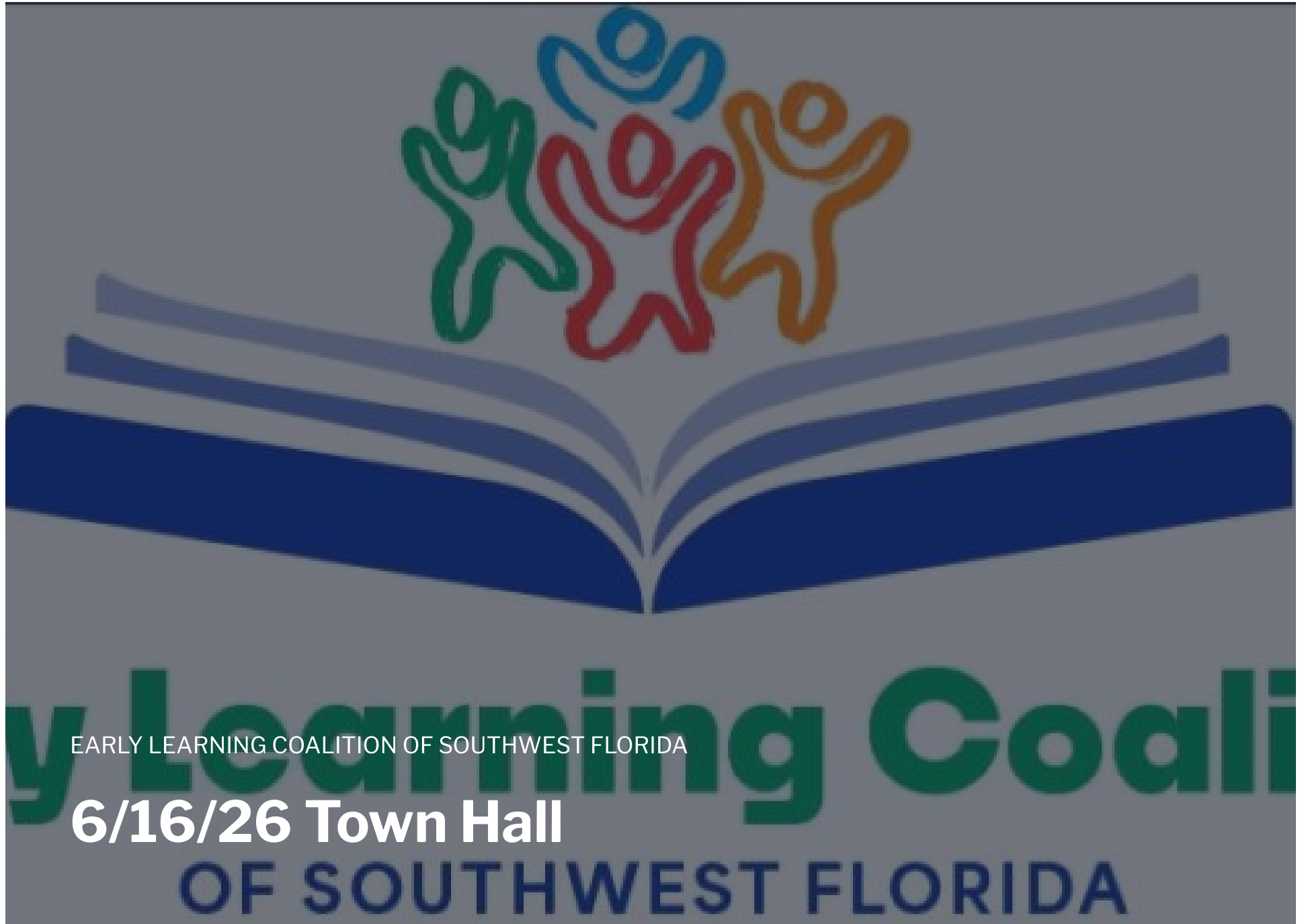




EARLY LEARNING COALITION OF SOUTHWEST FLORIDA

6/16/26 Town Hall

OF SOUTHWEST FLORIDA

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June Town Hall



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Contracts

If you haven't submitted your SR and/or VPK contracts please do so as soon as possible. Contracts must be signed 10 days prior to start date per DEL guidelines.

If you need help please contact: Angelica.Zavala@elcofswfl.org or Yanely.Cruz@elcofswfl.org

VPK Contract

As a reminder your VPK App can't be certified until your contract is certified.

