



Early Learning Coalition of Southwest Florida

**4/21/26 Town Hall**

**Learning Co**

**F SOUTHWEST FLORIDA**

# April Town Hall

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## Comments and Questions

Be the first to post a comment or question for April Town Hall

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## Comments and Questions

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Post a Comment or Question at [Zeck.app](https://zeck.app) 

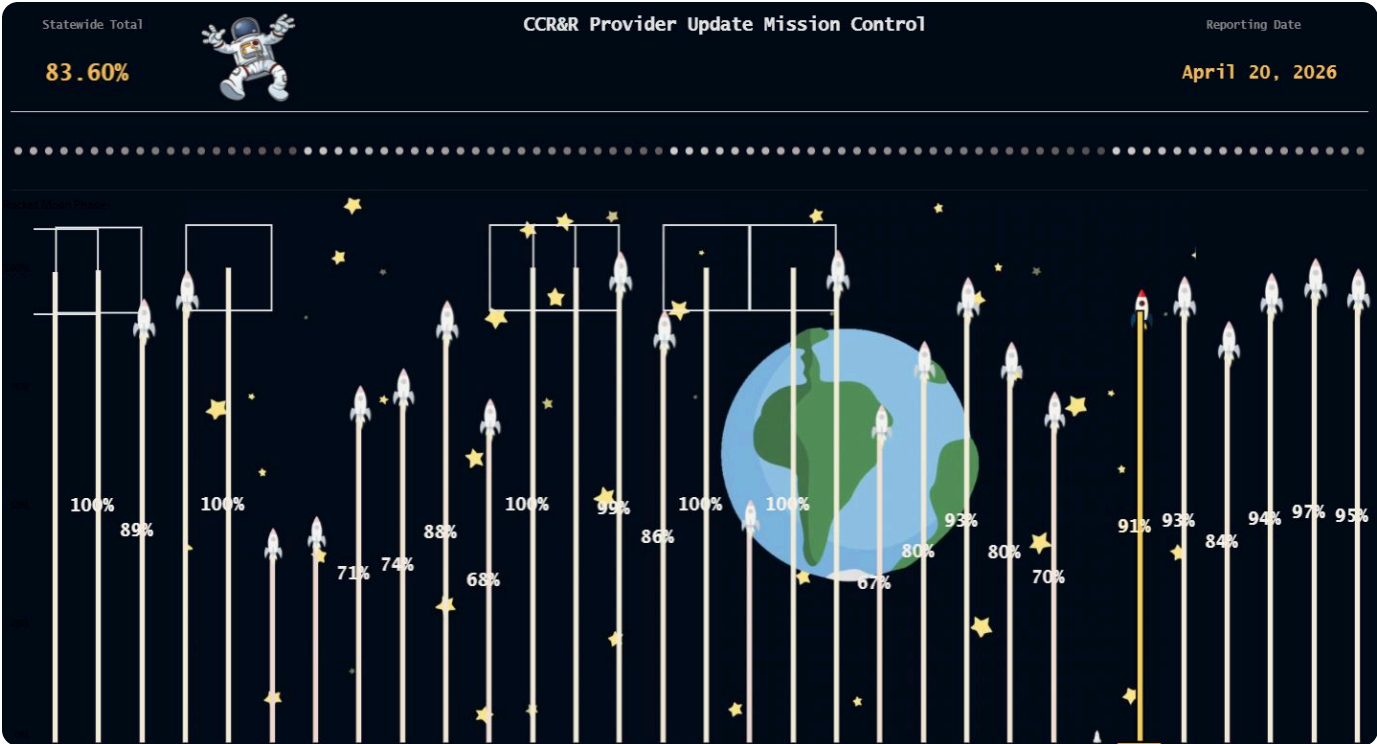
# Contracts

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## [2026-2027 Profiles are available](#)

We still have incomplete 2026-2027 profiles that need to be completed. 2026-2027 Contracts have been released but can't be initiated and certified without an updated profile.

For help please contact: [Angelica.Zavala@elcofswfl.org](mailto:Angelica.Zavala@elcofswfl.org) or [Yanely.Cruz@elcofswfl.org](mailto:Yanely.Cruz@elcofswfl.org)



## VPK Contract

The Florida Division of Early Learning (DEL) has confirmed that a system issue affecting how VPK payment options were reflected in the 2026-2027 VPK. This issue has been resolved as part of a system release deployed by the DEL on April 17, 2026.

