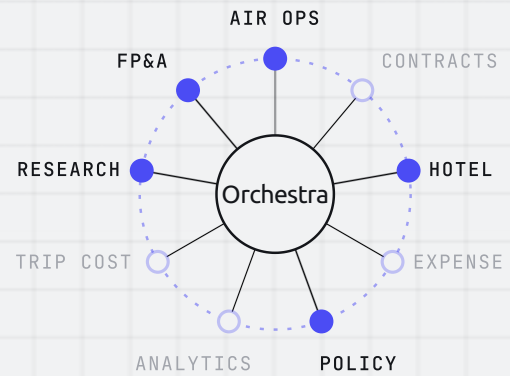


Quarterly Programme *Review*

Every quarter, someone spends one to two weeks rebuilding the QBR deck: air performance, hotel compliance, policy health, budget position, market context. Same structure, fresh data, rebuilt by hand, or bought from your TMC, formatted for their benefit.



METHOD

Programme review

TIME TO DELIVERABLE

Already done when the quarter closes

CADENCE

Quarterly · review-required delivery

Process

- 01 **Configure once.** KPIs, stakeholder audience, output template, quarterly schedule.
- 02 **Every specialist deploys.** On schedule, the Project Manager sends every specialist to their domain in parallel, air, hotel, policy, budget, against the quarter's fresh data, while Market Intelligence gathers the external context.
- 03 **Cross-check.** The Validation Agent verifies the sections agree with each other: the air, hotel and budget numbers must reconcile before the deck is assembled.
- 04 **You review first.** Delivery is review-required: you get the draft, edit anything, then release to stakeholders. Nothing ships untouched.
- 05 **Compare across quarters.** Outputs are comparable run-to-run: this quarter's charts against last quarter's, automatically.

The team on this project

- Project Manager** COORDINATES
- Fare Analyst:** Air performance
- Rate-Parity Specialist:** Hotel compliance
- Policy Compliance Specialist:** Programme health
- FP&A Analyst:** Budget position
- Market Intelligence:** The quarter's market context
- Validation Agent:** Cross-section consistency
- Report Writer:** The QBR deck

Outcome

A stakeholder-ready QBR deck that appears every quarter without being rebuilt: native editable PowerPoint, consistent structure, cited findings, your framing, not your TMC's.

Return on investment

4–8 weeks/yr

Of senior analyst time returned to strategic work

Independence

Ends the TMC-report dependency. Your data, your methodology, your stakeholders' format

Compounding

The project that turns Orchestra from a tool into a team member who files their report on time, every quarter, unprompted