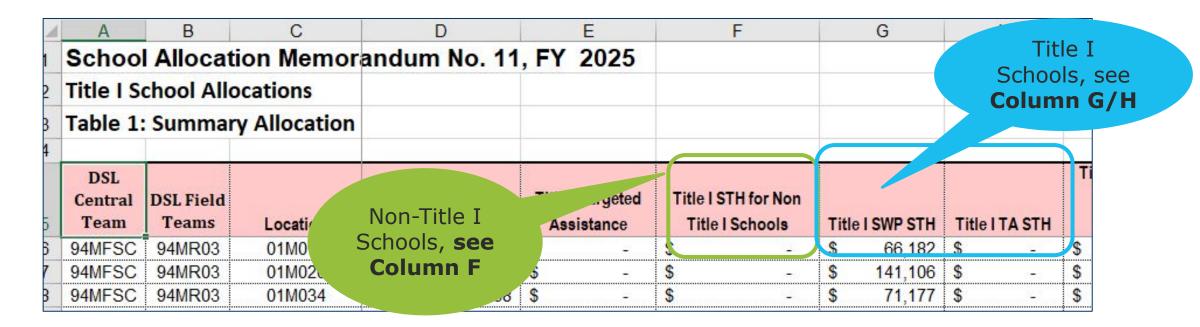
Total Title I STH Funding for the school year



Finding Your School's Title I STH Allocations

Your school's Title I STH allocation can be accessed through the annual <u>Title I School</u> <u>Allocation Memorandum (SAM)</u>. The SAM is typically published each Spring by the DOE's Division of Finance.

For your school's **Title I STH allocation**, look at <u>Table I – Title I Allocation Summary</u>, which is linked toward the end of the annual SAM.





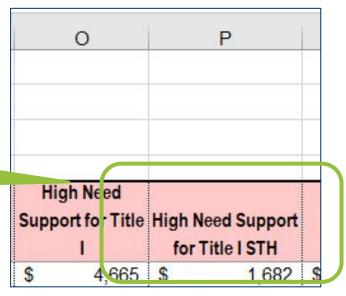
Bonus Allocation! High Needs STH

Every school gets an additional Title I allocation for high needs students, including your students in temporary housing.

It is recommended that schools add this money to their Title I STH Funds conversations to deepen your impact!

For your school's **High Need Support for Title I STH allocation**, look at <u>Table I – Title I</u> <u>Allocation Summary</u>, which is linked toward the end of the annual SAM.

Title I &
Non-Title I
Schools, see
Column P





Allowable Uses of Title I STH Funds

It can be helpful to think of Title I STH Funds expenses in connection to the approved Galaxy Program Descriptions found in $\underline{\text{Title I SAM No. } 11}$.

- STH coats, emergency clothing
- STH emergency / weekend food
- STH school uniforms
- STH hygiene kit / personal care items
- STH school supplies
- STH technology equipment and peripheral
- STH school day field trip costs
- STH parent engagement events
- STH school day academic supports
- STH after school enrichment programs
- STH mental health emergency intervention services
- STH after school student program fees or tutoring
- STH attendance improvement student supports
- STH parent engagement events
- STH medical / dental / vision services
- STH emergency transportation costs





Examples of **COMMODITIES** a school can provide for their STH population:

STH hygiene kit / personal care items, STH medical / dental / vision services	STH school supplies, STH technology equipment and peripheral	STH coats, emergency clothing, STH school uniforms	STH emergency / weekend food, STH parent engagement events	STH school day field trip costs, STH emergency transportation costs
Hygiene supplies:	School supplies: • Pencils/pens • Notebooks • Backpacks	Seasonal clothing: • Coats/Jackets • Hats, gloves, boots	Ready-to-go food to take home or eat at school	Field/Class trip fees
Sanitation/cleaning supplies, including laundry supplies Laundry cards	Technology	General clothing: • Sweatshirts/pants • Socks/underwear • Shoes	Weekend/holiday food bags	School and/or graduation fees including exam fees (SAT, ACT, GED)
Eye-glasses and/or other needed medical devices	Incentives for good attendance, grades, behavior, etc.	Uniforms including graduation cap & gowns	Pizza parties (or other food) as attendance incentive or family engagement strategy	School fees for advanced courses (AP, early college)
First aid kits	Equipment purchases or rentals and uniforms for: Arts Music Sports	School-branded apparel	Grab-and-go snack bags for afterschool	MetroCards to attend an off-site after-school program
	Mindfulness/SEL kits, educational games, or activity books for home			