As a result of this correction, the contracting team **must cancel all VPK contracts and reinitiate them in the Provider Portal for your review and signature.**

## **Mandatory Orientation**

Contract orientations are now mandatory for all VPK and SR contracts. If you would like to contract with the ELC for 2026-2027 you **MUST** attend an orientation for each contract you want to sign.

If you have already attended a VPK orientation you don't have to attend another.

## **SR**

**Thursday, 4/30/26**

1:30-2:30

**Microsoft Teams meeting**

**Join:** <https://teams.microsoft.com/meet/295130876934108?p=ivS94xAt59yg77NYob>

**Wednesday, 5/6/26**

1:30-2:30

**Microsoft Teams meeting**

**Join:** <https://teams.microsoft.com/meet/294928055254597?p=SbnmP9bOk3culClQjD>

**Wednesday, 5/6/26**

6:30-7:30

**Microsoft Teams meeting**

**Join:** <https://teams.microsoft.com/meet/216146598150019?p=ExmTtaKcS92UWm6CNC>

## **VPK**

**Tuesday, 5/5/26**

1:30-2:30

**Microsoft Teams meeting**

**Join:** <https://teams.microsoft.com/meet/272595038000463?p=0JuBIDKLIwI8c9ISgV>


**Tuesday, 5/5/56**

6:30-7:30

**Microsoft Teams meeting**

**Join:** <https://teams.microsoft.com/meet/247743553042672?p=w4Rd4eiqGRpHgkoIjs>

## Comments and Questions

 Be the first to post a comment or question for Contracts

Post a Comment or Question at Zeck.app 

# Reimbursement

## Sign In Sign Out

Folder Name
2024-2025 VPK Enrollment Certificates <i>(43 files)</i>
2025-2026 VPK Enrollment Certificates <i>(58 files)</i>
A1-PAYMENT NOTES-REQUESTS <i>(0 files)</i>
A1-PAYMENT VOUCHERS SR <i>(2 files)</i>
A1-PAYMENT VOUCHERS VPK <i>(3 files)</i>
A1-PAYMENT VOUCHERS VPK ADVANCE <i>(3 files)</i>
A1-SIGN IN OUT SHEETS SR <i>(0 files)</i>
A1-SIGN IN OUT SHEETS VPK <i>(0 files)</i>
A1-VPK LONG SHORT FORMS <i>(4 files)</i>
A1-VPK VERIFICATION <i>(9 files)</i>
Accreditation and / or Gold Seal <i>(0 files)</i>

Make sure you put your Sign In & Out sheets in the correct folder in the Document Library.

These are due by the 3rd business day of each month along with your attendance. (If you turn in/upload these after the 3rd business day, we will do our best to get them processed in time for payment, however, they may not get processed until the next month.)

Double check when you are submitting both SR and VPK that they actually were uploaded and submitted.

## Excuse Notes

For SR, Excuse notes need to be attached to the Absence on the Attendance. This is needed for absences 4-13 with a valid reason.

The screenshot shows a web form with the following elements:

- Reason \***: A dropdown menu with "Child Illness" selected. The dropdown list is open, showing options: "-- Select Reason --", "Child Hospitalized", "Child Illness" (highlighted in blue), "Death in Family", "Court Ordered Visitation", "Military Deployment", "Other Reason", "Enrolled/Non-Reimbursable Day", "Absence Due To Disaster", and "Doctor Appointment or Other Health Related Appointment".
- Note**: A text input field.
- Attach your document**: A button to upload a document.
- This will upload a copy of your document and store it in the document library management system. The upload process may take from several seconds to a minute, depending on the size of the document and speed of your internet connection.**
- Select a file to upload**: A section with a "Choose File" button and the text "No file chosen".

