Board of Governors Minutes

Wednesday May 27, 2026
8:00 a.m. – 12:00 p.m.
John and Bobbie Currie Executive Boardroom / MS Teams

Members:
John Kousinioris (Chair)
Misheck Mwaba (President and CEO)
Shannon Bowen-Smed
Neil Yeates
Louise Lee – *joined at 9:58 am*
Kara Claypool
Indira Smith
Kerry Sharples *- remote*

Administrative Support:
Nicole Hryn

Advisors:
Tasneem Rahim
Lynn Connell
Mehdi Sheikhzadeh
Suzie Johnson
Vicky Chio - *regrets*
Sandi Kaye

Guests:
Tchukas Chukwukadibia Ezeudoye – SABVC President
David Jesus Garcia Segura – SABVC Vice President
Margaret Toye, Associate Dean – *joined at 10:15 am*
Brad Mauro, Associate Dean – *joined at 10:15 am*

APPROVED

Call to order

John Kousinioris and called the meeting to order at 8:05 am.

John thanked the departing board members for their years of service, and he welcomed the two new student representatives who attended as guests.

1.0 Review of agenda

Motion: THAT the Board of Governors approve the agenda.

Moved by: Neil Yeates Motion Carried: **BOG260527-01**

1.1 Declaration of conflict of interest

Indira Smith declared a conflict for agenda item 10.2

2.0 Consent Agenda Approval

Motion: THAT the Board of Governors approve the consent agenda

Moved by: Shannon Bowen-Smed Motion Carried: **BOG2600527-02**

3.0 In Camera

3.1 The Board met in camera with Misheck Mwaba for six minutes.

Classification: General

4.0 Reports

4.1 President's Report to the Board

Misheck Mwaba provided an overview of the College Report to the Board. Areas highlighted were**:**

Digital transformation is expected to go live July 6th and has had significant staff effort from across the college.

The Open Doors Open Minds campaign is on track to close June 30, 2026, and there are anticipated additional agreements expected to be received by year end.

Continued meetings with key stakeholders and external activities.

5.0 Board Development

5.1 Student Services

Emily Gidden presented on Student Services.

Emily presented an overview of Student Services, highlighting organizational structure, satisfaction survey results, and ongoing efforts to improve student experience.

Discussion took place regarding meeting the strategic plan goal of having a 90% student satisfaction rate, the lower rating for scholarships and bursaries and to improve awareness.

Discussion also took place regarding the Career Ecosystem Framework. Consultants have been engaged to help create a framework to prepare students for their first job and long-term career advancement.

6.0 Audit and Risk Management Council

6.1 ARM Meeting Minutes – May 11, 2026

Kara Claypool provided an overview of the minutes from May 11, 2026, meeting minutes.

6.2 2025/2026 Quarter Three Actual and Forecast

Kara Claypool and Sandi Kaye presented on the 2025/2026 Quarter Three Actual and Forecast.

For quarter three the college has reported a surplus due to conservative budgeting and strong investment returns. It is projected that there will be a year-end deficit due to the expenses related to the digital transformation project.

APPROVED

Classification: General

6.2.1 **Motion:** That the Board of Governors accepts the recommendation from the Audit and Risk Management Council of the Quarter Three, 2025/2026 Actuals and Forecast Reports.

Moved by: Shannon Bowen-Smed Motion Carried: **BOG2600527-03**

6.3 Investment Transaction Summary Report

Kara Claypool provided an overview of the Investment Transaction Summary Report**.**

The Audit and Risk management council is reviewing the risk tolerance and the current asset mix to ensure alignment with objectives. The third quarter of 2025-2026 had a positive variance driven primarily by strong market performance.

6.4 Internal Audit Reports and Plans

Kara Claypool and Sandi Kaye presented the Internal Audit Reports and Plans.

Discussion took place regarding refining the internal audit reporting, focusing on key updates for council and board oversight and better transparency in the reporting process. It was suggested that the Internal Auditor attend a future board meeting.

7.0 BREAK

8.0 Strategic Discussions

8.1 Health Care Centre of Excellence

Tasneem Rahim and Sandi Kaye provided an update on the Health Care Centre of Excellence.

A letter has been drafted and will be sent to the City of Calgary with a proposed purchase price for Block 40. The RFP for the planning and designing has been completed with the successful consultants being engaged and work has started.

Discussion took place about the possibility of scheduling a virtual board meeting to approve the letter of intent once the negotiated price with the City of Calgary has been finalized.

The board recommended to have clarity in the project governance structure to identify a single accountable project manager for strong project oversight.

8.2 College Scorecard

APPROVED

Classification: General

There were no updates to the College Scorecard from the last Board Meeting on April 29, 2026.

9.0 Old Business – NONE

10.0 New Business

10.1 Leadership in Community and Health Services: a new CBE post-diploma program

Mehdi Sheikhzadeh, Brad Mauro and Margaret Toye presented on the Leadership in Community and Health Services: a new CBE post-diploma program.

The Leadership in Community and Health Services (LCHS) post-diploma certificate supports working professionals seeking to advance their leadership roles within community and health service settings. This program will be developed and delivered in a competency-based education format and scheduled to best support students wanting to complete the program while maintaining their place in the workforce.

10.1.1 Motion: THAT the Board of Governors accepts the recommendation by Academic Council and approves the Leadership in Community and Health Services post-diploma program effective Fall 2027, as presented.

Moved by: Kara Claypool Motion Carried: **BOG2600527-04**

10.2 AUPE Collective Agreement

Suzie Johnson presented the AUPE Collective Agreement.

The AUPE Collective Agreement expired on June 30, 2024. Since 2024, the appointed College Bargaining Committee has been bargaining with the Union to reach Memorandum of Agreement (MoA) for a new collective agreement. A MoA was achieved on April 29, 2026.

Suzie provided an overview of the new collective agreement for the board to vote to ratify the new collective agreement.

10.2.1 Motion: THAT the Board of Governors accept the recommendation of the College Bargaining Committee and approve the amendments to the AUPE Collective Agreement as presented.

Moved by: Shannon Bowen-Smed Motion Carried: **BOG2600527-05**

10.3 Exempt and Management Compensation Framework

Suzie Johnson presented the Exempt and Management Compensation Framework.

Classification: General

APPROVED

The college is required to submit a compensation plan to the Provincial Bargaining and Compensation Office for approval. Employers are to submit compensation plans for ministerial approval.

The salary grid has been adjusted to increase the maximum range where applicable and positions are placed within the updated salary range. The College has transitioned to a merit based model to access ranges in an advanced zone.

10.3.1 Motion: THAT the Board of Governors approve the Management & Exempt (non-union) Compensation Framework as presented.

Moved by: Neil Yeates Motion Carried: **BOG2600527-06**

11.0 Board In Camera
The Board met in camera for five minutes.

12.0 Adjournment
The meeting was adjourned at 11:15 a.m.

13.0 Information

Next meeting:
Wednesday, October 28, 2026
8:00 a.m. – 12:00 p.m.
John and Bobbie Currie Executive Boardroom S7061

Board of Governors Retreat:
Dinner: Friday October 23, 2026
TELUS Spark
6:00 p.m. – 9:00 p.m.

Meeting: Saturday, October 24, 2026
TELUS Spark
8:00 a.m. – 4:00 p.m.

Date	Item #	Action item	Assigned	Status
~~**October 30, 2025**~~	~~**6.6**~~	~~**CEA Report** – develop a lessons learned analysis for the CEA, to be presented at the February board meeting.~~	~~**Executive Team**~~	~~**Complete**~~

APPROVED

Classification: General