

Fire Action

When a fire breaks out in your home:

- Leave the room where the fire is straight away, then close the door.
- Tell everyone in your home and get them to leave. Close the front door of your flat behind you.
- Do not stay behind to put the fire out.
- Call the fire service on **999**.
- Wait outside, away from the building.

If you see or hear of a fire in another part of the building:

- The building is designed to contain a fire in the flat where it starts. This means it will usually be safe for you to stay in your flat if the fire is elsewhere.
- You must leave **immediately** if smoke or heat affects your home, or if you are told to do so by the fire service.
- If you are in any doubt, get out.

To call the Fire Service:

- Dial **999**.
- When the operator answers, give your telephone number and ask for **FIRE**.
- When the fire service reply, give the address where the fire is.
- Do not end the call until the fire service have repeated the address correctly.

Fire Prevention Advice



When Using Cigarettes, Cigars, E-Cigarettes and Vapes ...

Ensure smoking products are properly extinguished. Avoid leaving vapes and e-cigarettes unattended whilst charging. Dispose of batteries and vapes correctly.



When Using Electronic Appliances & Heated Hair Products ...

Do not overload sockets and ensure that all appliances have the British or European Safety Marks on them. Switch appliances off after use.



When Using Your Balconies ...

Do not use balconies for storage. Avoid use of any cooking or heating appliances, such as BBQs or portable heaters, whilst on your balcony. Do not discard of any smoking products over the balcony side.



When Cooking or Lighting Candles ...

Do not leave cooking or lit candles unattended. If a pan catches fire, do not tackle it. Turn the heat off if it is sensible to do so. Leave the room, closing the door behind you, and call 999.



If You Smell Gas, Open Windows Immediately ...

Open windows immediately, and then call your supplier. Do not smoke or operate any electrical switches. Leave the property until it is deemed safe to return.



If You Need Special Assistance, Make a PEEP ...

If you need support to evacuate safely in case of fire, make a **Personal Emergency Evacuation Plan**.

Fire Doors

Fire Doors are crucial in preventing the spread fire and smoke in buildings. Fire doors need to be kept in good working order and in good repair. Wear and tear, for example, can result in defects. Fire door checks are necessary to ensure these defects do not materially undermine the ability of the doors to adequately prevent fire and smoke spread.

Types of fire doors are:

Flat entrance doors

These are particularly important because in blocks of flats, most fires occur within the flats themselves; the flat entrance door prevents the spread of fire and smoke into the common parts and ensures the safety of other residents.

CHECKED
EVERY
12
MONTHS

Doors to stairways and lobbies (between corridors and stairways)

These keep the stairways and lobbies free from fire and smoke, enabling safe use by residents and others who might need to leave the building during a fire, and to assist fire fighters during fire fighting operations.

CHECKED
EVERY
3
MONTHS

Doors that sub-divide corridors

These are to limit the spread of fire and smoke throughout, for example, a long corridor.

Doors to plant rooms, cupboards and service risers

For example, containing electrical distribution equipment, or to shafts which allow the vertical passage of cables and pipes.

Your Responsibilities For Preventing The Spread Of Fire

Please ensure that you and any guests do the following to keep fire doors functional and communal areas safe:

- Keep fire doors shut when not in use;
- Do not prop open fire doors for any reason;
- Do not tamper with any self-closing devices;
- Report any fault or damage to fire doors immediately;
- Seek advice from building management if you wish to replace or undertake any work to your front door, in line with the terms of your lease;
- Do not keep personal items in any communal areas, including within cupboards and service risers.

Find Out More About Fire Safety:

Scan the QR code with your smart phone to access resources from Fire England. Fire England can link you to your local fire service and provide further “fire safety in the home” guidance.

Source: Fire Safety (England) Regulations 2022; fire door guidance (2023). View at <https://www.gov.uk/government/publications/fire-safety-england-regulations-2022-fire-door-guidance/fire-safety-england-regulations-2022-fire-door-guidance>. Guidance issued by Secretary of State for Housing, local and community.



Scan to visit:
www.fireengland.uk