Addendum 04 – November 26, 2026

2026-27 H&S and Hazardous Materials Consulting Services RFP

The following addenda form part of the Request for Proposal and revise, modify, or supplement the procurement documents as specified. All other terms, conditions, and project requirements remain unchanged.

1. **Questionnaire response format:** The response cells in the RFP Questionnaire workbook appear to be formatting-protected and do not wrap text, which makes it difficult to present the detailed technical responses requested within the provided cells. Will the Association provide an updated workbook with text wrapping enabled, or alternatively, may proponents reference a separately submitted technical response attachment containing the full response, provided the corresponding question number is clearly identified in both the Questionnaire and the attachment.

A. *The updated RFP Questionnaire Workbook has the wrap text function enabled now. Alternatively, proponents may reference a separately submitted technical response attachment clearly identifying and containing the full response referencing each corresponding question number.*

2. **Mobilization and response times:** Does the Association have target mobilization or response times for Scope A and/or Scope B assignments, including urgent or short-notice site requests?

A. *Scope A assignments are heavily contingent on contractor field activities and the OWA expects that response times will be within 2-3 weeks of assignment. For Scope B assignments, the OWA anticipates providing a schedule of required work for effective planning, typically 2-3 months ahead of scheduling field work. However, there may be occasional need for urgent or short notice requests, which would be discussed as needed.*

3. **Number of awards:** Does the Association anticipate awarding each scope to a single consultant, or establishing agreements with multiple consultants under Scope A and/or Scope B?

A. *The OWA may award Scope A and Scope B independently or combined and reserves the right to select a single consultant or multiple consultants for each scope.*

4. **Sample reports:** For the example reports requested under Scope A and Scope B, please confirm whether client-identifying information may be redacted for confidentiality purposes and whether there are any page limits or file-size restrictions applicable to these sample reports.

A. *Redacted information is acceptable (and advised), there are no page limits, however the maximum allowable file size is 20 megabytes.*