## Absences we cover:

- Child was sick - parent or doctors note attached
- Child was hospitalized
- Death in the family (Immediate family members)
- Court Ordered Visitation (Court order document must be attached)
- Parent Military Deployment

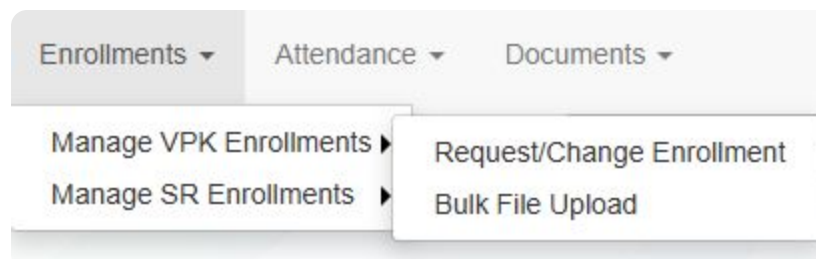
## SharePoint

If you are having trouble with SharePoint, you need to let Reimbursement know right away. They will need to send a ticket to get it fixed.

## Terminations

When a child is terminated for SR or VPK, do so right away, before submitting attendance.

### To Terminate a child in VPK:



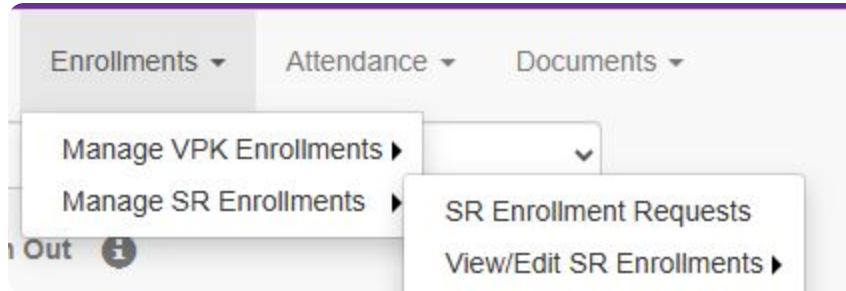
- Enrollments Tab
- Manage VPK Enrollments
- Request/Change Enrollment
  - Select the year from the drop down
  - the school year or Summer Session
  - the Class

- Select the Child and click Terminate.
- Fill in the reason and Submit.
- Contact Programs Department (Family Services)

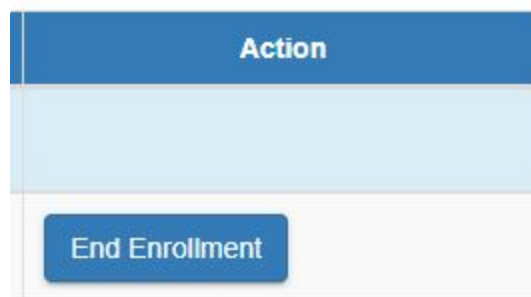
[Request/Change VPK Enrollment](#)
[Bulk VPK Enrollment](#)

**VPK Program Year:** 2025-2026 ▾
 **VPK Session:** School-year (540 hours) ▾
 **VPK Class:** AF25 - A ▾

## For SR Terminations



- Enrollments Tab
- Manage SR Enrollments
- View/Edit SR Enrollments
- Open Active Enrollments
- Select the Child
- Click End Enrollment, fill out and contact Program Services



## Trouble Shooting

If you encounter any problems when terminating a child, contact Cora or Sesia for detailed information on the child. If you are trying to Terminate **after** the attendance has been completed, you have to put a term date for the first of the current month.

### Term before Attendance!

Use N's for any Non-Reimbursable absences. For example, no excuse note after the 3rd absence.

### Comments and Questions



Be the first to post a comment or question for Reimbursement

Post a Comment or Question at Zeck.app



## CLASS Assessment

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### DEL has changed the reporting process

We are on track to complete all CLASS assessments by May 1.

If you have not had your CLASS assessment and have questions about your window you can reach out to me at [Brenda.Griffin@elcofswfl.org](mailto:Brenda.Griffin@elcofswfl.org) or 239-935-6189.

