

# AI Consulting Micro Internship

## Terms & Conditions for the registered students of the University of Liverpool

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### 1. Programme Purpose

The micro-internship is an educational experience, not a formal employment or work placement.

It is designed to help participants develop professional AI and problem-solving skills through consulting tasks and real-world-style projects.

No employment relationship is created between participants and the partner organisation (and no entitlement to wages, benefits, or employment rights).

### 2. Eligibility

You must be a registered student (as defined by the provider).

You must complete the programme independently and honestly.

Participants must be 18 years or older, unless otherwise stated.

### 3. Access and Participation

Access is provided via the online learning platform. You must not share your login details with others.

The programme content is designed for self-paced completion within the given timeframe(s).

You are responsible for ensuring you have a suitable internet connection and device.

#### **4. Intellectual Property (IP)**

All videos, materials, templates, and resources are owned or licensed by The University of Liverpool and Springpod, and are protected by copyright law.

You may use them for personal learning only – they cannot be reproduced, distributed, or sold provided that such use is anonymised , *non-commercial* and limited to *educational or promotional*.

Any original content you create (e.g., proposals or presentations) remains your intellectual property, but by submitting, you grant The University of Liverpool and Springpod permission to use anonymised examples for educational or promotional purposes, and to share with the relevant employers.

#### **5. Submissions and Assessments**

You agree that all work you submit will be your own and not generated or copied from others.

Plagiarism or inappropriate use of AI tools (for example – submitting unedited AI-generated work) may result in disqualification or withholding of certification.

The organisers reserve the right to review and moderate submissions for quality assurance.

## **6. Feedback and Certification**

Upon completion, you'll receive a certificate of completion acknowledging your participation.

Certificates are not equivalent to academic credit or professional certification.

Feedback may be provided by career coaches, mentors, lecturers or peers at your own discretion.

## **7. Data Protection and Privacy**

Your personal data will be collected and processed in line with applicable data protection laws (GDPR).

Information may be shared between The University of Liverpool and Springpod for educational and reporting purposes only.

Your work will not be shared publicly without your consent.

For more information about how your data will be processed, and your rights, see our privacy policy on our trust hub at: <https://legal.springpod.com>

## **8. Conduct and Behaviour**

You are expected to maintain professional and respectful communication throughout the programme.

Any offensive, discriminatory, or disruptive behaviour will result in removal from the programme.

Misuse of technology or AI tools in ways that breach ethical or academic guidelines is not permitted. Please refer to [The University of Liverpool's guidance](#).

## **9. Technical Support**

Technical support is available for issues with accessing or completing the modules.

The organisers are not responsible for loss of progress due to individual device or connectivity issues.

## **10. Changes and Cancellations**

The organisers reserve the right to update content, modify timelines, or replace materials if necessary to improve the learning experience.

In exceptional cases, the programme may be postponed or cancelled. Participants will be notified as soon as possible.

## **11. Liability**

The programme is provided for educational purposes only.

The organisers are not liable for any loss, injury, or damages resulting from participation or reliance on the content.

Participants are responsible for how they apply skills or insights gained from the experience.

## **12. Acceptance of Terms**

By registering or continuing in the micro-internship, you acknowledge that you have read, understood, and agreed to these Terms and Conditions.

These Terms shall be governed by and construed in accordance with the laws of England and Wales, with exclusive jurisdiction of the English courts.