



SCBA Board Member

Position Title: Board Member

Reports To: SCBA Board

Position Type: Volunteer (Elected Board Position)

Position Description

A Board Member contributes to the strategic direction, governance, and oversight of Shellharbour City Basketball Association. Board Members work collectively with the Executive to ensure the club operates effectively, ethically, and in the best interests of its members, while supporting sustainable growth and strong community outcomes.

Key Responsibilities

Governance & Strategic Oversight

- Act in the best interests of SCBA at all times, in line with the Constitution and Board Charter.
- Contribute to the development and oversight of the club's strategic direction, policies, and priorities.
- Participate in Board decision-making on matters including finance, risk, compliance, competitions, and growth.
- Ensure the Association meets its legal, regulatory, and governance obligations.

Board Participation

- Attend and actively participate in Board meetings, General Meetings, and planning sessions.
- Review Board papers in advance and contribute constructively to discussions.
- Support the implementation of Board decisions and agreed actions.
- Declare and manage any conflicts of interest appropriately.

Oversight & Support

- Provide oversight of club operations without engaging in day-to-day management unless delegated.
- Support and guide volunteers, coordinators, and committees where required.
- Assist with policy development, review, and compliance.
- Support the Executive and Club Administration to achieve agreed outcomes.
- Support running of weekly competitions in various capacities.

Club Representation & Culture

- Act as a positive ambassador for SCBA within the community.
 - Uphold and promote the club's values, culture, and code of conduct.
 - Support a safe, inclusive, and respectful environment for all participants.
 - Handle sensitive matters with professionalism and discretion.
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Skills and Experience

- Strong interest in community sport and club development.
 - Ability to think strategically and contribute to governance discussions.
 - Sound judgement and willingness to ask questions where appropriate.
 - Experience in governance, management, finance, legal, HR, or sport administration is desirable but not essential.
 - Comfortable working collaboratively as part of a Board.
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Personal Attributes

- Ethical, fair, and community-minded.
 - Reliable and prepared.
 - Respectful communicator and team contributor.
 - Willing to learn and engage in governance responsibilities.
 - Committed to the long-term success of SCBA.
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Time Commitment

This is a volunteer role.

Expected commitment:

- Attendance at monthly Board meetings
 - Additional time for sub-committees, planning, or key events as required (Approx. 5–10 hours per month on average)
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Term & Review

Board Members are elected at the AGM in accordance with the SCBA Constitution. Appointments are reviewed annually, and all Board positions are subject to re-election as per constitutional requirements.