# Classroom Observations: Program Year 2025


Observation Year


2025

Updated as of:  
4/20/2026

AgencyName	Distinct count of SR Observations	Distinct count of VPK Observations	Distinct count of Classroom Observations	% of Projected Observations Completed	Projected Observations
Grand Total	8,402	7,927	16,329	81.76%	19,971
ELC of Alachua	141	84	225	84.91%	265
ELC of Big Bend	205	202	407	84.97%	479
ELC of Brevard	265	166	431	69.52%	620
ELC of Broward	533	704	1,237	78.69%	1,572
ELC of Duval	547	386	933	76.79%	1,215
ELC of Escambia	138	96	234	96.30%	243
ELC of Flagler/Volusia	207	236	443	74.45%	595
ELC of Florida's Gateway	92	55	147	94.84%	155
ELC of Florida's Heartla..	96	62	158	68.70%	230
ELC of Hillsborough	752	514	1,266	81.68%	1,550
ELC of IRMO	106	104	210	70.95%	296
ELC of Lake	164	144	308	97.78%	315
ELC of Manatee	167	111	278	96.86%	287
ELC of Marion	139	113	252	85.42%	295
ELC of Miami-Dade/Mon..	995	1,104	2,099	72.38%	2,900
ELC of Nature Coast	133	117	250	105.04%	238
ELC of North Florida	287	286	573	83.28%	688
ELC of Northwest Florida	153	88	241	81.69%	295
ELC of Okaloosa/Walton	88	146	234	92.86%	252
ELC of Orange	579	633	1,212	86.57%	1,400
ELC of Osceola	104	217	321	90.42%	355
ELC of Palm Beach	483	589	1,072	78.53%	1,365
ELC of Pasco/Hernando	244	316	560	85.50%	655
ELC of Pinellas	410	352	762	84.67%	900
ELC of Polk	390	213	603	83.17%	725
ELC of Santa Rosa	51	55	106	91.38%	116
ELC of Sarasota	146	89	235	83.93%	280
ELC of Seminole	172	263	435	90.63%	480
ELC of Southwest Florida	384	369	753	94.13%	800
ELC of St. Lucie	171	83	254	81.94%	310
RCMA	60	30	90	94.74%	95

## Comments and Questions

 Be the first to post a comment or question for CLASS Assessment

Post a Comment or Question at Zeck.app 

# VPK Child Assessment

## VPK Child Assessments

VPK Child Assessments for PM-2 are finishing up and PM-3 are starting. ALL VPK children need to be assessed or attempt the assessment. You should complete your PM-3s at least 2 weeks before the end of your VPK program, so you don't miss children who leave early.

## VPK FAST Test Administrator Training

For the 2026-2027 program year, Educator Academy will open on May 1, 2026. VPK FAST Test Administrators must have this training each year, before VPK begins. Current training expires on June 30, 2026. If you plan on having or teaching a Summer VPK, you will need to have the new training completed before your Summer VPK begins.



## Educator Academy Website

[https://vpkflorida.northpass.com/auth/auth\\_url\\_email/login](https://vpkflorida.northpass.com/auth/auth_url_email/login)





## **VPK programs are required to have a qualified test administrator administer the assessment to students.**

**The below Ren-U courses meet VPK FAST training requirements:**

- VPK Test Administrators Getting Started with FAST Star Early Literacy Assessment (English)
- VPK Test Administrators Getting Started with FAST Star Early Literacy Assessment (Spanish)

You do not need to take both classes, just one. A Certificate of Completion or an individual's Department of Children and Families(DCF) Child Care Training Transcript reflecting the

Imported Course, along with the filled out and signed, with wet signature, Prohibited Activities Agreement and Security Agreement must be uploaded to the Provider Portal Documents Tab, "VPK FAST Test Administrator" folder before VPK begins.


 <p><b>VPK FAST Star Early Literacy Planning Targeted Instruction</b></p> <p>Course <b>VPK FAST Star Early Literacy Planning Targeted Instruction</b></p> <p>Learn how to use Star Early Literacy data to identify learning gaps and plan targeted... instruction for your pre-K students.</p>	 <p><b>VPK FAST Star Early Literacy Screening Data and Reports</b></p> <p>Course <b>VPK FAST Star Early Literacy Screening Data and Reports</b></p> <p>Learn how to administer the STAR Early Literacy assessment to measure pre-K... students' reading readiness skills.</p>	 <p><b>VPK FAST Star Early Literacy Test Administrators (English)</b></p> <p><small>* Expires 6/30/26</small></p> <p>Course <b>VPK FAST Star Early Literacy Test Administrators (English) - Exp 6/30/26</b></p> <p>Learn how to administer the STAR Early Literacy assessment to measure pre-K...</p>	 <p><b>VPK FAST Star Early Literacy Test Administrators (Spanish)</b></p> <p><small>* Expires 6/30/26</small></p> <p>Course <b>VPK FAST Star Early Literacy Test Administrators (Spanish) - Exp 6/30/26</b></p> <p>Aprenda cómo administrar la evaluación STAR Early Literacy para medir las...</p>
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## Summer VPK


