

Louisiana Real Estate Commission
State of Louisiana
Office of the Governor

JEFF LANDRY
GOVERNOR



TAYLOR F. BARRAS
COMMISSIONER OF ADMINISTRATION

COURSE APPROVAL APPLICATION
(For Post-license and Continuing Education)

Course Registration Fee:	\$15.00
Processing Fee:	\$25.00
TOTAL FEE:	\$40.00

IMPORTANT: A separate course approval application and the prescribed fee must be submitted for each course. The course and all accompanying materials must be developed in accordance with the LREC Course Approval Guidelines, available online at www.lrec.gov. Each instructor must be submitted using the Vendor Certification of Instructor Qualifications form accompanied by the prescribed fee. Incomplete submissions will not be processed.

GENERAL INFORMATION:

Vendor Name: _____

Address: _____

City, State, Zip Code: _____

Telephone: _____ Email: _____

Select One: ☐ State Certified Real Estate Vendor Vendor Number: _____
 ☐ State Certified Vendor – one-time course approval
 ☐ Non-vendor seeking one-time course approval (Chapter 55, § 5539)

COURSE INFORMATION:

Course Title: _____

Recertification of Approved Course: ☐ NO ☐ YES – Course Tracking #: _____

Total Clock Hours: _____ Total Education Hours Requested: _____

Delivery Method (select one): ☐ Live Presentation ☐ Distance Learning

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Attendance Verification: ☐ Sign in/out sheets

☐ Other (provide details): _____

INSTRUCTORS: Must submit the Vendor Certification of Instructor Qualifications form and required fee for each instructor.

Primary Instructor: _____

Supplemental Instructor(s): _____

Primary Instructor: _____

Supplemental Instructor(s): _____

CERTIFICATION:

I certify that all information contained in this application, including all supplemental information submitted in support of obtaining course approval, is true and correct to the best of my knowledge. I agree to comply with all rules and regulations of the Louisiana Real Estate Commission. I understand that any changes to the information or materials approved by the Commission must be submitted for recertification, as prescribed in Chapter 55, § 5525 of the Commission rules and regulations.

Authorized Representative Signature: _____

Print Name: _____ Date: _____