<u>Examples</u> of **SERVICES** a school can provide exclusively for their STH population:

STH school day academic supports	STH after school enrichment programs, STH after school student program fees or tutoring	STH mental health emergency intervention services, STH medical / dental / vision services	STH attendance improvement student supports	STH parent engagement events	STH emergency transportation costs
Per session or CBO costs for school-day tutoring	Contract with a CBO or non-profit to provide after school programs	Fees for medical, dental, or vision services not available through insurance: • Co-pays • contractor fees	Per session costs to do attendance outreach to students and families including attendance teacher home visits on evenings and weekends.	Classes for families (e.g. English language, resume writing classes, entrepreneurship)	Transportation to/from an after-school program or activity: • MetroCards • Taxi service • Bus
Per session or CBO costs for in-school success mentoring or class shadowing	Per session costs for school staff to provide: • before-, after-school tutoring • enrichment activities (sports, music, chess)	Student or family counseling and mental health services through a CBO	Per session costs to do a Walking School Bus (picking up students from homes/shelters and getting them to school)	Per session or CBO costs to host family events (i.e. holiday events, attendance parties, etc)	Transportation to/from parent/teacher conferences or other school events • MetroCards • Taxi service • Bus
Per session or CBO costs for Academic Lunch Clubs				Per session costs to conduct needs assessment & analyze results	



Unallowable Uses of Title I STH Funds

Examples of **COMMODITIES** a school *cannot* provide:

Health & Hygiene	Housing Support	Clothing	Food	Recreation / School
Medical equipment available through insurance	Rent payments Utilities payments Hotel stay payments	Gift cards for a clothing store	Gift Cards for food, a grocery store	Gift cards for events, stores
Gift cards for hygiene	, , ,	Prom Tuxedos or gowns	Food pantry that services the entire school	School pictures
products		Class rings or tshirts		Graduation pictures or rings, yearbooks

Examples of **SERVICES** a school *cannot* provide:

Staffing	Academic Tutoring	Enrichment Activities	Health & Well-being
Funding staff positions that are not working exclusively with STH or are providing mandated services	Per session costs for school staff to provide before- or after-school tutoring for non-STH students	Per session costs for school staff to provide before- or after- school mentoring for non-STH	Mandated counseling as listed on a student's IEP Medical services or counseling
Splitting funding for staff positions w/ other funds		Graduation or Senior trips	available through insurance

Note that all gift cards, regardless of type or commodity purchased, are unallowable.



Decision Tree: Is it allowable?

START: Is the service/support **exclusively for a student in <u>temporary</u>** <u>housing</u>?

NO

YES



Is the service/support reasonable and necessary to help the student **succeed in school,** including meeting any **urgent needs?**

NO

YES



Are the funds being <u>used as a last resort</u> when services are not reasonably available from another public or private source? (Before using Title I STH funds, confirm that the service/support isn't available using another funding stream (including Title I SWP or TA) or program)

NO

YES



ALLOWABLE. Title I STH funds may be used.

REMEMBER: School must still follow NYC DOE procurement policies!

UNALLOWABLE.

Title I STH funds may NOT be used for:

- Services/staff for students who are NOT in temporary housing
- Funding staffing for mandatory positions or services
 - See slides 25-27 for more information on staffing.
- Services/support available from other sources. For example:
 - o Title I SWP or TA funds
 - Rent payments
 - Medical/vision equipment that student can get through insurance (Medicaid, Child Health Plus etc.)
 - College application fees where fee waivers are available
- Purchasing gift cards for food or other needs, services



Common Reasons for Unspent Funds







Missed Connections

with key collaborators, students and families and even vendors to provide services and commodities

Missing Data

that could help with identifying new and unthought of ways to spend the money!

