

Community Media Center

Internship Program Application

Submit completed application and resume via email to:
Brigid Shifflett, Business Administrator - bshifflett@carrollmediacenter.org

Name (Last, First, MI)

Home Address (City, State, Zip Code)

Primary Phone

Email

Education

High School

College/University

Name of High School or University:

Major or Concentration of Study:

Student standing during internship (freshman, sophomore, senior etc.)

This internship may require occasional travel, do you have your own transportation to facilitate those trips?

Internship Focus:

School Internship Supervisor Information:

Name

Phone Number

Email

Proposed Start Date:

Proposed End Date:

What is this internship for? (Identify all that apply):

Days Available (enter specific times per day (ex. 9-2, 4-6) or NA if unavailable):

Sunday Monday Tuesday Wednesday Thursday Friday Saturday

Specific times you are unavailable:

Number of hours required for you to get credit from school:

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Experience:

Mission: To provide internships for high school and college students; to provide the intern an *enhanced, experiential learning experience* in professional media production; to provide an opportunity for the intern to gain experience in a broadcast television station environment emphasizing the use of telecommunications, audio/video equipment and computers as tools of information, education and entertainment with the emphasis on local community.

Prospective students should be recommended by a teacher, professor or campus advisor and have some previous, entry level experience in audio/video/media production and computers.

Interns are expected to adhere to a set schedule and to be actively involved in the day to day workings of Community Media Center. Interns are also given a CMC membership for the duration of their internship and have access to equipment and to regularly scheduled workshops.

I, _____, agree to abide by the Guidelines and Procedures of Community Media Center, and to honor the terms of my internship.

Intern Signature

Date

Parent/Guardian Signature (if applicant under 18 years of age)

Date

Parent/Guardian Name (print)

Community Media Center Staff Name

Community Media Center Staff Signature

Date