



Presidential Ventilation Systems Ltd
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902-832-1067

CAREER OPPORTUNITY

Job title Residential HVAC Service Specialist
Start date As soon as possible

About Us

Presidential Ventilation Systems is a trusted HVAC family-run business for over 30 years. We are an installer and service provider to residential and commercial customers throughout Halifax and surrounding communities in Nova Scotia. We pride ourselves on reliable service, clear communication, and strong customer relationships.

Position Summary

We are looking for an experienced, highly skilled **Residential HVAC Service Specialist** to join our growing team. This position is ideal for a technician who takes pride in delivering exceptional customer service, values quality workmanship, and has the technical expertise to diagnose and repair residential HVAC systems efficiently and accurately.

Essential Responsibilities

At Presidential Ventilation we take pride in maintaining a high level of customer satisfaction. As a Service Specialist, you will be the face of Presidential Ventilation Systems in our customers' homes. You'll be responsible for accurately diagnosing system issues, communicating appropriate solutions to the customer, and completing repairs to the highest industry standards.

Your responsibilities will include:

- Diagnosing and repairing residential heating, cooling, and ventilation systems as well as other indoor air quality equipment.
- Performing preventative maintenance and seasonal inspections.
- Troubleshooting electrical, mechanical, refrigeration, and airflow issues.
- Comprehending wiring diagrams, interpreting technical manuals, and using diagnostic tools to identify faults.
- Verifying system performance after repairs to ensure optimal efficiency and reliability.
- Clearly explaining findings, repair options, and maintenance recommendations to homeowners.
- Maintaining accurate digital service records and documenting completed work.
- Managing service vehicle inventory and maintaining company tools and equipment.
- Following all safety regulations, company procedures, and manufacturer specifications.

The Technician We're Looking For

The ideal candidate is a confident and knowledgeable HVAC professional who combines strong technical skills with exceptional customer service.

You should possess:

- Extensive experience servicing residential HVAC equipment
- Strong diagnostic and troubleshooting abilities across electrical, refrigeration, airflow, combustion, and control systems
- A thorough understanding of HVAC operating principles and system performance
- The ability to identify root causes rather than simply replacing parts
- Proficiency in using electrical testing equipment, refrigerant gauges, vacuum pumps, charging and recovery equipment
- Excellent time management and organizational skills
- The ability to prioritize multiple service calls while maintaining quality workmanship
- Strong communication skills with the ability to explain technical information in a clear, professional manner
- A commitment to providing honest recommendations and building long-term customer relationships
- The ability to work independently with minimal supervision while remaining a collaborative member of the team through regular communication

Qualifications

- Valid HVAC/Refrigeration certification with Red Seal designation
- Experience with heat pumps, variable-speed equipment, and inverter technology
- Knowledge of modern communicating HVAC controls
- Valid driver's license with a clean driving record
- Experience with digital invoicing and field service software is considered an asset

What Sets You Apart - We're looking for someone who:

- Is self-driven
- Takes pride in craftsmanship and attention to detail
- Is dependable, punctual, and accountable
- Maintains a positive, professional attitude under pressure
- Enjoys solving challenging technical problems
- Is committed to continuous learning and staying current with evolving HVAC technology
- Treats every customer's home with respect and professionalism
- Understands that outstanding customer service is just as important as technical ability

What We Offer

- Full-time, permanent hourly position
- Competitive wages based on experience: \$40-\$48 per hour
- On-call pay
- Overtime pay opportunities
- Medical, vision & dental insurance
- Life insurance
- Matching Retirement plan
- Yearly tool & boot allowance
- Cell phone provided or paid
- Company logo'd uniforms
- Company Vehicle
- Paid time off
- Company events
- Modern tools, equipment, and resources to help you succeed
- A stable, growing company with a strong reputation for quality
- A long-term career with training and improvement opportunities
- Supportive leadership and a team-oriented work environment
- Opportunities for career advancement as the company continues to grow

We're looking for an HVAC Service Specialist who is more than a parts changer. We want a technician who thinks critically, diagnoses with confidence, and solves problems that others can't. Someone with a strong understanding of system performance, airflow, refrigeration, electrical controls, and overall system operation—who takes pride in getting the diagnosis right and fixing it properly the first time.

If you're passionate about your trade, committed to continuous learning, and take pride in delivering exceptional service, we want to hear from you.

Join Presidential Ventilation Systems Ltd. and be part of a team that's raising the standard for residential HVAC service. Apply today.

We are an equal opportunity employer and welcome applications from interested individuals, however only candidates selected for an interview will be contacted.