Missed Deadlines

regarding scheduling budget modifications and scheduling due to competing and conflicting priorities!



Assess Needs with Title I STH Funds Survey

Use <u>our Title I STH Funds Survey</u> (available in all 9 DOE languages) for an easy way to survey family needs!

Tip: You can pay staff per session to administer and analyze these surveys!

It is recommended that schools survey families at least 3 times a year to catch any changes or emergency needs!

			hild is entitled to additional support designed to "meet the State's
			chievement, as well as support for urgent needs." Completing this an help to support your child throughout the entire school year.
tudent Name:			
itudent ID #			
Parent/Guardian Name:			Parent/Guardian #
Home Address:			
Hotel Shelte This section in the survey hel	er ps the sc	Double hool to i	es your current living situation? ed-UpPermanently HousedOther identify additional goods or services needed by your child (student) in school. Please place a check in the correct box below.
Goods/Services	Yes	No	Comments/Explanations
Uniforms/School Supplies			
After School Activities			
After School Tutoring			
Mentoring			
Academic Help During School			
Parent Activities	1		
Parent Activities Field Trip Costs		00	+



Title I STH Funds Resources

[FINAL] Title I STH Funds Toolkit

Title I STH Funds Toolkit:
Supporting Students in
Temporary Housing

Public Schools
David C. Banks Chancellor

Students in
Temporary
Housing &
Foster Care



Role of School:

- Principal and STH SBL have reviewed the Title I STH Funds Toolkit and are clear on allowable and unallowable uses
- STH SBL helps distribute a needs assessment to STH students and families
- Reach out to your <u>District Budget Director or Procurement Specialist</u> with questions.



Special Consideration: Meeting Laundry Needs

Based on the monthly attendance report, you notice that a few students in temporary housing are on track to being severely chronically absent. After administering a needs survey, you realize that laundry is a main pain point for the student attending.

Consider what you can do using Title I STH funds to support these students.

For example:

- (If you're a uniform school) Make sure the student has **at least 5 uniforms** for each day of the week.
- Purchase pre-paid laundry cards from a local laundromat
- Purchase laundry detergent to help with costs of doing laundry

Key Considerations: When deciding what types of support to purchase and distribute, be sensitive to personal preferences or living situations (*i.e.* ask/survey families, don't just guess). For example:

- Do they have access to laundry facilities in their current living situation? Some shelter placements or apartment buildings don't have any and parents don't have laundry services onsite.
- Does the family have young children or other circumstances that make doing their laundry difficult?



Special Consideration: Meeting Food Access Needs

Based on a family survey, you learned that many students still need better access to food.

It would be easiest to hand out grocery store gift-cards, but that is not allowable. Instead, consider what you CAN do to support a family.

For example:

- Host a school-break or holiday "grocery party" where families can collect food items before school closures
- Provide fresh produce and cooked food delivery service from a DOE approved vendor
- Provide pre-packed weekend food backpacks and/or holiday baskets
- Provide information about how families can apply for **SNAP** (food stamps) online using Access HRA

Key Considerations: When deciding what types of food to purchase and distribute, be sensitive to cultural, religious, personal preferences or living situations (*i.e.* ask/survey families, don't just guess). For example:

- Do they have access to cooking facilities or a place to store food? Some shelter placements don't have any and parents don't have access to a standard fridge to store food.
- Do you have young children in your school who might not to be able to carry a backpack full of heavy food items?
- What are the cultural, religious, and/or personal food preferences of the students/families in your school?



Special Consideration: Meeting Multilingual Needs

Based on data pulled from ATS (as well as Insight), you see that **50% of your students in temporary housing are also multilingual learners.**

After ensuring that those students are receiving all mandated services, consider what gaps still exist and how they may be bridged using Title I STH funds.

