

Louisiana Real Estate Commission
State of Louisiana
Office of the Governor

JEFF LANDRY
GOVERNOR



TAYLOR F. BARRAS
COMMISSIONER OF ADMINISTRATION

OCTOBER 15, 2025
MEETING MINUTES

On Wednesday, October 15, 2025, the Louisiana Real Estate Commission (“LREC” and/or “Commission”) conducted its Standardized Forms Committee meeting in-person and at the Commission’s domicile office located at 9071 Interline Avenue, Baton Rouge, LA 70809 in accordance with La. R.S. 37:1430 *et seq* and other applicable law.

Commission Members Present:

Mr. Joseph Pappalardo, Jr., Chair (Sup. Ct. Dist. 7)	Ms. Synde Devillier, Vice Chair (Sup. Ct. Dist. 6)
Mr. Theodore Major, Secretary (At-Large)	Ms. Hanna Chustz (Sup. Ct. Dist. 5)
Mr. Tony Cornner (3 rd Congress. Dist.)	Ms. Paula Duncan (Sup. Ct. Dist. 3)
Ms. Doneva Halphen (Sup. Ct. Dist. 1)	Ms. Carole Horn (At-Large)
Ms. Gladys Smith-Coward (Sup. Ct. Dist. 5)	

Commission Members Absent:

Mr. Jeff Free (Sup. Ct. Dist. 2)	Mr. Matt Ritchie (Sup. Ct. Dist. 4)
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Staff Present:

Ms. Summer S. Mire, Executive Director	Mr. Thomas E. Devillier, Dep. Dir. / Exec. Counsel
Mr. Jeremy Travis	

Others Present:

Ms. Lynda Butler	Ms. Natalie Cooper
Mr. Chris Donaldson	Mr. Kirk Frosch
Ms. Jennifer Hebert	Mr. Troy Hebert
Ms. Juli Jenkins	Mr. Eric Landry

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Ms. Abbey Mack

Ms. Shirin Nail

Ms. Rhonda Reap-Curiel

Ms. Ginger Maulden

Ms. Prissy Reap

Mr. Rick Roberts, Fmr. Commissioner

I. CALL TO ORDER

Committee Chair Halphen called the meeting to order at or about 1:00 p.m. See attendance detailed above.

II. MANDATORY FORMS REVISION REVIEW

Commissioner Halphen led a discussion on the review of the updated Mandatory Forms. Revisions to the *Property Disclosure Document* and *Louisiana Residential Agreement to Buy or Sell* form were discussed at the committee's last meeting in August. The committee began with a review of the revisions made to the *Property Disclosure Document*, then moved on to discuss revisions to the *Louisiana Residential Agreement to Buy or Sell* form.

Regarding the *Property Disclosure Document*, the committee decided to make the following additional changes:

- Change verbiage from “built” to “installed” in question 10.
- Add blank space for year installed of “Main Structure” and Other Structures” in question 10.
- Remove “NK” checkbox from question 22.
- Remove duplicate “known defect” or “defect” paragraph from page 3 of document as it currently exists on page 1.
- Remove opening paragraph from Property Disclosure Exemption Form (page 2) as it currently exists on page 1 of document.
- Add “contact information” to question 24b.
- On final page of document, move bolded text to separate paragraph.

Regarding the *Louisiana Residential Agreement to Buy or Sell*, the committee decided to make the following additional changes:

- Update verbiage of Mineral Rights (line 32) to read “Seller reserves mineral rights. Y or N”.
- Remove “within three (3) calendar days” from line 68 and add a blank space to represent a negotiable number of calendar days.
- Change verbiage from “terminated” to “terminates” in line 162.
- Change “Seller” to all caps in line 338.

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III. ADJOURNMENT

Commissioner Halphen made a motion to adjourn, which was seconded by Vice Chair Devillier, and unanimously approved.