

**AGENDA**  
**LOUISIANA ACADEMY OF PRODUCTION**  
**FACILITIES COMMITTEE MEETING**  
**MAY 13, 2025 – 9:00 A.M.**

Charter School Facilities Startup Meeting

Louisiana Academy of Production

**Date:** 5/13/2025

**Time:** 9 AM

**Location:** Zoom

**Attendees:** Fallon Buckner-Ward, Clint Ebey, Darrell Roberson, Kenny Nguyen, Joe Neary (4SS), Building Hope

**1. Call to Order** (5 minutes)

- Welcome and Introductions
- Review of Meeting Purpose and Objectives
  - To establish key priorities and action steps for securing and preparing the school facility.
  - To define roles and responsibilities related to facilities.
  - To develop a timeline for facility-related tasks.
  - For what reason would you say “This school is not opening” in March of 2026?
  - What are the basic goals to meet by March of 2026?

**2. Facility Overview and Needs Assessment** (5 minutes)

- Review of Charter School's Educational Program and Space Requirements
  - Classrooms, labs, production spaces, offices, common areas, etc.
- Discussion of potential facility options (if applicable)
  - Existing buildings, new construction, lease options

**3. Site Selection and Acquisition** (30 minutes) Building Hope

- Review of potential sites
  - Location, size, zoning, accessibility
- Discussion of site evaluation criteria
  - Cost, suitability for program needs, potential for expansion
- Action steps for site acquisition
  - Negotiations, due diligence, legal considerations

**4. Action Items and Responsibilities** (15 minutes)

- Review of key decisions and action items
- Assignment of responsibilities for specific tasks
- Establishment of a timeline for completion of action items

#### **5. Next Steps and Schedule (5 minutes)**

- Schedule of future meetings
- Communication plan
- Ongoing reporting and updates

#### **6. Adjournment**