SURFACE DECOMMISSIONING TECHNICIAN

About the Orphan Well Association

The Orphan Well Association (OWA) is an independent non-profit organization that operates under the delegated legal authority of the Alberta Energy Regulator (AER). Our mission is to decommission Orphan oil and gas infrastructure in the Alberta oil and gas sector and reclaim the land to its original state in a safe, principled and cost-efficient manner. Orphan properties are wells, pipelines, facilities and associated sites that have been left behind by defunct or insolvent companies and that have been designated as orphans by the AER.

Since beginning operations in 2002, the OWA has decommissioned over 8,900 wells and achieved over 4,100 reclamation certificates, with nearly 3,700 other sites reclaimed and awaiting revegetation. This work has allowed municipalities, farmers, ranchers and recreational users to reconnect with what the landscape has to offer.

About the Role

The OWA is seeking a highly organized and detail-oriented Surface Decommissioning Technician to join our Decommissioning team. The Decommissioning team coordinates downhole well abandonments and the removal of all infrastructure from orphan sites in preparation for remediation and reclamation. Based in Calgary and reporting to the Surface Decommissioning Lead, this position plays a key role in supporting large-scale abandonment and decommissioning operations through preparation of regulatory applications, operational reporting, data management, and analysis.

Key Responsibilities:

- Prepare and submit AER submissions including:
    - Downhole and surface well abandonment applications
    - Facility abandonment and cancellation applications
    - Pipeline abandonment amendments
- Complete monthly and quarterly operations reporting
- Identify, investigate, and resolve data integrity issues
- Maintain cut & cap program tracking and reporting
- Assist with internal benchmarking and performance analysis
- Investigate and resolve facility licensing issues
- Communicate with third party licensees to coordinate pipeline riser removal
- Perform QA/QC reviews of SiteView and other operational datasets
- Support data entry, analysis and reporting initiatives for abandonment and decommissioning programs

Qualifications

Post-secondary education is preferred

Experience Required

- 5-10 years' experience in upstream oil & gas operations, abandonment, regulatory compliance, and/or technical administration
- Knowledge of AER requirements and closure processes
- Strong proficiency in the AER's Digital Data Submission (DDS) and OneStop systems
- Good working knowledge of Peloton SiteView with the ability to build complex queries and reports
- Proficiency in Microsoft Excel and working with large datasets
- Familiarity with Power BI, QByte/P2 and/or Open Invoice is an asset

Skills

- Excellent organizational and time management skills
- Strong analytical and problem-solving abilities
- Exceptional attention to detail and accuracy, with a strong focus on meeting deadlines
- Ability to manage competing priorities and keep multiple projects moving simultaneously
- Strong written and verbal communication skills
- Proactive in identifying process gaps and taking initiative to address them
- Self-directed and able to work independently while supporting a collaborative technical team

Please send your cover letter and resume in confidence to HR@orphanwell.ca by November 27, 2026 including "Surface Decommissioning Technician" in the subject line. We thank all applicants for their interest, however only those candidates selected for interviews will be contacted.