

Women in Philanthropy Grant Program Application Outline

Award(s): \$15,000 | # of Awards: 1

The Women in Philanthropy grant award is made possible by a collective giving community of women who are committed to strengthening local Catholic organizations.

The award winner will be announced at The Catholic Foundation's annual Spring Award Luncheon. The grant can be used for Catholic-aligned programs, services, necessary infrastructure, or other initiatives that support the organization's mission.

Organization Information

1. Organization Name
2. Legal name, if different from above
3. Address
4. Phone
5. Website
6. Executive Director, Pastor, or President Name
7. Federal Tax ID #
8. Type of Entity
9. Is your organization listed in the P.J. Kenedy and Sons Official Catholic Directory?
 - a. If yes, upload page listing.
 - b. If no, explain how your organization aligns with Catholic values.
10. Upload a copy of your IRS federal tax-exempt letter.
11. State your organization's mission

Grant Request Information

1. Title of request, as it should be shared with Women in Philanthropy members
2. Description of request, as it should be shared with Women in Philanthropy members
3. Total Project/Program Budget
4. Total Annual Organizational Budget
5. Fiscal Year End

Grant Proposal Narrative

1. Organizational Background and Information (200-word max)
 - a. Provide a brief summary including the following:
 - i. Organization history
 - ii. Current programs and impact statistics
 - iii. Future goals and objectives
 - iv. Alignment with mission and identity of The Catholic Foundation
2. Grant Purpose (500-word max)
 - a. General operating:
 - i. Describe how the request will enhance organizational capacity, sustainability and/or the achievement of measurable results for the organization.
 - ii. Describe how you assess/evaluate your programs and cite examples of how you have applied the learnings from your evaluation.

- b. Specific Project or Program Requests:
 - i. Identify the issue or need to be addressed. If applicable, provide demographic and geographic information regarding the community or population benefiting from or served by the request.
 - ii. Explain your goals and objectives for this grant
 - iii. How do you plan to accomplish your goals?
 - iv. How will you measure the impact of the project?
 - v. What is the anticipated timeline for implementing the request?
 - vi. What are the challenges you anticipate during this program/project?
 - vii. What will you do if you receive less or more funding than the desired amount? How will that change the project?
 - viii. How will the results be publicized and communicated?
- 3. Budget Narrative (300-word max)
 - a. Supplement the information provided in the project and/or organizational budget.
 - i. Explain personnel expenses (salary, benefits, consultants) including time allocated and necessary responsibilities
 - ii. Outline direct expenses (materials, supplies, resources, travel costs, etc.)
 - iii. Define indirect costs (overhead)
 - iv. If applicable, explain any funding or resources already identified

Additional Application Requirements

1. Most recent annual report or audited financial statement. For parishes, the most recent Report to Pastor is preferred.
2. Most recent organizational budget.
3. List of your Board of Directors (For parishes, Pastoral and Finance Councils) with affiliations for all.
4. One-paragraph descriptions of key staff members and their relevant qualifications.
5. Photo to be shared with Women in Philanthropy members.
6. Optional: Other relevant documents or information.

For all submissions, the President, Executive Director, Board Chair, Pastor, etc. will confirm they have read, reviewed, and can attest to the accuracy of the application prepared on behalf of the organization.

Please note, all submissions must be made online at:
<https://thecfcp.spectrumportal.net/grant-applicants/available-grants>