For example:

- Translation devices and/or other assistive language technology for home/family use
- Additional language tutoring during before- or after-school (per-session payments)
- **Host family events in non-English** that serve to welcome families into the school community who may otherwise feel nervous or hesitant (e.g. a Welcome to Kindergarten night hosted in Spanish)
- Hiring a multilingual social worker to work exclusively with STH and their families

Key Considerations: Again, when deciding the details of support you will offer, be sure to consider any limitations and/or realities that families may be facing. For example:

- What level of comfort do the students and/or parents have with technology? If you provide translation devices or software, do you need to include training sessions?
- Before scheduling events, think about potential scheduling issues. If you host a evening or weekend event, make it "whole family friendly." Families in temporary housing often face significant barriers accessing childcare and transportation so offering MetroCards/transportation and/or childcare many increase participation.



Case Studies on Allowable and Unallowable Expenses



Eyeglasses for a student in temporary housing who needs them?

A. Yes

B. No

Yes! This is a clear-cut example of an allowable use of Title I STH allocation.

You would use Galaxy description: STH Medical, dental, vision services.



Hiring a tutor through a local CBO to work with STH student in math during class time?



B. No

YES! Any type of academic support is definitely okay whether it's after-school or during the school day.

You would use Galaxy description: STH School Day Academic Supports



Cap and gown for a graduating student in temporary housing?



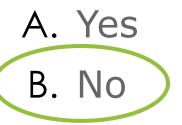
B. No

YES! This is an important support for students graduating to not feel separate from their peers.

You would use Galaxy description: STH School uniforms



A schoolwide refrigerator or pantry?



No. Title I STH funds should be targeted to students in temporary housing only. Schools can use their schoolwide budgets or other funding for a community fridges.



Prepaid store cards for food?

A. Yes

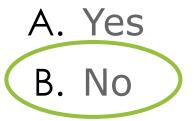
B. Maybe

C. No

Current DOE policy is that prepaid gift cards are deemed a "cash benefit," which is not an allowable use for Title I funding. Schools can still purchase food for weekend backpacks, food baskets or other items, but schools must make the purchases directly themselves and then distribute the food to families in need.



I only need to assess needs once a year



No! You should be checking in with families multiple times a year to assess needs.

Individualized College Counseling



College Counseling Rights of STH

In 2015, the McKinney Act was reauthorized under the Every Student Succeeds Act. One of the new provisions entitles students in temporary housing with:

- The right to receive individualized college counseling;
- The right of unaccompanied youth who are homeless to receive verification of their independent student status for the purposes of federal and state financial aid



College Counseling Eligibility of STH

Schools are required to provide individualized college counseling for STH who are:

- in 11th and 12th grades
- both unaccompanied youth and STH residing with their families

*Only unaccompanied youth receive the additional support of independent student verification for financial aid.



Individualized College Counseling Details

High school STH should receive counseling in:

- College readiness
- College selection
- The application process
- Financial aid & on-campus supports
 - Unaccompanied Youth should be notified of their status as independent students*

Role of School:

- Guidance counselors should make individual appointments with all STH in 11th and
 12th grade to discuss the items listed above
- STH SBLs provide any unaccompanied youth with verification of their independent student status

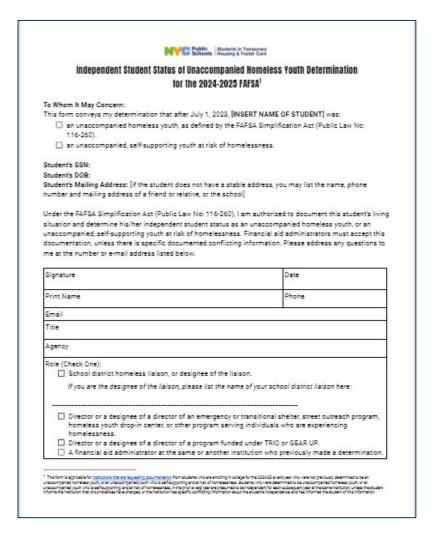
*see next slide for details



Verifying Independent Student Status

Unaccompanied youth are considered independent students when applying for financial aid.

School-based STH liaisons are authorized to provide <u>a verification</u> <u>letter</u> to unaccompanied youth.





