Addendum 01 – November 20, 2026

2026-27 Health & Safety and Hazardous Materials Consulting Services RFP

The following addenda form part of the Request for Proposal and revise, modify, or supplement the procurement documents as specified. All other terms, conditions, and project requirements remain unchanged.

Billing structure and travel time

Q. Proponents may have current billing structures that separate field hours, travel hours, vehicle kilometres and office hours. Specifically, travel time might be billed at a separate hourly rate in addition to vehicle kilometres? If there are differences from the pricing schedule provided, should these rates be entered under "Additional Items"?

A. Please use the "Additional Items" section at the bottom of the spreadsheet to provide your company's current/proposed billing structure. The OWA provided a templated list of potential price items/units for ease of submission. However, several items may not be applicable to both Scopes A and B. Proponents are free to propose the billing structure that best aligns with their current systems and structure, depending on the Scope (A and/or B) they are providing pricing for.

Procurement management and hazardous materials items

Q. The Scope A commercial schedule includes Procurement Management, Abatement Monitoring, laboratory sample rates for asbestos and PCBs, and specialist equipment including a NORM meter, sampling equipment and microscope. These items are outside of anticipated safety inspection requirements. Please confirm whether they apply to Scope A or are intended for Scope B only. For a Scope A-only submission, may these items be marked "Not applicable"?

If any are required under Scope A, please define the anticipated services, deliverables and equipment requirements, including what "Procurement Management" encompasses. Please also confirm whether the consultant is expected to perform these services directly or coordinate approved specialist providers.

A. Scope A pricing submission is not expected to include price items for Procurement Management, Abatement Monitoring, or Laboratory Samples or Specialist Equipment. The OWA provided a templated list, however proponents may ignore any price items that are not applicable to their proposed services. Please refer to the note above for additional clarification.

Standard inspection equipment

Q. Please confirm what standard inspection equipment OWA expects to be included in the field assessment hourly rate and whether any additional equipment is required for Scope A.

A. Proponents should clearly state in their proposals 1) any standard equipment that would be included in labour rates, for example, basic PPE, gas monitors, etc., and 2) equipment that is not included in labour rates and would be billed separately.