**Florida VPK - Summer School**  
Change my school/district

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**Choose Your Role**



I'm a Student



I'm a Teacher/  
Administrator

The Summer VPK Assessments are on a different website and on a different timeline than the School Year VPK.

- The Website is <https://global-zone51.renaissance-go.com/welcomeportal/8670797>.
- Summer VPK Assessments are to be done in the **first and last 10 days** of the VPK Program. **PM-1 and PM-3 are required**; PM-2 is not required for Summer.

**Since the Summer crosses the expiration date of the VPK Assessor Training, you will need to complete the new training before Summer VPK begins.**

Contact Bron at Bronwyn.Gogia@elcofswfl.org if you have questions about your VPK Child Assessments.

### **VPK Run Reports by June 30, 2026**


Star Early Literacy data and reports for 2025-2026 school-year VPK students will not be available after 06/30/2026. Download and save any reports you may want to use in the future before 06/30/2026. Review the following links for help in generating reports:

- [Star Parent Report](#)
- [Star Test Activity Report](#)
- [Star Summary Report](#)
- [Star Diagnostic Report](#)
- [Star Annual Progress Report](#)

Got It

Remind Me Later

## Comments and Questions

 Be the first to post a comment or question for VPK Child Assessment

Post a Comment or Question at [Zeck.app](https://zeck.app) 

# Teaching Strategies Child Assessments

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**Spring Checkpoints are due April 30th!**



## **Child Assessment 2026-2027**

### **Thinking Ahead to 26-27**

Child Assessment Need to Know:

- 75% of staff listed in QPS must have Interrater Reliability in TSG by 8/1/26.
- Assessments must be done on ALL SR children aged 0 to 5, three times a year.
- Staff Rosters must be updated each month.

Don't have a TSG account, let me know now so you can start working on your Interrater Reliability.

## Checkpoints Due:

Fall: October 31

Winter: January 31

Spring: April 30

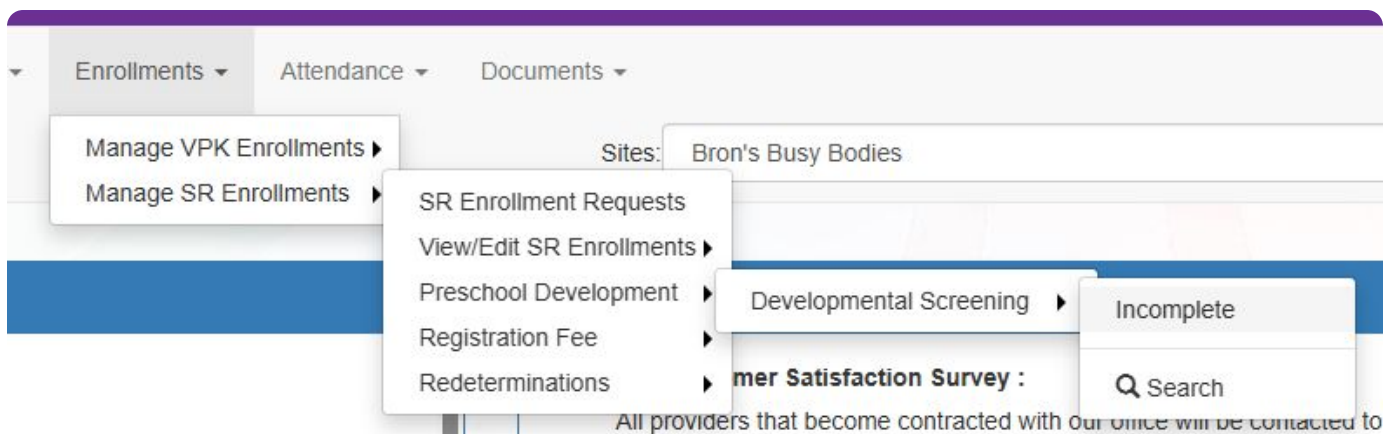
### Comments and Questions

Be the first to post a comment or question for Teaching Strategies Child Assessments

Post a Comment or Question at Zeck.app

## ASQ Child Screenings

Please be sure to check your **Provider Portal, Enrollments, Developmental Screening, Incomplete** que at least 2 times a week to see what screening are coming due.



