

Welcome!

We can't wait to have you on board! Our team is ready to help you migrate your US tax, compliance & accounting to Inkle.

Here's what we will need:



Incorporation

Certificate of Incorporation

Employer Identification Number (EIN) issuance letter from IRS

Captable

Foreign qualification documents in other US states



Filings & Financials

Previously prepared financials (any format)

All past filings

Ask prior CPA to not do any more filings

Expense report in an excel sheet with supporting invoices

Connect banks to Inkle Books

Allow transaction feed from your banks to flow into Inkle Books via Plaid



Third Party Software Access

Provide bookkeeper access for Bank accounts

Add admin@inkle.io as a bookkeeper in your bank accounts team seettings

Provide accountant access for Stripe

Add admin@inkle.io as a member in your Stripe dashboard business settings

Provide access for Quickbooks/Zoho Books

Add admin@inkle.io as bookkeeper for Quickbooks & team_alpha@inkle.io as admin for Zoho Books in team permissions, and remove your old CPA/bookkeeper



Board documents (optional)

Legal documents, board resolutions etc. Optional, but helps us plan better.



Foreign Entities

Entities list and directors

Date/proof of subsidiarisation

Subsidiary captable