Addendum 02 – November 23, 2026

2026-27 H&S and Hazardous Materials Consulting Services RFP

The following addenda form part of the Request for Proposal and revise, modify, or supplement the procurement documents as specified. All other terms, conditions, and project requirements remain unchanged.

1. Can you please clarify if the successful proponent will assume and own prime contractor responsibilities for the site activities, including other contractors? Or is the scope limited to regular or periodic H&S inspections as directed by OWA to assess site health and safety practices, fulfillment of third-party prime contractor responsibilities and compliance with the OHS regulations?

A. *Scope A Tasks & Responsibilities will be limited to periodic H&S inspections as directed by the OWA, to provide confirmation of 3rd party prime contractor compliance with OHS regulations and OWA expectations and/or requirements. Site visits will be conducted only on work sites currently being managed by OWA prime contractors, i.e., the proponent will not assume or own prime contractor responsibilities while completing inspections.*

2. Can you provide examples of expected onsite operations that would fall under Scope A?

A. *Please see the attached example inspection form that proponents will be tasked with completing. Following award, the OWA may work with successful proponents to take into account any recommendations or feedback and revise the form accordingly.*

3. Will the successful proponent be retained and coordinated directly by OWA?

A. *Yes, successful proponents will enter into a Master Professional Services Agreement (MPSA) with the OWA and will work directly for the OWA. Proponents will not be required to work for OWA prime contractors (or other contractors) while completing OWA work assignments.*

4. Will there be additional competitive bidding against other parties required for call ups under this contract if successful?

A. *No, the OWA intends to assign work packages directly to the successful proponents over the term of the contract agreement (3 years). Assignments will be based upon OWA business needs, including effective operational areas of the consultant(s) and coverage of prime contractor activities. Proponents will be required to submit cost estimates to the OWA for approval, prior to conducting work.*

5. Can you please clarify the term of the contract, and if there are provisions for rate escalations?

A. *The OWA expects to enter into a 3 year agreement. Proponents should clearly state expectations/requests for rate escalations within their proposals.*

6. Are you able to provide high-level estimates on work volume for these scopes? e.g. number of call ups per year, rough extent and durations of assignments, etc.

A. Proponents will typically be required to complete 25-30 H&S inspections annually on prime contractors (Scope A), with most inspections to be completed between July and December. For Scope B, we anticipated requiring hazardous materials assessments on 10-15 facility sites each year, with most inspections to be completed between May and September. Note: Assignments will vary year by year based on OWA business requirements and volume of work.

7. Will the successful contractor be responsible for retaining any third-party contractors?

A. The OWA does not expect or require that successful proponents be responsible for retaining third-party contractors. However, proponents should clearly state their experience and capacity for procuring, retaining and/or overseeing abatement contractors and abatement activities.