Reimbursement

Reimbursement Reminders

End-of-Year VPK reports are currently being distributed to providers for review and signature.

Please review, sign, and re-upload your completed report to the **A1 – VPK Verification** folder in the Document Library (see image below).

Document Library Management - View Documents

Provider Name:

Total Files:

0

Folder Details - A1-VPK VERIFICATION

Upload New File

Rename File

File Name	Download	Archive	Date Uploaded	Uploaded By
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Once you have completed this task, please reply to the email notification so we can confirm receipt and help ensure timely payment processing.

Additionally, please submit any outstanding attendance records as soon as possible to allow sufficient time for processing before the end of the fiscal year.

If you have any questions, please contact the Reimbursement team:

Reimbursement cont.

- Lexie Vasquez: lexie.vasquez@elcofswfl.org
- Francisca Cardona: francisca.cardona@elcofswfl.org
- Nancy Moreno: nancy.moreno@elcofswfl.org
- Talya Zapata: talya.zapata@elcofswfl.org

Program Services

VPK Enrollments

A reminder that while the coalition is approving enrollments for the 2026-2027 academic year, your location must have at least 4 children enrolled in each VPK classroom to receive reimbursement. For that reason, if you enter less than 4 VPK enrollments for a classroom, the enrollments will stay in submitted status until that criteria is met.

We are not requiring VPK providers to upload the signed VPK certificates to the provider portal document library to approve the enrollments for the upcoming year. Instead, you should keep those VPK certificates secured in your records and they will be audited during your provider site visits.

BG1 - At-Risk Children

Children identified on your attendance rosters as BG1 have been referred to our program and have specific attendance requirements. Please remember to complete an At-Risk Child Absence Form, upload it via the provider portal document library under the folder titled AT-RISK ABSENCE and then follow up with an email to cora.rice@elcofswfl.org. Our coalition staff will follow up with the referring agency.



Early Learning Coalition
OF SOUTHWEST FLORIDA

AT-RISK Child Absence

PROVIDER INFORMATION

Child Care Provider Name:		Provider ID:
Provider Contact Name (please print):	Phone Number:	Email:

Providers should use this form for the following purposes:

- To report an absence of a School Readiness child that has been absent for five (5) consecutive days with no contact/communication from the parent.
- To report a total of (10) unexplained absences of a School Readiness child in a calendar month.
- To report the **first unexcused absence** or seven consecutive excused absences of a School Readiness child that is **at-risk (BGT) no later than close of business (COB) the day of the absence.**
- Providers are required by Florida law to report absences such as these to the Department of Children and Families (DCF) no later than **COB on the day of the absence.**

This form must be completed in its entirety and uploaded to the ELCSW Portal Document Library in the folder titled AT-RISK ABSENCE no later than COB on day of the absence and send a follow up email to compliance@elcsw.org

CHILD & ABSENCE INFORMATION

The children listed below have absences that require reporting as described in items (1) through (3) above.

Child Name (first, last)	Date of Birth	Parent/Guardian Name	Date of Absence(s)

Notes:

All School Readiness Providers are required per the Statewide School Readiness Provider Contract to report absences according to the specifications in [Rule 6M-4.500, F.A.C., Child Attendance and Provider Reimbursements](#)

Signature of Authorized Contract Representative

Date

Form 19470208.pdf

CLASS Assessment

Summer CLASS assessment

If you have questions about your CLASS assessment you can reach out to me at Brenda.Griffin@elcofswfl.org or 239-935-6189.

The Early Childhood Specialist have created trainings on the updated tool and trained it for the first time at the Director Conference, and we will adding them to the training calendar soon.

VPK Child Assessment

VPK FAST Test Administrator Training

For the 2026-2027 program year, Educator Academy is open. VPK FAST Test Administrators must have this training **each year**, before VPK begins. Current training expires on June 30, 2026. If you plan on having or teaching a Summer VPK, you will need to have a new training completed before Summer VPK begins. If you get to take off for the summer, do your training now! Upload to the Portal, Documents Tab, VPK FAST Test Administrator file.



Educator Academy Website

https://vpkflorida.northpass.com/auth/auth_url_email/login

VPK programs are required to have a qualified test administrator administer the assessment to students.

