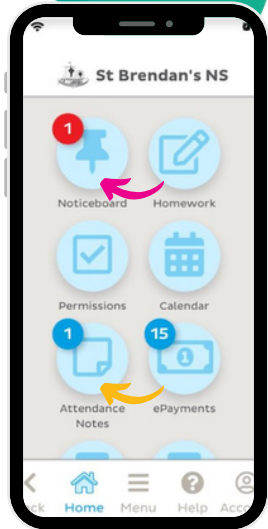
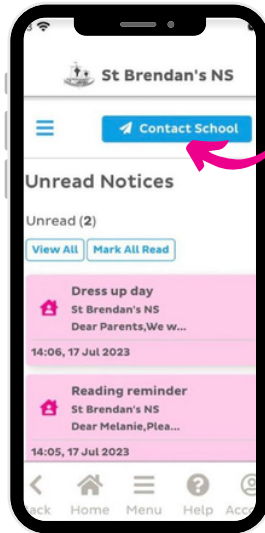


How to send notes to the school



1

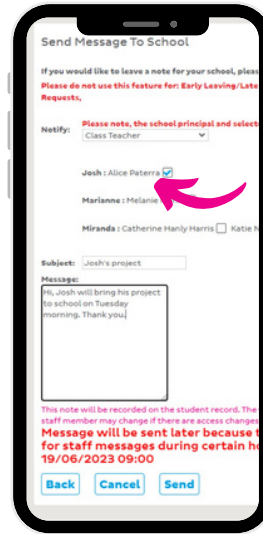
If your school uses the messaging feature in Aladdin Connect, you can easily contact your child's school.



2

Tap the "Noticeboard" icon, then tap the "Contact School" button.

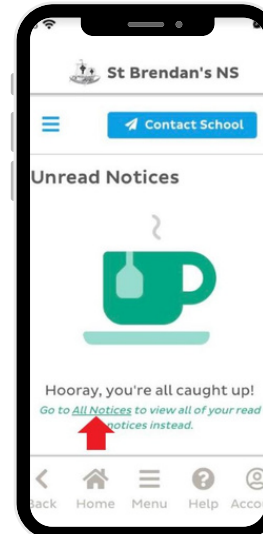
Alternatively, you can tap "Send message to school" within the Attendance Notes section.



3

Choose the staff member you want to contact (class teacher, associated teacher, SET teacher, or school office).

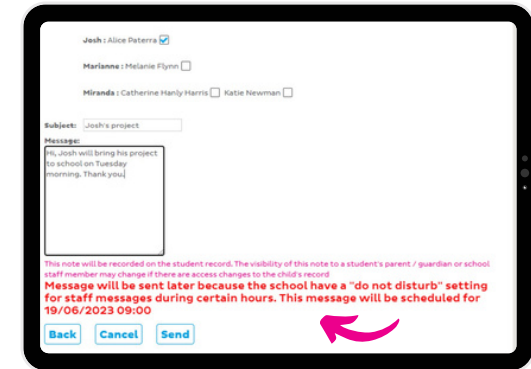
Type your subject and message. Once finished, tap "Send."



4

If you don't have any new notifications, you can click "Go to All Notices" to see all the notifications you've read before.

Tips and tricks



A red message saying, "Message will be sent later because the school have a 'do not disturb' setting for staff messages during certain hours," means the staff member is unavailable to receive messages at that time, and your message will be delivered later.

A red number badge when you open the Connect app means you have unread notifications. Tap on "Noticeboard" to read them.



A blue badge means you have a new item like a permission request, a parent-teacher meeting notification, homework, an attendance note, or a new ePayment collection.

