



JOB POSTING

Position Open: Inclusion and Community Care Manager
Grade: Full Time 37.5 hours a week, Exempt from overtime
Annual Salary: \$66,560.00

The J Los Angeles's (JLA) mission is to build a community based on Jewish values by creating opportunities for gathering and learning. JLA reaches out to all Jews, and the greater community, by offering stimulating and innovative educational, social, cultural, recreational, and communal programs. JLA aspires to offer programming that provides meaning and purpose to Jewish lives, in a space that creates a sense of belonging for everyone it touches.

J Los Angeles serves the Jewish and broader community in our neighborhood and throughout Los Angeles. Our flagship programs are our outstanding Early Childhood Center, our year-round day camp program JCamp and our teen leadership and sports programs. Other programs include aquatics with over 2,000 swim lessons weekly, adult fitness, Baby and Me, programs for individuals with special needs, and sports leagues.

The Inclusion and Community Care Manager supports JLA through providing inclusion and mental health support, resources, and ongoing education to early childhood, youth and family programs, and teen program participants, their families, and the professionals who serve them. The fundamental role of the Inclusion and Community Care Manager is to guide and support program staff, participants, and their families to create and foster an inclusive environment where all will thrive. To meet the goals of this grant funded position they will utilize individualized mental health tools such as participant care plans, direct support and coaching, parent education, staff training, and referrals to outside resources.

To deepen inclusion at the J the Inclusion and Community Care Manager will support the programming efforts of the Camp & Family, Early Childhood and Teen department. By serving in as the Camper Care Specialist during the summer, coordinating Baby & Me programming, supporting JCelebrates family activities including monthly Shabbat dinners and Jewish holiday programs and contributing to the JExplorers leadership team with specific curricular and teaching responsibilities.

Duties and Responsibilities:

- Assess program and program participant needs and conduct intakes.
- Obtain appropriate documentation and information to assist in determining plans and interventions.
- Provide information and referrals to program participants regarding outside resources.
- Maintain ongoing contact log notes and related documentation.
- Assist JLA families in navigating outside referrals when needed and actively liaise with such resources like county regional centers, private practice providers, and LAUSD resources to ensure consistent reinforcement of the participant's individualized care plan.
- Work effectively with partner agencies.
- Conduct mental health and social and emotional training and workshops for staff, participants, and participant families.
- Create mental health and Baby & Me programs to respond to the needs of The JLA community.
- Support JCelebrates programming.
- Instruct for JExplorers programming.
- Demonstrate cultural sensitivity; treat all with compassion, integrity, and respect.
- Comply with demands of funding grants.
- Additional responsibilities as required.

Requirements

- Graduate-level or higher degree in a mental health field. Including, but not limited to social work, mental health counseling, psychology, youth psychiatry, family therapy, etc.
- Post-graduate work experience in a related field.
- Prior experience in working with young children.
- Exceptional skill and capacity for engagement and relationship building with both children and their parents.
- Ability to connect and guide staff.
- Understanding of Jewish concepts and values as they relate to The JLA community.
- Proven ability to plan, originate and organize programs.
- Proven ability to provide emotional support to a wide range of ages.
- Be a leader, self-starter, and strong collaborator.
- Ability to accept guidance, constructive feedback, and support.

Application Procedures: Interested applicants please email your résumé with a cover letter describing your qualifications to Executive Director, Brian Greene at jobs@thejla.org. Please use "Inclusion and Community Care Manager" as the subject line.

The JLA is an equal opportunity employer committed to complying with all applicable laws providing equal employment opportunity and makes employment decisions on the basis of merit. Our policy prohibits unlawful discrimination based on race, color, creed, sex, religion, marital status, veteran status, age, national origin or ancestry, physical or mental disability, medical condition, sexual orientation, gender identity or any other consideration made unlawful by federal, state or local laws. To learn more about JLA, find us on the web at TheJLA.org