

**Louisiana Real Estate Commission**  
**State of Louisiana**

Office of the Governor

JEFF LANDRY  
GOVERNOR



TAYLOR F. BARRAS  
COMMISSIONER OF ADMINISTRATION

**MAY 15, 2025**

**MEETING MINUTES**

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On Thursday, May 15, 2025, the Louisiana Real Estate Commission (“LREC” and/or “Commission”) conducted its regularly scheduled, monthly meeting in-person and at the Commission’s domicile office located at 9071 Interline Avenue, Baton Rouge, LA 70809 in accordance with La. R.S. 37:1430 *et seq* and other applicable law.

**Commission Members Present:**

Mr. Joseph Pappalardo, Jr., Chair (Sup. Ct. Dist. 7)	Ms. Synde Devillier, Vice Chair (Sup. Ct. Dist. 6)
Mr. Theodore Major, Secretary (At-Large)	Ms. Hanna Chustz (Sup. Ct. Dist. 5)
Mr. Tony Cornner (3 <sup>rd</sup> Congress. Dist.)	Ms. Paula Duncan (Sup. Ct. Dist. 3)
Mr. Jeff Free (Sup. Ct. Dist. 2)	Ms. Doneva Halphen (Sup. Ct. Dist. 1)
Ms. Carole Horn (At-Large)	Mr. Matt Ritchie (Sup. Ct. Dist. 4)

**Commission Members Absent:**

Ms. Gladys Smith-Coward (Sup. Ct. Dist. 5)

**Staff Present:**

Ms. Summer S. Mire, Executive Director	Mr. Thomas E. Devillier, Dep. Dir. / Exec. Counsel
Ms. Arlene Edwards, General Counsel	Ms. Karen Carey
Ms. Malissa Fowler	Mr. Mark Gremillion
Ms. Telly Hollis	Ms. Jessica Neal

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Ms. Allison OToole

Mr. Jeremy Travis

Ms. Jenny Yu

### **Others Present:**

Mr. Damon Julian

Mr. Blair Fritts

Mr. Rick Roberts, Fmr. Commissioner

Mr. David Trimble, Burk Baker School of Realty

### **I. CALL TO ORDER**

Chairman Pappalardo called the meeting to order at or about 10:00 a.m. A roll call was conducted in open meeting. See attendance detailed above. Secretary Major led the invocation, and Chairman Pappalardo led the Pledge of Allegiance.

### **II. PUBLIC COMMENTARY**

Mr. Roberts introduced his son, Mr. Blair Fritts to the Commission.

Mr. Julian appeared before the Commission to deliver a personal statement regarding his experience as a licensee.

### **III. APPROVAL OF APRIL 24, 2025, REGULAR MEETING MINUTES**

Commissioner Ritchie made a motion, which was seconded by Commissioner Halphen, and unanimously approved to adopt the minutes of the April 24, 2025, Regular Meeting (Exhibit A) as written and circulated.

### **IV. COMMITTEE REPORTS**

1. Budget. Commissioner Cornner reported regarding the Commission's current budget report (Exhibit B).

2. Education. Vice Chair Devillier stated that the Education Committee will plan to meet next month to discuss the continuing education course approval guidelines. Ms. Mire added that due to the Juneteenth holiday, the Commission should plan to meet on Wednesday, June 18. After a brief discussion, the Commission decided the Education Committee meeting would take place on Wednesday, June 18 at 10:00 a.m. with the Regular Business Meeting taking place immediately afterwards.

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### 3. Legal / Legislative.

- Consideration of Proposed Consent Agreement – Docket No. 2025-0107; – *In re: Jodi T. Carter-Hoffman & J H Realty, LLC*: Mr. Devillier introduced the proposed May 15, 2025, Consent Agreement and Final Order for Docket No. 2025-0107, and related exhibit evidence (Exhibit C). Mr. Devillier provided an opening statement and factual summary of the case, including but not limited to the issuance of the proposed consent agreement. Vice Chair Devillier made a motion, which was seconded by Commissioner Cornner, and unanimously approved *via* roll call vote to formally adopt the proposed consent agreement and related exhibit evidence as presented.

- Consideration of Legal Counsel Contract Renewal – Arlene Edwards (Delatte & Edwards) (FY 25-26). Ms. Mire led a discussion regarding the consideration of legal counsel contract renewal for Ms. Edwards. Vice Chair Devillier made a motion, which was seconded by Commissioner Halphen, and unanimously approved via roll call vote to accept the contract renewal for Ms. Edwards.

- Discussion of 2025 Regular Session; Legislative Update. Commissioner Horn provided the Commissioners with an update on HB 256. Commissioner Horn thanked Mr. Devillier, Ms. Mire, Commissioner Ritchie, and Chair Pappalardo for their efforts.

4. Standardized Forms. Commissioner Halphen and Ms. Mire provided an update on the Mandatory Forms feedback period. Ms. Mire stated the feedback period for revisions was extended to May 15. Ms. Mire and Commissioner Halphen also stated that the committee will plan to meet in August to discuss the revisions.

### 5. Technology. None.

## V. EXECUTIVE DIRECTOR REPORT

1. June Meeting Date. Ms. Mire stated that the June meeting will take place on Wednesday, June 18 due to the Juneteenth holiday on Thursday, June 19. The June meeting will take place directly following the Education Committee meeting, which is scheduled for 10:00 a.m.

2. HVAC Installation. Ms. Mire provided an update on the HVAC installation, stating the process has already begun and should be completed in June.

3. Pearson Vue. Ms. Mire reminded the Commissioners of the timeline to reexamine and update the Louisiana state licensing exam questions with Pearson Vue, the Commission's state and national exam provider. The review dates have been scheduled for July 8-9, 2025 at the Commission. Ms. Mire stated that she will request that subject matter experts and Commissioners participate in the review. Additionally, Commissioners Devillier, Cornner, Major, Pappalardo, and Mr. Roberts have requested to participate in the exam review.

4. HVAC Installation. Ms. Mire reminded the Commissioners that the HVAC installation will begin in June 2025 with preliminary installation beginning the last week of June 2025.

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**VI. UNFINISHED BUSINESS**

None.

**VII. NEW BUSINESS**

None.

**VIII. EXECUTIVE SESSION**

None.

**IX. ADJOURNMENT**

Vice Chair Devillier made a motion to adjourn, which was seconded by Commissioner Chustz, and unanimously approved.