

**Hope Christian Academy  
Monthly Business Meeting  
9-15-25**

Meeting called to order at 7:00pm by Shane Klitzke.

Members present: Tom Irwin, Travis Czapiewski, Stu Black, Shane Bradley, Josh Hammond, Chad Renicker, Shane Klitzke, Lindsay Becker, and Jo Marie Kadrmas.

Shane Klitzke opened in prayer. Shane Bradley shared a devotion.

Minutes: Upon motion by Travis Czapiewski, second by Jo Marie Kadrmas, the August minutes were approved.

## **5.0 Reports**

**5.1 Treasurer's Report-** Josh Hammond presented the financial report. Upon motion from Jo Marie Kadrmas and second by Travis Czapiewski the financial report was approved.

**5.2 Head of School Report-** Shane Bradley presented.

- School fundraisers are in the planning and preparation stages for this year. Golf scramble and jog-a-thon will both be held this month.
- History missions trip will be postponed until next school year.
- Enrollment is 165.

## **6.0 Old Business**

## **7.0 New Business**

**7.1 Strategic Plan Results and Action Planning** Shane Bradley presented on the three committees that met this past month. Lindsay Becker gave a report from the Marketing committee. Chad Renicker reported on the Fundraising and Development Committee. Shane Klitzke reported on the Compensation and Operational Efficiency Committee.

**7.2 Marketing Policy** Upon a motion by Jo Marie Kadrmas and second by Travis Czapiewski the marketing policy was approved.

**7.3 Grant and Scholarships Ideas G-** Shane Bradley reported on moving forward with the development of a scholarship program.

**7.4 Open Book Marketing-** Upon a motion from Tom Irwin and second by Josh Hammond, Open Book will provide the school with marketing solutions for a Central Admissions Landing Page, Updated Tuition Assistance Page, and a Business Partnership 1-Pager.

**7.5 Annual Compliance Report-** Shane Bradley will submit the annual compliance report. Motion by Tom Irwin, second by Jo Marie Kadrmas.

**7.6 New Board Member** Joe Hanstad submitted his application for board membership. It was reviewed by all members. Upon a motion from Travis Czapiewski, second by Tom Irwin, Joe Hanstad will become an HCA board member effective immediately.

Stu Black closed in prayer. Submitted by Lindsay Becker