Stephen Reese
Principal

Juliann Alcivar
Jennifer Dorenbosch
Laura Denning
Catalina Vergara
Rachel Sweeney
Assistant Principals

P4Q School Leadership Team Meeting
MINUTES
October 29, 2026

Meeting Information:

School	P4Q
Meeting Date	October 29,2026
Start/End Time	3:00 PM – 4:00 PM
Location	Virtually via Zoom
Public Notice Posted	Via Flyer
Chairperson Presiding	Alexandra Kane
Secretary/Minutes Taker	Alexandra Kane

Attendance and Quorum

Member Name	**Role**	**Status**
Stephen Reese	Principal	Present Absent Designee
Alexandra Kane	Chairperson	Present Absent Designee
Jennifer Williams	UFT Representative	Present Absent Designee
Rebecca Girard	Teacher	Present Absent Designee
Jasminie Jones	Paraprofessional	Present Absent Designee
Marjorie Desir	PTA President	Present Absent Designee
Evelyn Rosa	PTA Secretary/Parent Member	Present Absent Designee
Jane Burgess	Parent Member	Present Absent Designee
Yadira Bernal	Parent Member	Present Absent Designee
Candaisy Patterson	Parent Member	Present Absent Designee
Luckesha Walker	Treasurer/Parent Member	Present Absent Designee

Quorum Present			
All mandatory members (or designees) present	Yes	No	Number Present:4
Observers Present	Yes	No	Number Present: 0

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- **Call to Order**
- **Review of bylaws**
- **Principal's Report**
  - Bylaws were updated for 26-27 to meet Chancellor's New Regulations – changed our meeting time to non -instructional hours.
  - We reviewed and discussed the webinar of the changes to SLT for this school year during our last SLT meeting. Questions?
  - All SLT members must sign and return Signature Page to Kane
  - Picture days are happening at all sites
  - Pumpkin Palooza success!
  - Fall Testing window closed 10/23
  - Field trips incoming!
  - Election Day - ½ Remote Instruction & PTC
  - Parent Academy Workshop - November 18, 10AM - Transition and Next Steps
  - Collaboration with PTA to look into funding arts (no grants this year)

  PTA President's Report
  - Back to school event held at the Javits Center on 10/3/26.
  - D75 Empowerment Forum – D75 parents & D75 workers
  - This year our fundraising goal is to reach $15,000.00 dollars. This money will help support the school in areas where there is no funding.
- **UFT Report**
  - Second update to the Child Abuse Identification – educators' mandated reporter training. Updated training deadline is November 17, 2026
  - November 3 elections – UFT are encouraging members to vote via phone banking sessions both in-person/virtual.

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- Schools are participating in teach-in events in preparation of our contract campaign regarding contract negotiations before/after the school day and during lunch periods.
- Union work in progress – ensure that the DOE provides time in the workday to complete all mandated trainings.
- Negotiations with the city for a solution to the paraprofessional pay gap

- **Discussion of New Business**
- Ideas for ways to spend money for P4Q
- Spend instructional money for OTPS (supplies, materials, sensory room, outside vendors, workshop, etc.)
- Discussion of curriculum updates
- November 29th SLT meeting changed to November 19 due to Thanksgiving week.
- **Creation of Agenda for Next Meeting**
- **Adjournment**

Documents Distributed & Next Meeting

Documents Distributed (attach copies)	See shared SLT drive
Next Meeting Date:	November 19, 2026 3:00 PM – 4:00 PM

Reporting & Filing Checklist

Minutes prepared and reviewed by the Chairperson	Date: 10/29/26
Minutes available to the school community	Date: 10/30/26
Copy provided to the PTA	Date: 10/30/26
Minutes, Notice, Agenda, Attendance & Materials uploaded to the iPlan Portal	Date: 10/30/26
Original Documents filed at school	Date: 10/30/26

Minutes prepared by: Alexandra Kane	Signature: *Alexandra Kane*	Date: 10/26/26