Be Prepared for the Counseling Session

Check out the many tools out there for guidance counselors to support high school STH be ready for college. See a full list of resources from NYS-TEACHS here.

Discussion Tool



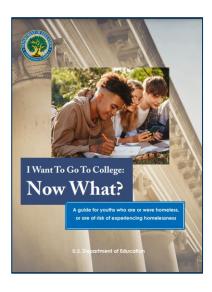
NCHE Education Goals and Supports:
A Guided Discussion Tool

College Readiness Checklist for STH SBLs



<u>Culturally Responsive Practices</u> to Support Multilingual Learners

Student Guide



I Want to Go to College, Now What? Guide for Students



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- 1. Who's Who in Supporting STH
 - a. NYS-TEACHS
 - b. NYCPS Central Offices
 - c. School-based STH Liaisons
- 2. Getting to Know Students in Temporary Housing
 - a. Housing Statuses Defined
 - b. Demographics of STH across NYC
 - c. Academic Outcomes for STH
- 3. Identifying STH in My School
 - a. Finding STH in NYCPS Data
 - b. Updating STH with Housing Questionnaire
- 4. Rights of STH and How that Looks in NYC
 - a. School Selection & Enrollment
 - b. Transportation
 - c. Services & Supports through Title I STH Funds
 - d. Individualized College Counseling
- 5. Links to Bookmark



Links to Bookmark!

Rights of Students in Temporary Housing
Chancellor's Regulation A-780

McKinney-Vento Act

NYSTEACHS Strategies & Supports for Unaccompanied Youth

<u>Provision of Educational Services for Recently</u> <u>Arrived Unaccompanied Children and Youth</u>

NCHE Homeless Liaison Toolkit

NYS Shelter System Contacts

Family Shelters

<u>Domestic Violence Shelters</u>

Emergency Housing Shelters

Runaway Youth Shelters

General Information on Students in Temporary Housing, including demographic information

SchoolHouse Connection: Student Homelessness: Lessons from the

Youth Risk Behavior Survey (YRBS)

Voices of Youth Count: Youth Homelessness in America

Housing Survivors: How NYC Can Increase Housing Stability for Survivors

of Domestic Violence

Stories: A Day in the Life of Students in Temporary Housing

114,000 Students in NYC Are Homeless. These Two Let Us Into Their

Lives (NY Times Nov 2019)

When Dasani Left Home (NY Times Magazine Sept 2021)



Links to Bookmark: Identification & Data Entry





Housing Questionnaire

NYS-TEACHS Posters and Brochures

NYS-TEACHS Tips for Navigating Difficult Conversations

Community Guide: Anti-Racist Approaches to Housing Convos

<u>Culturally Responsive Practices to Support Multilingual Learners</u>

Links to Bookmark: Title I STH Funds



Title I STH Funds Toolkit

SY25 School Allocation Memo No. 11

Title I STH Funds Needs Survey

NYSED's quidance on allowable expenditures for STH Title I funds



Links to Bookmark: Transportation



<u>Transportation Rights Website</u>

Busing Exception Form

STH Parent/Guardian MetroCards Monthly Logs

Signing Families up for NYCSA Workshop PPT & Recording





Links to Bookmark: School Selection & Enrollment

nyc.gov/EarlyLearn | NYC.gov/prek

Other Ways to Graduate: Alternative Programs

NYS-TEACHS' Higher Education & Postsecondary Opportunities page

Template School-Based Safety Plan (For families in DV situations)

Verification of Independent Student-FAFSA-Determination-2024



Links to Bookmark: Trauma Sensitivity & Citywide Referrals and Services



Trauma Sensitivity

Success Mentor Guide

MBK Success Mentor Video

Empathy Sentence Starters

Hip Hop Public Health Wellness Videos

NaliniKIDS Movement & Wellness

Portable Practices for Promoting Self-Care

DeStress Mondays Activities

Managing Return to Work Anxiety
Presentation w/ Resources

Citywide Referrals & Services

Homebase

PATH

Family Justice Centers

RHY Drop-In Centers

STH Resource Guide

