



PHOENIX PRIMARY SCHOOL  
French Teacher Job Description

**Post:** French Teacher (Part-time)

**Appointment for:** September 2026

**Salary:** Main scale part-time salary - dependent upon skills and experience

**Location:** Phoenix International Primary School

**Responsible to:** SLT and Headteacher

Employment Details	
Job title:	French Teacher
Key Responsibility	The key responsibility for this position is developing and delivering the French curriculum to children in KS1 and 2, instilling in them a love for learning languages and an appreciation of French culture.
Essential qualifications & skills	<ul style="list-style-type: none"><li>• Teaching qualification: PGCE &amp; QTS (or equivalent)</li><li>• Relevant experience in teaching primary school</li><li>• Relevant experience teaching French</li><li>• International Curriculum teaching experience</li><li>• Fluent in French</li><li>• ICT Literate</li></ul>

Main Duties and Responsibilities	
<b>Teaching and learning</b>	<ol style="list-style-type: none"><li>1. To effectively teach children, meeting their many and varied needs.</li><li>2. Use a repertoire of strategies to meet children's different learning styles.</li><li>3. Have thorough subject knowledge and keep abreast of national and local developments.</li><li>4. Keep abreast of the latest developments in English National Curriculum delivery of French language teaching at the primary level to ensure a broad, balanced and engaging delivery of lessons.</li></ol>
<b>Recording and assessment</b>	<ol style="list-style-type: none"><li>1. Carry out duties in accordance with the school's aims and policies.</li><li>2. Set clear targets for children's learning and use assessment information to inform all aspects of planning.</li><li>3. Display commitment to raising standards and accelerating pupil progress.</li><li>4. Attend consultation evenings and keep parents informed about their child's progress through meetings and twice-yearly school reports.</li></ol>
<b>Standards and quality assurance</b>	<ol style="list-style-type: none"><li>1. Support the aims and ethos of Phoenix School.</li><li>2. Follow Phoenix school policies and procedures.</li><li>3. Set a good example in terms of dress, punctuality and attendance.</li><li>4. Participate and contribute to staff training.</li><li>5. Attend team and staff meetings.</li><li>6. Positively embrace professional development</li><li>7. Ability to reflect on and improve performance</li></ol>

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task to be undertaken may not be identified. In consultation with you, the job description may be changed by the Headteacher as needed.



PHOENIX PRIMARY SCHOOL  
French Teacher Job Description

**Teacher – Person Specification**

**Applicants need to:**

<b>Education/Qualifications</b>	<ul style="list-style-type: none"><li>• Teaching qualification: PGCE &amp; QTS (or equivalent)</li><li>• Relevant experience in teaching primary school</li><li>• Relevant experience teaching French</li><li>• International Curriculum teaching experience</li><li>• Fluent in French</li><li>• ICT Literate</li></ul>
<b>Experience</b>	<ul style="list-style-type: none"><li>• Have taught French to primary school-aged children successfully meeting their many and varied needs.</li><li>• Have evidence of teaching coding to primary school children</li><li>• Have evidence of raising standards and accelerating pupil progress.</li></ul>
<b>Knowledge/Understanding</b>	<ul style="list-style-type: none"><li>• Understand the purpose, structure and balance of the English National Curriculum and its requirements for the teaching of languages.</li><li>• Have thorough subject knowledge and keep abreast of national and local developments.</li><li>• Display commitment to the safeguarding and protection of children and fulfil relevant duties for child protection.</li><li>• Be committed to equal opportunities, respect and value different experiences and backgrounds.</li></ul>
<b>Skills/Abilities</b>	<ul style="list-style-type: none"><li>• To have the potential to become an outstanding teacher.</li><li>• Assess record and report on the achievements of pupils in accordance with the school policies and procedures.</li><li>• Be innovative and creative.</li><li>• Be able to teach and manage behaviour across all key stages.</li><li>• Confidence in the use and application of ICT</li><li>• Well-developed oral and written communication skills</li></ul>
<b>Personal Qualities</b>	<ul style="list-style-type: none"><li>• Be inclusive and respectful in all aspects of teaching of children with diverse backgrounds, cultures religions, languages and learning challenges.</li><li>• Develop positive relationships with all members of the school community.</li><li>• Be a good communicator and be able to motivate and engage pupils.</li><li>• Have an exemplary record of attendance and punctuality.</li><li>• Have high expectations of pupils, adults and self.</li><li>• Be committed to personal and professional development, be reflective and able to learn from past experiences.</li><li>• Be motivated and proactive.</li><li>• Demonstrate leadership amongst peers</li><li>• Display positive energy, enthusiasm, adaptability and good humour</li></ul>