



Accessible end-of-line automation

Reeco Automation Ltd - HQ

Unit 45
Mochdre Industrial Estate
Newtown
Powys
SY16 4LE

Reeco Automation Ltd

Unit 2
Rowan Park
Neville Road
Bradford
BD4 8TQ

Job Description: Operations Manager

About Reeco Automation

Reeco Automation designs and delivers robotic automation solutions that help manufacturers improve efficiency, quality and productivity. Our capabilities span collaborative robots, autonomous mobile robots and bespoke automation systems. As we continue to grow, we are seeking an experienced Operations Manager to lead day-to-day operations, strengthen coordination across departments and support the successful delivery of projects and aftersales services

Role Overview

The Operations Manager will lead operational performance across fabrication and machining, electrical assembly, commissioning and programming, and aftersales service and parts. Working closely with department leads and the Project Manager, they will coordinate resources, resolve operational priorities and ensure work is delivered safely, efficiently and to agreed quality standards.

The role will drive continuous improvement, strengthen operational systems and reporting, and develop team capability to support business growth. It will also oversee workplace organisation, housekeeping and the application of lean working principles.

Departmental Oversight

Aftersales Service & Parts

- Ensure timely and efficient handling of service requests, maintenance support, and parts supply from the Service Department.
- Improve response times, customer satisfaction, and service reporting.

Fabrication/Machining

- Oversee workflow scheduling, production planning, and quality assurance in fabrication and machining operations.
- Ensure adherence to engineering specifications and safety standards.
- Drive improvements in lead times, capacity utilisation, and manufacturing efficiency.

Electrical Engineering

- Oversee electrical build schedules and ensure projects meet technical requirements and internal standards.
- Support leadership in resourcing, quality checks, and cross-departmental coordination.
- Promote best practices in electrical assembly, testing, documentation, and compliance.

Commissioning/Programming

- Support the coordination of commissioning engineers and programmers both onsite and offsite.
- Ensure commissioning tasks are executed effectively, on time, and to customer expectations.
- Maintain alignment between engineering, programming, and project delivery teams.

Project Delivery

- Work with the Project Manager to monitor progress across active projects, agree resource priorities and resolve issues affecting delivery.
- Support project managers in risk management, planning, and client communication.
- Drive process standardisation to ensure consistent, high-quality project execution.
- Review Site Acceptance Test (SAT) documentation with the Project Manager to confirm completion, track outstanding actions and support customer handover.

Operational Excellence

- Develop and implement process improvements to enhance efficiency, reduce costs, and maintain quality.
- Oversee and refine operational systems, KPIs, and workflows across departments.
- Support department leads with performance management, appraisals, training plans and workforce development
- Monitor operational costs against agreed budgets, identify variances and implement corrective action.
- Maintain compliance with health & safety regulations and company standards.
- Oversee company vehicle maintenance, servicing, MOT scheduling and vehicle inspection records.
- Contribute to planning and execution of strategic initiatives supporting business growth.

Health, Safety & Environmental

- Ensure all operational activities comply with applicable health and safety legislation, regulations, and internal policies.
- Develop, implement, and monitor safe systems of work, risk assessments, and operational safety procedures.

- Promote a strong health and safety culture across teams by encouraging safe behaviours and leading by example.
- Environmental responsibilities covering waste management, disposal arrangements and resource efficiency
- Ensure staff receive appropriate health and safety training, including task-specific training, emergency procedures, and correct use of personal protective equipment (PPE).
- Monitor workplace conditions through regular inspections, audits, and reviews to identify potential hazards and areas for improvement.
- Investigate incidents, accidents, and near misses, ensuring root causes are identified and corrective actions are implemented.
- Ensure appropriate safety documentation is maintained, including risk assessments, incident reports, and compliance records.
- Work collaboratively with health and safety representatives, management, and external bodies to ensure continuous compliance and improvement.

Skills & Experience Required

- Proven experience in an operations management or similar leadership role, ideally in engineering or manufacturing.
- Strong understanding of multi-department operational planning and delivery.
- Experience implementing and embedding an enterprise resource planning (ERP) system within an engineering or manufacturing business.
- Excellent leadership, communication, and organisational skills.
- Ability to manage multiple projects and priorities in a fast-paced environment.
- Demonstrated experience improving processes, implementing systems, and delivering operational results.
- Oversee company vehicle maintenance, servicing, MOT scheduling and vehicle inspection records.
- Knowledge of engineering, automation, or technical project delivery is advantageous.

Key KPIs for the Operations Manager

- On-time project delivery
- Departmental throughput and utilisation
- Downtime reduction across fabrication, electrical, and commissioning teams
- Service and parts fulfilment performance
- Quality KPIs: rework, NCRs, customer feedback on site installations
- Budget adherence and cost control
- Safety compliance, audit results, and incident reduction
- Timely near-miss reporting, corrective-action closure and safety training completion
- Fleet compliance: MOTs, services, planned maintenance adherence
- Continuous improvement initiatives
- Team development metrics and staff retention

Hours of work:

08:00 am- 5:00 pm, Monday – Thursday

08:00 am - 2:30pm Fridays

40 hours per week, excluding a daily unpaid lunch break from 1:00pm–1:30pm

Salary & Employee Benefits:

- Annual salary of **£57,000–£68,000**, depending on experience and relevant expertise.
- 24 days annual leave plus bank holidays
- Company life Insurance policy

Location:

Reeco Automation Ltd, Unit 45, Mochdre Industrial Estate, Newtown, Powys, SY16 4LE

How to Apply:

For more details or to apply for this position, please forward an email with your CV to jobs@reeco.co.uk.