Be sure you share the ASQ results with the parents, even if the parent did the screening. They only see the results when you show them.

If you need assistance with ASQ Screenings, contact Ivonne at Ivonne.Orengo@elcofswfl.org.

If the child on your Screening Report is no longer attending or never attended, let Ivonne know right away. **Don't wait until the screening is late**, you will get a Non-Compliance.

Questionnaire	Enter Screening
Filter	
ASQ:3 & ASQ:SE2	<input type="button" value="English"/> <input type="button" value="Spanish"/>
ASQ-3	<input type="button" value="English"/> <input type="button" value="Spanish"/>

**Be sure to complete ALL REQUESTED Questionnaires on the same day.**

## Inclusion

# BEHAVIOR & INCLUSION WARM LINE



The Warm Line is a **FREE** support, information, and referral service for parents of children from birth to 5-years-old. Our staff can answer parent's questions about your child's development and educator's questions about classroom management.

**Warm Line**  
**239-935-6196**

## WE CAN ALSO HELP WITH THE FOLLOWING:



- **Strategies to Minimize Challenging Behavior**
- **Referral for Evaluation (as needed)**
- **Child Development Concerns**
- **IFSP/IEP Support and Implementation**
- **Classroom Organization and Environment**
- **Training & Technical Assistance for Educators**



**Early  
Learning  
Coalition**  
OF SOUTHWEST FLORIDA

**Kenia Shelton**  
**Inclusion Coordinator**  
**239-935-6196**  
**[Kenia.Shelton@elcofswfl.org](mailto:Kenia.Shelton@elcofswfl.org)**

## Comments and Questions

Be the first to post a comment or question for ASQ Child Screenings

Post a Comment or Question at Zeck.app 

# Professional Development

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## MarcoPolo

Tablets are still available if you take MarcoPolo trainings.



<https://www.elcofswfl.org/provider-events-trainings>

- CPR & First Aid
- Introduction to ASQs English and Spanish

- Trauma Informed Care
- Challenging Behavior
- Behavior Management
- And Many more!

Training evaluations are now in Microsoft Forms and you will have seven days to complete the evaluation before the form closes. Be mindful of the closing date because you will not be able to complete an evaluation after the date and without an evaluation form you can't receive a certificate of attendance or CEUs.

## 3rd Annual Directors' Conference



**Together We Can Build A Brighter Tomorrow**

June 6, 2026


8:30 am- 3:30 pm


Crowne Plaza

9931 Interstate Commerce Dr, Fort Myers, FL 33913

Limited to 2 participants per location. Registration will go out this afternoon.

## Comments and Questions

 Be the first to post a comment or question for Professional Development

Post a Comment or Question at Zeck.app 

# Disaster Relief Grant Opportunities

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## Disaster Relief Grant

### Continuity of Operations Plans (COOP)


- The Coalition is preparing to release **Continuity of Operations Plan (COOP) applications** as part of the Hurricane Ian Disaster Relief Grant.
- This initiative will support providers in strengthening emergency preparedness, operational continuity, and long-term resilience.

### Thrive! Mental Health & Partnerships

- The Coalition has released an **RFP for mental health services** to support children, families, and providers through the Thrive initiative.

- In addition, we are formalizing **MOUs with local school districts** to strengthen coordination, referrals, and alignment of services across systems.
- Multi-tiered Systems of Support process in development

## Comments and Questions

 Be the first to post a comment or question for Disaster Relief Grant Opportunities


Post a Comment or Question at Zeck.app 

## Next Meeting

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May 19, 2026 at 1:30 PM

## Comments and Questions

 Be the first to post a comment or question for Next Meeting

Post a Comment or Question at Zeck.app 