The below Ren-U courses meet VPK FAST training requirements:

- VPK Test Administrators Getting Started with FAST Star Early Literacy Assessment (English)

- **VPK Test Administrators Getting Started with FAST Star Early Literacy Assessment (Spanish)**

You do not need to take both classes, just one. A **Certificate of Completion** or an individual's **Department of Children and Families(DCF) Child Care Training Transcript** reflecting the Imported Course, along with the filled out and signed, with wet signature, **Prohibited Activities Agreement** and **Security Agreement** must be uploaded to the Provider Portal Documents Tab, "VPK FAST Test Administrator" folder before VPK begins.



VPK FAST Star Early Literacy Planning Targeted Instruction

Course

VPK FAST Star Early Literacy Planning Targeted Instruction

Learn how to use Star Early Literacy data to identify learning gaps and plan targeted... instruction for your pre-K students.



VPK FAST Star Early Literacy Screening Data and Reports

Course

VPK FAST Star Early Literacy Screening Data and Reports

Learn how to administer the STAR Early Literacy assessment to measure pre-K... students' reading readiness skills.



VPK FAST Star Early Literacy Test Administrators (English)

* Expires 6/30/26

Course

VPK FAST Star Early Literacy Test Administrators (English) - Exp 6/30/26

Learn how to administer the STAR Early Literacy assessment to measure pre-K...



VPK FAST Star Early Literacy Test Administrators (Spanish)

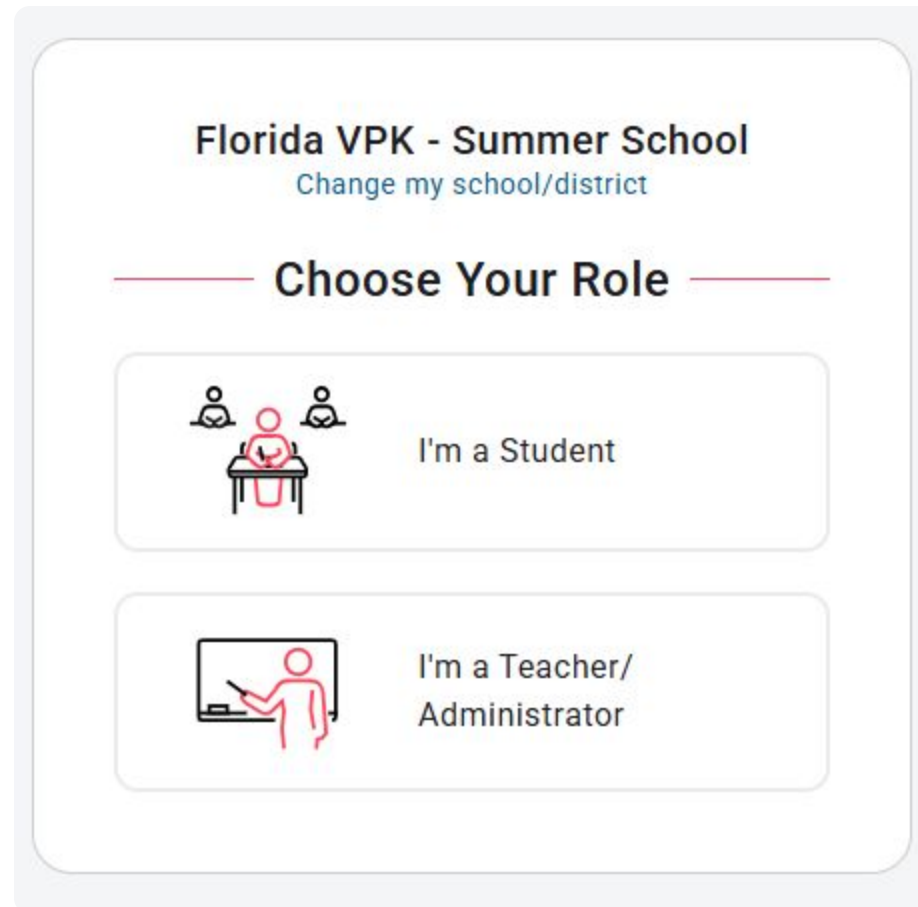
* Expires 6/30/26

Course

VPK FAST Star Early Literacy Test Administrators (Spanish) - Exp 6/30/26

Aprenda cómo administrar la evaluación STAR Early Literacy para medir las...

Summer VPK



Florida VPK - Summer School

[Change my school/district](#)

Choose Your Role

 I'm a Student

 I'm a Teacher/
Administrator

The Summer VPK Assessments are on a different website and on a different timeline than the School Year VPK.

