Stephen Reese
Principal

Juliann Alcivar
Jennifer Dorenbosch
Laura Denning
Catalina Vergara
Rachel Sweeney
Assistant Principals

P4Q School Leadership Team Meeting
AGENDA
October 29, 2026

Meeting Information:

School	P4Q
Meeting Date	October 29,2026
Start/End Time	3:00 PM – 4:00 PM
Location	Virtually via Zoom
Public Notice Posted	Via Flyer
Chairperson Presiding	Alexandra Kane
Secretary/Minutes Taker	Alexandra Kane

Attendance and Quorum

Member Name	**Role**	**Status**
Stephen Reese	Principal	Present Absent Designee
Alexandra Kane	Chairperson	Present Absent Designee
Jennifer Williams	UFT Representative	Present Absent Designee
Rebecca Girard	Teacher	Present Absent Designee
Jasminie Jones	Paraprofessional	Present Absent Designee
Marjorie Desir	PTA President	Present Absent Designee
Evelyn Rosa	Parent Member	Present Absent Designee
Jane Burgess	Parent Member	Present Absent Designee
Yadira Bernal	Parent Member	Present Absent Designee
Candaisy Patterson	Parent Member	Present Absent Designee
Luckesha Walker	Treasurer/Parent Member	Present Absent Designee

Quorum Present	Yes		
All mandatory members (or designees) present	Yes	No	Number Present:
Observers Present	Yes	No	Number Present:

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I. Call to Order

II. Review of bylaws

III. Principal's Report

- Bylaws were updated for 26-27 to meet Chancellor's New Regulations – changed our meeting time to non -instructional hours.
- We reviewed and discussed the webinar of the changes to SLT for this school year during our last SLT meeting. Questions?
- All SLT members must sign and return Signature Page to Kane
- Picture days are happening at all sites
- Pumpkin Palooza success!
- Fall Testing window closed 10/23
- Field trips incoming!
- Election Day - ½ Remote Instruction & PTC
- Parent Academy Workshop - November 18, 10AM - Transition and Next Steps
- Collaboration with PTA to look into funding arts (no grants this year)

IV. PTA President's Report

V. UFT Report

VI. Discussion of New Business

VII. Creation of Agenda for Next Meeting

VIII. Adjournment

Documents Distributed & Next Meeting

Documents Distributed (attach copies)	Updated Bylaws (in our shared SLT drive)
Next Meeting Date:	November 19, 2026

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Reporting & Filing Checklist

Minutes prepared and reviewed by the Chairperson	Date:
Minutes available to the school community	Date:
Copy provided to the PTA	Date:
Minutes, Notice, Agenda, Attendance & Materials uploaded to the iPlan Portal	Date:
Original Documents filed at school	Date:

Minutes prepared by: Alexandra Kane	Signature:	Date:

P4Q@179	P4Q@213	P4Q@138	P4Q@270	P4Q@070	P4Q@161	P4Q@Skillman
196-35 Peck Avenue Fresh Meadows, NY 11365 Phone: 718-264-0916 Fax: 718-264-1205	231-02 67th Avenue Oakland Gardens, NY 11364 Phone: 718-279-0096 Fax: 718-352-7783	251-11 Weller Avenue Rosedale, NY 11422 Phone: 929-600-5780 Fax: 929-600-5781	233-15 Merrick Boulevard Laurelton, NY 11412 Phone: 718-341-8042 Fax: 718-341-7906	30-44 43rd Street Astoria NY 11103 Phone: 718-204-6834 Fax: 718-204-6833	101-33 124th Street Richmond Hill, NY 11419 Phone: 718-441-5493 Fax: 718-441-6202	24-30 Skillman Ave Long Island City, NY 11101 Phone: 718-729-5083 Fax: 718-729-5087