- The Website is <https://global-zone51.renaissance-go.com/welcomeportal/8670797>.
- Summer VPK Assessments are to be done in the **first** and **last 10 days** of the VPK Program. **PM-1 and PM-3 are required**; PM-2 is not required for Summer.

Since the Summer crosses the expiration date of the VPK Assessor Training, you will need to complete the new training before Summer VPK begins.

VPK Run Reports by June 30, 2026

Star Early Literacy data and reports for 2025-2026 school-year VPK students will not be available after 06/30/2026. Download and save any reports you may want to use in the future before 06/30/2026. Review the following links for help in generating reports:

- [Star Parent Report](#)
- [Star Test Activity Report](#)
- [Star Summary Report](#)
- [Star Diagnostic Report](#)
- [Star Annual Progress Report](#)

Got It

Remind Me Later

Teaching Strategies Child Assessments

Child Assessment 2026-2027

Thinking Ahead to 26-27

We will hold an orientation for any provider that chose Child Assessment in August.

Checkpoints Due:

Fall: October 31

Winter: January 31

Spring: April 30

Professional Development

Reminder: If you are requesting CEU and the form of payment that you are using is declined and you have to resubmit payment, it will be processed in the next processing cycle.

New CLASS trainings will be added to the calendar soon.

New MarcoPolo trainings have been added to the training calendar and tablets are still available for the trainings.



<https://www.elcofswfl.org/provider-events-trainings>

Backpacks for 3-year-olds

Providers who contract SR services with the ELC and have active enrollments will be receiving PreK Backpacks by July 1st. Backpacks are intended for all 3-year-old children in your facility.



This is an example of what the backpacks look like. Not all will be the same.

"Connect with your class"



Connect with you Class Accomplishments

- ✓ Established meaningful connections with educators and staff across multiple early learning programs and schools.
- ✓ Successfully facilitated 11 bilingual (**English and Spanish**) professional development sessions throughout the school year.
- ✓ Provided ongoing guidance, resources, and support to educators.
- ✓ Maintained consistent participation, engaging more than 60 attendees throughout each session.
- ✓ Promoted collaboration, networking, and the sharing of ideas and best practices among providers.



Based on your feedback, upcoming topics will include:

- CLASS Overview
- Meaningful Experiences for Infants, Toddlers, and Pre-K Children
- Exploring Nature and Science
- Creating Engaging Learning Environments
- Sensory Activities
- Health and Nutrition
- Managing Challenging Behaviors



And much more!

Reminders

 Sessions are held twice a month. The first session of the 2026–2027 school year will be held on **August 12, 2026.**

 Second Wednesday of each month in **English**, via Teams at 1:00 p.m.

 Fourth Wednesday of each month in **Spanish**, via Teams at 1:00 p.m.

 When you receive the invitation and reminders, please share them with your colleagues and other staff members.

 Contact your ECS to share topics of interest or areas where you would like additional support, helping us make future sessions more relevant and meaningful.



We value your opinion!

Please share your feedback on “Connect with Your Class” from this past year and let us know what you would like to see in upcoming sessions.

["Connect With Your Class" "Conéctate con tu clase" – Fill out form](#)

Thank you!



Directors' Conference Survey

If you have not completed the survey for the Directors' Conference please do so the survey will remain open until 6:00 PM today.

3rd Annual Directors Conference Survey



Disaster Relief Grant Opportunities

Disaster Relief Grant

Continuity of Operations Plans (COOP) Training

- As part of the disaster relief grant, the Coalition is offering two **Continuity of Operations Plan (COOP)** training sessions. There is a \$1000 stipend per center to use to buy materials that are part of an approved COOP plan. You should have received a Constant Contact of the flyer below. If you have not received the flyer or have questions, contact Brenda Griffin at Brenda.Griffin@elcofswfl.org.



CONTINUITY PLAN

WORKSHOP

FOR CHILDCARE CENTERS

Help keep your center working during a disruption.

Workshop includes:

- Importance of continuity planning
- Plan development
- Plan testing
- Community resources

Two Sessions Available:

Thursday, June 25, 2026
9 am- 4 pm



Saturday, July 18, 2026
9 am- 4 pm



Crown Plaza Fort Myers Gulf Coast
9931 Interstate Commerce Dr.
Fort Myers, FL 33913



Space is limited, register today!



Next Meeting

July 20, 2026 at 1:30 PM